

## **MINUTES FROM OCTOBER 13, 2016 BANCROFT MEETING**

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, October 13, 2016 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Mary Jude Constable, Commissioner Matt Tungate, Commissioner Ed Evers, Commissioner Bryan Berman, Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Police Chief Anthony Yeager, Attorney Noel Halpin and Adam Vokelsang with Brownsboro Lawn Care.

Mayor Magers proceeded to review the September meeting minutes. Commissioner Tungate made a motion to approve the minutes. Commissioner Constable seconded, all were in favor and the minutes were approved.

### **REPORTS:**

#### **Clerk**

Clerk Tuthill reported she has been working hard on collecting tax payments. She has been receiving many phone calls from residents and mortgage companies and adjusting for homestead exemptions and things like this. This should be wrapping up in the next couple weeks.

All Ordinances that have been passed since June 2015 have now been scanned and emailed to American Legal to be added to our book and online service.

Clerk reported that she has been contacted by two separate residents regarding the "Land for Purchase" mentioned in agenda. She advised them that the resident asking about it was not at the meeting so nothing has been done.

Clerk asked if she should purchase McAfee Security for city owned computer. Did not realize when purchased that I only had a trial subscription. It is \$29.99 for the year. Should I go ahead with this? Commissioner Evers (Finance and Administration) said within budget so go ahead.

#### **City Maintenance**

Commissioner Berman reported that he removed an old block watch sign that was unreadable on Greenlawn. Regarding limbs hanging low on Bancroft Lane he has contacted Matt Meiners to remove and believes it has been taken care of.

Commissioner Constable said there is graffiti on a sign on Tavener. It is a no outlet sign. She has received two verbal complaints from residents. We need to determine whether it is a sign owned by City of Louisville or a Bancroft sign and it may need to be replaced.

Commissioner Constable added that she was contacted by resident Tom Pinto who would like to build a fire pit and he wanted to know if there were any restrictions. Mayor Magers said we need to have our code enforcement officer investigate at 7414 Wesleyan Place to see if there are any code violations. Chief Yeager will do this and report back to commission.

## **Communication and Public Outreach**

Commissioner Tungate thanked everyone for their help at the picnic. Asked Clerk if we need any other receipts or statements for expenses. I believe everything was taken care of. Mayor Magers asked why we only host the picnic every other year and maybe we should consider doing every year. We will look at budgeting this for every year.

Commissioner Tungate added that after delivering the newsletter this month we need to discuss unleashed dogs in yards. He would like to add this to new business.

## **Public Services**

Commissioner Constable had nothing new to report.

## **Police Department**

Mayor Magers asked if everyone was able to review Chief Yeager's report and if so it did not need to be read.

Chief Yeager made an arrest for an individual wanted on an arrest warrant for burglary and wanton endangerment. The offense did not occur in Bancroft.

## **Finance and Administration**

Commissioner Evers still working on meeting all the banks we currently used to get signatures correct.

Treasurer Shaikun passed out a worksheet with budget vs. actual for the year. This is what he will use for the fiscal year budget report that he prepares for the city. He just presented this for informational purposes.

## **IN OLD BUSINESS:**

### **Possible damage to roads caused by MSD work.**

Chief Yeager showed Commissioner Berman the video with the existing cracks. He does not see a lot of new damage to the road that we could claim damage from MSD. Commissioner Berman said he feels it looks the same and does not feel we should claim it.

### **Keisler Road Sinkhole and Metro Public Works maintenance and repair of road**

Attorney Halpin confirmed that City of Louisville maps are official and they do own the roads that they paved. This would include the area of Keisler Road that had the sinkhole repair last year.

Attorney Halpin will review whether we can be reimbursed by the City of Louisville for the sinkhole repair the City of Bancroft paid for in July of 2015.

## **Cul-de-sac Island Improvements**

### **Cul-de-sac island improvements and Snow Removal**

Commissioner Berman introduced Adam Vokelsang of Brownsboro Lawn Care as interested in and given estimates for snow removal for the city. He has previously emailed the estimate to the commission. They offer high end snow removal. Priority service is available where they provide pretreatment, salt, and snow removal. He has a new 12 ½ foot plow. They have been doing snow removal for 5 years.

Regarding cul-de-sac improvements. Mr. Vokelsang has given an estimate for up to eight plants and shrubs per cul-de-sac. The cost is \$750 per cul-de-sac where only three need installation. With regard to his background and qualifications, he has been in the landscape business for seven years on his own. He has five to eight employees depending on the time of year. With the cost of installation they will include four weeks of watering using a water truck.

Commissioner Berman reported he is still waiting on one other estimate. We will review all estimates and be ready to vote on at the next meeting. This will be placed on agenda for a decision on both ice and snow removal and landscaping for November meeting.

Commissioner Berman added that we have four estimates for the cul-de-sac improvements. He also received an estimate from a resident on Greenlawn that had other ideas for the cul-de-sacs.

With regard to the service from Matt Meiners he trims cul-de-sacs every couple weeks. There is no contract for his services. He has been working in city for about 15 years and at the time he did submit evidence of insurance coverage.

### **Currently Two Vacant Seats on Commission**

Commissioner Tungate asked about upcoming election since we currently have two vacant seats on commission with no one seeking election. He feels we need to put something in newsletter and on website as soon as possible that we are in need of commissioners. Mayor Magers will contact election office to see if there are any write-in candidates and if not this will give us time to place in newsletter that we are need of two commissioners. We would then need to be ready to vote at the January meeting to appoint commissioners.

### **IN NEW BUSINESS:**

#### **Trailer and Boats Parked for Extended Periods of Time**

Chief Yeager reported that the trailer on Tavener is gone. He gave resident on Wesleyan a week to move the boat parked on his property. Our current ordinance reads that boats and trailers must be moved if there for more than 24 hours.

Mayor Magers asked attorney Halpin if this becomes a problem should we amend ordinance to include a penalty for not following the ordinance. We could consider changing the ordinance if this continues to be a problem.

