

MINUTES FROM SEPTEMBER 14, 2017 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, September 14, 2017 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Matt Tungate, Commissioner Rick Rittenhouse, Commissioner Mike Borders, Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Police Chief Anthony Yeager, George Stewart and Attorney Richard Schiller.

Mayor Magers introduced George Stewart. Mr. Stewart asked to address the commission with the service he provides as a code enforcement agent for small cities. Mr. Stewart worked with Mayor Magers at the Louisville Police Department and he retired in 2005 from Police Department. He has worked with the Attorney General's office and in politics. He saw there was a need with small cities for code enforcement. Currently works for the City of Plantation with about 400 homes and City of Richlawn with about 200 homes. With our city being a similar size he estimates about 10 hours a month of code enforcement for around \$200 a month. He can contact residents with warnings and citations and also able to perform mediation. Everyone on commission was given his card with contact information if this is something they wish to consider in the future.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the August meeting minutes. Mayor noted his changes. Commissioner Tungate made a motion to approve the minutes. Commissioner Evers seconded, four in favor and the minutes were approved with changes.

REPORTS:

Clerk

Clerk Tuthill reported that the newsletter was mailed to 86 homes in Bancroft. The remainder of the residents received the newsletter via email. We received a few more phone calls. With some still asking to have the newsletter mailed. Clerk is trying to keep an accurate list.

Clerk further reported that the new mailing address for city is still causing delays in some mail. Hopefully have resolved this with the KLEFPF office by contacting them again.

Clerk still has not received the tax bills from the PVA. She has called multiple times to check on them. They were using the wrong address and said they would redo and correct. Clerk will work hard to mail them out as soon as received because they usually are mailed by the beginning of September.

Clerk also has ordinance updates to be placed in everyone's copy of the ordinance book and passed those out.

Mayor's Report

Mayor Magers reported that he went to Councilwoman Angela Leet's Metro District 7 meeting of suburban mayors as a good opportunity to learn cooperative opportunities from other mayors and Metro Council. He found the Louisville Metro has a contract with three contractors for asphalt. When we are ready to repave, we should be able to get the contact rate. Also, other mayors reported there is an anti-graffiti style stop sign that we can use if we have trouble with graffiti on stop signs as many cities have experienced. The issue of short-term rental was discussed. Several approaches to short-term rentals were

discussed but not a lot of resolution about this. St. Regis Park has required a business permit to use short-term rental.

Chief Yeager wanted to add that we do not have zoning control but we can call Metro 311 if we suspect multiple families living in one residence. They will have their code enforcement investigate this.

At the same meeting, there was discussion about a terrific opportunity for tree planting on public right-of-way's. It appears the City of Louisville will match our cost on planting new trees. This is to increase Louisville Metro area tree canopy.

Mayor Magers said he tries to attend the Mayor meetings he is invited to. He added the Jefferson County League of Cities meeting is next Thursday and everyone on commission is welcome to attend.

Mayor Magers also reported that he received an open records request with regard to our garbage contract. The request came from an employee of Waste Management and attorney Schiller contacted him. The person explained that he is retiring from Waste Management and wants to get all the records in order. Attorney Schiller said he felt this fell under the commercial exception clause in the open records request law. Clerk will send the current garbage contract to attorney Schiller with a cc to Mayor Magers and attorney Schiller will comply with the request.

Commissioner Evers reported that he also received an open records request as well and has not yet responded or forwarded to anyone. He will send to attorney Schiller, the clerk and other commissioners.

Mayor received from a Bancroft resident a copy of a deed from 1976 from James Graham Brown Foundation specially mentioning the south space just south of lots 142, 143, 144 was for "the use and benefit of all of said citizens of the city of Bancroft and not for the purpose of being sold or conveyed to any individual or organization." He has informed the Bariteaus of this and there will be no further discussion of selling the land to them.

City Maintenance

Commissioner Borders reported that the new street sign project has been delayed. The company created the signs has slowed production because they moved their plant. We still do not know when to expect the new signs.

Commissioner Borders also reported that he is still waiting to hear back on proposals for landscape around the new signs. He hopes to finish up the cul-de-sacs and improve their appearance as well as work on new landscaping around all the entrance signs.

Communication and Public Outreach

Commissioner Tungate had nothing new to report other than in new business.

Public Services

Commissioner Rittenhouse received a quote for leaf removal from Brownsboro Lawn Care. This would include removing leaves piled at the street from all homes in Bancroft. Mayor Magers responded that we did not budget this for this year but we could place on agenda for budget planning next year if there is an interest in this.

Police Department

Mayor Magers reported that everyone should have received the police report. On September 20, we have a KLEFPF recertification with a periodic inspection of how the funds are being used. Chief Yeager completed his training on sexual assault investigation. Which we are required to completed as well as establishing the sexual assault policy.

We were notified of a party on Hollen Road last Saturday from 4 to 7 p.m. with a live band. They used a vehicle to block the street. Commissioner Tungate let them know they were not able to block the street and they complied.

Finance and Administration

Commissioner Evers had nothing new to report.

