# BANCROFT NEWS & VIEWS

June 2016

VOLUME 6

SERIES 16



This year's sale will be held on Saturday June 11 from 8 am to 1 pm. This is the same day as Graymoor-Devondale is having its annual yard sale. If you are going to participate, it is recommended that you put up balloons and/or signs at your

6.

home. Bancroft will place an ad in the Courier-Journal.

# **MSD REPRESENTATIVE**

We wanted to make all residents aware that we will once again have a representative from MSD at our meeting on Thursday June 9. If you have any questions about the MSD project or about damages including any possible damage to your home or property you should plan to attend the meeting. Additionally, we have received specific information from MSD regarding their claim procedure and we have attached it to this newsletter.

## RUMPKE

NOTE: There will be no garbage pickup on Monday July 4<sup>th</sup>. Collection will be on Tuesday July 5th. Recycling collection days for June and July are Mondays 6/13, 6, 27, 7, and 11 and 7/25. Yard debris will be picked every Monday as well. Please note that Rumpke will no longer pick up yard debris left in plastic bags. Any questions, contact Rumpke at 568-3800.

# NOTICE OF SPECIAL MEETING

Please note there will be a Special Commission Meeting to be held at **7:00 p.m.** on **Thursday, June 23, 2016** at the Episcopal Church Home, 7504 Westport Road. The Agenda for this meeting is the Second Reading of Budget and Tax Ordinances for the new year. All residents are welcome to attend.

#### SAFETY TIPS

If you are planning a trip this summer, here are some tips for securing your home while away:
Secure your home and leave some lights on a timer.
Leave a key with a trusted neighbor.
Make arrangements to have your lawn mowed.
Stop mail and newspaper delivery.
Complete a house watch form and give to

Chief Yeager. Ask a neighbor to park his/her car in your drive while you are gone. CITY OF BANCROFT COMMISSION

#### **MAYOR**

Jeff Magers 502-762-4334 <u>mayor@cityofbancroft.org</u> police@cityofbancroft.org

**COMMISSIONERS** 

Mary Jude Constable 423-1559 publicservices@cityofbancroft.org

Bryan Berman 419-8840 maintenance@cityofbancroft.org

Matthew Tungate 262-8658 communications@cityofbancroft.org

> Edwin Evers finance@cityofbancroft.org 937-470-7384

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<u>CITY CLERK</u> Shannon Tuthill 240-8491 clerk@cityofbancroft.org

POLICE CHIEF Anthony Yeager chief@cityofbancroft.org

ATTORNEY Schiller, Osbourn, Barnes & Maloney

<u>WEBSITE</u> www.cityofbancroft.org

JOIN US ON FACEBOOK!

## NEXT TOWN MEETING

7:00 PM June 9 Episcopal Church Home 7504 Wesport Road All residents are welcome. City of Bancroft P.O. Box 22401 Louisville, KY 40252

**<u>New to Bancroft?</u>** Please let Clerk Tuthill know and she will add you to the directory and email list. We would also like to welcome you in the newsletter.

# MSD Damage Claims Procedure Received From Jay Thomas, MSD Project Manager

MSD Project managers handle customer damage claims on capital projects in the following steps:

- 1. Customer reports damages to one of the following:
  - a. MSD Customer Relations, 587-0603
  - b. MSD Construction Inspector
  - c. Construction Contractor
  - d. MSD Project Manager
- 2. Information needed:
  - a. Property Owner name
  - b. Address
  - c. Detailed Summary of damages
- 3. Data are entered into Hansen:

a. If call and information are received by MSD Customer Relations, data are entered into Hansen and email notice of claim is reported to the MSD Project Manager and Administrative Coordinator.

b. If call, notice, and information are received by the Inspector or Contractor, data are forwarded to the MSD Project Manager.

c. If call, notice, and information are received by MSD Project Manager, data are forwarded to the Administrative Coordinator to enter data into Hansen.

4. The Administrative Coordinator issues a standard damage notice letter to the Construction Contractor advising him to investigate and report back to the Property Owner and MSD within 10 days.

5. Construction Contractor contacts Property Owner to schedule an on-site damage investigation. They will then issue a letter to the Property Owner and MSD of their findings and their determination of responsibility.

a. If the Construction Contractor accepts responsibility for the claim, they will either resolve directly with the Property Owner or turn over to their insurance.

b. If the Construction Contractor denies responsibility for the claim, the Property Owner can accept the decision or contact MSD to request further evaluation in writing.

6. If the Property Owner requests MSD to further evaluate, MSD will review the Contractor's evaluation and findings, and may include additional third-party involvement.

MSD will issue its findings and decision to the Property Owner, which could include one of the following:
a. MSD supports the Contractor's denial of claim.

b. MSD supports the Property Owner's claim, either in whole or in part. At this point MSD will work to resolve the claim, where resolution is specific to each claim.

The MSD Project Manager is responsible for ensuring that Hansen is updated as the above steps are conducted.