

MINUTES FROM AUGUST 13, 2015 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Melissa Dimeny at 7:00 P.M. on Thursday, August 13, 2015 at Jefferson Manor. Those present: Mayor Melissa Dimeny, Commissioner Mary Jude Constable, Commissioner Jeff Magers, Clerk Shannon Tuthill, Police Chief Anthony Yeager, Attorney Katherine Dozier and resident Bob Showalter.

Mayor Dimeny asked if everyone had a chance to review the minutes from the July, 2015 meeting. There were no changes and the meetings were approved.

REPORTS:

Clerk

Clerk expressed need for a city owned computer. Clerk believed the need for this computer was discussed in prior meeting and included in the budget for new fiscal year along with the new computer for the police chief which has already been purchased. This will be discussed in new business.

Clerk has reached out to Kentucky State Department of Transportation as well as Jefferson District Court and asked them to direct all mail for city of Bancroft police to our P.O. Box. The new ordinance books are here and ready to go so everyone can take one home. We have not yet received the tax bills but will follow up with them next week to make sure they are mailed out to residents by the end of the month.

City Maintenance

Commissioner Berman was not present but left a report with Mayor Dimeny. The pot hole on Bancroft Lane at Hwy 22 has been repaired. The street sign on Glen Arbor has rotted at the base and Matt Meiners was contacted and it has been repaired. Now entering Bancroft sign on Keisler fell off the bracket and he has reattached it.

Communication and Public Outreach

Commissioner Tungate was not present.

Police Department

Commissioner Magers handed out his report which included the following:

1. KLEFPF Compliance Audit
 - Met with auditor of Kentucky Law Enforcement Counsel. We passed and everything was acceptable. He did make the following suggestions:
 - a. Chief Yeager and I both sign the Hours Worked Report
 - b. KLEFPF requires the City clerk to verify the PD personnel roster monthly. This is a requirement. Instructions will be mailed with official confirmation letter.

- c. KLEFPF funds must be disbursed as a separate check each month. This is required for KLEFPF accounting purposes.
 - d. Comp time must be noted on the Hours Worked Report. It should include beginning balance, comp hours earned, comp hours used (See KRS 337.285).
 - e. A separate comp time balance sheet should be used.
 - f. KLEFPF audits are completed every three years.
2. Police Chief Yeager read his report for the month
 3. Signed up to User account for Training Registration Information System (TRIS)
Mayor Dimeny asked Clerk Tuthill to add a reminder to the newsletter to keep doors locked and garage door closed. Burglary during the day is big concern.

She also requested to include in the newsletter that solicitation without a permit is a violation of city ordinances

Public Services

Commissioner Constable had nothing new to report.

Finance and Administration

Treasurer Shaikun asked if everyone had received the financial statements for July. There were no questions on the statements.

Treasurer Shaikun and Mayor Dimeny have been working to find an auditor for the city. This will be discussed in new business.

IN OLD BUSINESS:

Possible new location for city meeting

Commissioner Magers indicated that he and Commissioner Tungate visited two places. He stated Portland Christian School is available with a small room and a large cafeteria if necessary.

Mayor Dimeny moved to table the discussion till the next meeting. Commissioner Magers seconded, all were in favor and motion passed.

City Website

Commissioner Tungate was not present. Mayor Dimeny moved to table the discussion till the next meeting. Commissioner Constable seconded the motion, all were in favor and motion passed.

Discussion of Benefits for Chief Yeager

Commissioner Berman and Commissioner Tungate were not present. Mayor Dimeny said we need everyone present to discuss. Asked if Chief Yeager had any planned time off coming up.