OLD BUSINESS

1. **Update on City of Louisville lawsuit against the City of Bancroft, all cities in Jefferson County, and the Jefferson County League of Cities relating to HB 246 (Waste Management).**

Attorney Schiller reported that attended a hearing in Frankfort. This is a complicated lawsuit and because of this the judge asked for a hearing. Mayor Magers made a motion to go into closed session to discuss the pending litigation. Commissioner Borders seconded with four in favor and one opposed. Commission proceeded to discuss the lawsuit in closed session.

Commission returned to open session. The matter of discussion in closed session was the pending litigation by Louisville Metro against the City of Bancroft and no action was taken.

2. **Decision on selecting residents needing rear door service.**

Commissioner Rittenhouse provided an updated list of residents with rear door service and passed the information out for everyone to review. Commissioner Rittenhouse has contacted each resident on list. Two residents he has not been able to contact but clerk Tuthill will provide him with their email addresses to try and contact them.

Commissioner Rittenhouse passed out a proposed newsletter announcement for Rumpke service for everyone to review. Commissioner Tungate has created an unpublished page for the website with this information. The announcement was given to clerk to include in the next newsletter. Clerk Tuthill will give information to Commissioner Rittenhouse to manage the list and contact Rumpke. Commissioner Borders asked that a turnover document be created of how the Public Services Commissioner will handle the process of maintaining rear door service.

Commissioner Rittenhouse made a motion that his proposed announcement for back door service be added to newsletter and Rittenhouse will take responsibility of managing the list as public service commissioner. It will read "Bancroft has a limited number of "Backdoor Garbage Pick-up Service," supplied by our waste management contractor Rumpke at no cost to Bancroft residents. This service is for the garbage container only. The container will be retrieved by the Rumpke driver from the back door, emptied and returned. This does not include recycling or yard waste. The service will be granted on a needs basis for those that have difficulty taking the garbage container to the street. If you wish to apply for this service, please contact our City Clerk or go to the city website, www.cityofbancroft.org, for an

application. Upon receipt of the application the Commissioner of Public Services will be notified and your service can start soon after.”

Commissioner Tungate seconded the motion. Mayor Magers noted that one resident did contact him complaining about our incurring the expense of backdoor service. He replied that we renewed our contract with Rumpke and we are not incurring further expense for this service. Commissioner Evers asked what happens if we do receive 100 applications how do we decide who receives service. This will have to be on a first come first served basis.

Clerk Tuthill will add to agenda for next month to discuss the policy for managing the rear door service.

All in favor of the motion and motion passed unanimously.

NEW BUSINESS

1. Residents’ interest in installing a “Little Free Library” book box in Bancroft

Commissioner Borders asked that this be placed on agenda as it has been brought up multiple times on Facebook. On the Little Free Library website, you can buy the product for between \$350 to \$450. We could build our own but you have less control over what it looks like. Borders would like to see it in the cul-de-sac area as part of sprucing up the neighborhood. Commissioners agreed we would like to consider this and place on agenda for more discussion. Commissioner Borders would like to agree on a color scheme and place on cul-de-sacs with perhaps a place to stop and look at the books.

Commissioner Tungate as Community Outreach Commissioner will reach out to residents interested in this and see how involved they would like to be and what their ideas are. He would like to see if people are interested in donating to help make this happen. We will ask interested residents to attend meeting to discuss their level of interests. Commissioner Borders will gather information on where he feels this should be located. Clerk Tuthill will place in newsletter about the interest in Little Free Library and ask residents to attend meeting to discuss. Clerk Tuthill will also add this discussion to next month’s agenda.

2. Discussion on Community Outreach Event Ideas

Commissioner Tungate reported that he received a lot of feedback from residents with suggestions for events. One possibility would be to close off Bancroft Lane for a children’s event. We could have a bouncy house and things like this but would need to give people plenty of notice.

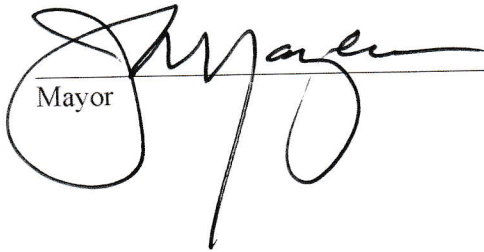
We could also have a progressive dinner, cookie exchange, outdoor movie or band, ice cream social, pumpkin carving, Halloween parade, or costume contest. We could consider a house decorating event that we would simply place notice in the newsletter and decide who would judge and prizes. If we are doing this for Halloween we will have to get in the October newsletter. If we are planning for Holiday we would have more time to advise residents.

Commissioner Tungate said if we would like to have a Halloween parade, we would just need to say when we are having the parade and where. We would then just need prizes for the best costumes.

Commissioner Tungate said for now let’s put in newsletter that we are going to have a Halloween decorating contest with prizes and everyone invited to participate. We will recognize winner in the next newsletter. He suggested three to five gift cards for ice cream or some family outing. It was decided that Comfy Cow gift cards would be best. Clerk will purchase gift cards. Discuss possible judges at next meeting.

Treasurer Shaikun wanted to let everyone know that resident Etta Rae Hirsch passed away two weeks ago. He wanted to left Chief Yeager know that her house is now vacant.

Commissioner Tungate made a motion to adjourn the meeting and Commissioner Evers seconded. All in favor and the meeting was adjourned at 9:22 pm.



Mayor



City Clerk