

MINUTES FROM JULY 14, 2016 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, July, 2016 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Mary Jude Constable, Commissioner Matt Tungate, Commissioner Ed Evers, Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Police Chief Anthony Yeager. Attorney Richard Schiller.

Mayor Magers proceeded to review the June meeting minutes. Commissioner Tungate made a motion to approve the minutes. Commissioner Constable seconded, all were in favor and the minutes were approved.

Mayor Magers next reviewed the June 23 special meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Constable seconded, all were in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill reported that the quarterly payroll taxes have been filed. The checks for the CD/Bond purchases from Fifth Third Securities have been issued. She worked with Social Security office to set up online reporting on a monthly basis. Clerk also reported that the labels, envelopes and letter from the Mayor ready to go to mail with new ordinances once the Ordinance No. 2 has its second reading tonight. This will have to be done quickly as clerk is leaving on vacation sometime late on Friday.

City Maintenance

Commissioner Berman was not present and left no report.

Mayor Magers added that we need to discuss at a later date when Commissioner Berman returns any possible damage to the roads from MSD that need to be handled.

Communication and Public Outreach

Commissioner Tungate reported that we are planning a community picnic for Saturday, September 24 with the rain date being Sunday, September 25. Clerk needs to place information in next two newsletters. Keep the time as 4-6. Usually held on lower Tavener Court. Tungate will also add information to website.

Commissioner Tungate further reported that the website is running fairly smooth. Tungate would like to set up a form for Chief Yeager on website to allow people to easily submit house watch form and he is working on that.

Public Services

Commissioner Constable had nothing new to report.

Police Department

Mayor Magers reported Police Chief had to purchase flashlight batteries, new ammo, and uniform pants. It was also necessary to replace two tires on the police vehicle. This was done at the state rate with Goodyear.

Mayor Magers also reported that the Chief's police car computer is now broken. He has been using his personal computer for now.

Chief Yeager wanted to explain that when he started working here it was necessary to have a Windows 7 computer. He purchased a used computer but the motherboard has gone bad.

Mayor Magers said we need to place on agenda to review the expense of purchasing a new computer. Chief Yeager will use his personal computer for now until we purchase a new one. Mayor Magers will do research so that we can come to a decision at the next meeting.

Mayor Magers said we have had many resident complaints about solicitors. There have been several posts on Facebook regarding this. Chief Yeager has warned them there is no soliciting. The company is called Vivint Alarm and they are using very pushy tactics. Chief Yeager worked some evening hours to try to cite them.

Chief Yeager reported last month he stopped one girl and let her know there was no soliciting and she left. A week later same girl was stopped on another street in city and she said her boss said they have a permit for City of Louisville. He explained we are not City of Louisville and they could apply for a Bancroft permit. Since two warnings she has not returned but others have been in city and residents have complained. Chief did contact their corporate office and let them know it will be their last warning and they need a permit to be in the City of Bancroft.

Mayor Magers added in City Code 110.02 that we can charge a fine of \$100.00 and there are civil and criminal penalties for this.

Solicitors have been back in city on both Tuesday and Wednesday evenings but when they see the police vehicle they do not stop at any houses and keep walking.

Attorney Schiller said we could send a cease and desist letter to the corporate office.

Commissioner Tungate feels it is not worth the expense to have attorney send letter because he doesn't feel it will do any good.

Attorney Schiller said would be a simple letter at no cost to the city.

Chief Yeager read the following report for the month of June.

There were 172 Patrols of the city. There were 176 Radar/Traffic zones set up for high Police visibility. There were 74 visits to resident's homes for our "House Watch" program. There were 9 Traffic stops. There were 2 Solicitors stopped from Vivint. There were 11 warnings issued. There were 0 state citations issued. I backed up the Northfield Police at Arbys on a disorderly person. I backed Graymoor Police on Techny on a Break-in in progress. I backed up Graymoor police on Mooredale on unknown trouble. I backed up Graymoor on Buttonwood on a burglar

alarm. I backed up Graymoor Police on a man with an assault rifle on Greenlawn. I opened an investigation at 2400 Stayton on a partial fence. I took photos of the L shape. I also reported back that numerous homes in the city had this L shape including a commissioner. I backed up Graymoor Police at Greenlawn and Carlimar on a man refusing to leave. I backed up Graymoor on a DUI on Glen Arbor.

Finance and Administration

Commissioner Evers reported that checks for the new CD purchases have been delivered.

Commissioner Evers asked if we should have him be a signitor on the accounts. Mayor would like Evers name on all accounts. Clerk will work with banks to set this up.

Commissioner Tungate raised a question on the profit and loss budget for 2015-2016 we took in \$7700 more than expected. \$53463 is money that we did not spend that was in the budget. He feels that 25% of the city's money is put into the savings account. Raised question if we have this much in savings should we be taking as much in taxes.

Treasurer Shaikun added that we cannot charge less taxes then we did the year before. Mayor Magers added we have made our tax rate the lowest it can possibly be the last two years. Commissioner Evers added we will need to redo roads soon. We will also need a new police car and we haven't had any sinkholes this year yet. We are going to have to replace all street signs to be compliant with new laws.

Commissioner Evers said we need to be very open and let residents know how much money we have in reserve to let them know we are in good shape.

Mayor Magers advised commissioners to take the time in January to take three days for the City Officials Academy to answer questions like those raised by Commissioner Tungate.

IN OLD BUSINESS:

Second Reading of Ordinance #2, Series 2016 an ordinance Granting a Communications Franchise Agreement and Authorizing Execution of a Uniform Franchise Agreement

This is a second reading the first reading was June 9. This agreement allows us as well as other 82 cities in Jefferson County to have one unified franchise agreement with Google Fibers and negotiated by the City of Louisville.

Commissioner Evers made a motion to accept the Ordinance as read. Commissioner Tungate seconded all in favor and the motion passed.

Mayor Magers will take the signed Ordinance to City of Jeffersontown tomorrow to be combined with the other cities Ordinances. This will close the gap on agreement with Google Fiber.

IN NEW BUSINESS:

Ramifications of HB 422 Code Enforcement Board Act Requiring Changes to Bancroft Code of Ordinances on Code Enforcement

Attorney Schiller reported we can choose from two options. Kentucky League of Cities proposed HB 422 Code Enforcement Board Ordinance. There are two chooses Model A: Code Enforcement Board Only and Model B: Code Enforcement Board Hearing Officers. Our current ordinance on Code Enforcement is acceptable. In recent months Chief Yeager has spoken to the people involved and this has taken care of it.

American Legal fees for providing link to Ordinances on City Website.

We were given a year free for this link to website. Now they are charging us \$450 for a year of service. We need to place on agenda for August under Old Business to discuss this again.

Mayor said it does get some use when someone contacts him with questions about Ordinances it makes it easy to go directly to the ordinance. This will also be updated when we send them new ordinances to add.

Attorney Schiller added that he is representing a small city that is involved in a lawsuit where commissioners made derogatory and discriminatory comments. He asked that if we are commenting on our website or city Facebook page we need to provide a disclaimer that these are personal opinions and not those of the commission as a whole.

Treasurer Shaikun added that he will need approximately 90 days to complete Year-end financial report when all of the invoices and receipts are in.

Commissioner Constable made a motion to adjourn the meeting and Commissioner Evers seconded. The meeting was adjourned at 9:39 pm.

/s/ Jeff Magers
Mayor

/s/ Shannon Tuthill
City Clerk