

MINUTES FROM NOVEMBER 9, 2017 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, November 9, 2017 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Matt Tungate, Commissioner Rick Rittenhouse, Commissioner Mike Borders, Treasurer Arnold Shaikun, Police Chief Anthony Yeager and attorney Terri Borroughs. Clerk Tuthill was absent, so minutes were taken by Commissioner Evers.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the October meeting minutes. Commissioner Tungate made a motion to approve the minutes. Commissioner Borders seconded, all were in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill was not present at the meeting but left the following report.

Notices were mailed the beginning of this week to the four residents that have not yet paid their 2017 property taxes. Newsletter was emailed to the majority of the residents. Clerk received notice of two new homeowners so she mailed a newsletter to those addresses and asked that they sign up for email.

Clerk Tuthill is still having trouble with some residents that are on the email list contacting here to say they did not receive it. These same residents receive emails from the clerk@cityofbancroft email address when clerk responds to them but the email with the newsletter attached they say they do not receive.

There was difficulty again this month with our corporate gas card. The finance company WEX bank mailed out bill (postmarked on 10/10). Clerk received bill on 10/18 and it was due on the 20th. Immediately contacted them and they refused to do anything about it. Just told me I needed to electronically wire funds, or I would incur a \$75 late fee. Clerk electronically paid bill out of our checking account.

Quickbooks was automatically renewed for another year.

Clerk Tuthill purchased Comfy Cow gift cards and they were given to Commissioner Tungate for distribution.

A refund of \$133.66 was sent to Robert and Cheryl Schaefer after receiving notice from Jefferson County that they had been granted a Homestead exemption decreasing their tax assessment by \$37,600. .356 is \$133.66.

Clerk tuthill is currently working on completing the KLC Wage and Salary Survey for 2018, and she indicated she may need some assistance from the mayor to complete the survey. Mayor Mgers will be provided a copy.

Mayor's Report

Mayor had nothing new to report.

City Maintenance

Commissioner Borders reported that the sign project is winding down. Several requests have been made for old signs. Vendor said they are all on a pallet at the place of business. There were very few things left to do to complete the project. The last check has not been sent yet.

Tree maintenance was completed on Bancroft Lane and all the cul de sacs. There was a discussion concerning future work on all the trees, including possible removal of any dying trees and replanting. We will consult with an arborist to assess the condition of the Bancroft Lane trees. Mayor Magers suggested hiring someone to develop a comprehensive plan for maintaining the tree canopy on Bancroft Lane. This would be delayed until we can budget for the expense in FY 2018-2019.

Communication and Public Outreach

Commissioner Tungate reported we had four winners in the Halloween home decoration contest. Thanks goes out to all who helped.

Public Services

Commissioner Rittenhouse reported that with regard to back door service from Rumpke, we had one name submitted and added. We will be asking Rumpke to send us a list every time there is a change.

Police Department

Chief Yeager gave his monthly report. There were 168 patrols of the city. There were 168 Radar/Traffic zones set up for high Police visibility. There were 8 visits to resident's homes for our "House Watch" program. There were 8 Traffic stops. There was one solicitor stopped (Cleaning by Design). There were 7 warnings issued. There were 1 state citations issued. I backed up the Graymoor-Devondale Police Department one time. I backed up Northfield Police one time. I had an alarm call on Maria. It was false. I had an alarm call on Wesleyan, It was false. I took a JC-3 state report on Maria. I had annual firearms qualifications as required by the state.

Finance and Administration

Commissioner Evers is in conversation with Kentucky League of Cities regarding our change of address and notification to the various insurance companies. Also, how are we accounting for the insurance payments.

Mayor Magers and several other commissioners raised several questions about the accuracy of the 2016-17 final budget. Treasurer Shaikun could not answer the questions to the satisfaction of the commission so he will run various accounting reports to see if he can make required corrections, if necessary. Five principal questions arose about how the following items were reported in the FY 2016-2017 budget: 1) The apparent inaccuracy in the Police Pay reported in the budget; 2) the inaccuracy of the amount of KLEFPF Pay reported in the budget; 3) the inaccuracy of the amount reported as paid for uniform allowance; 4) the location of reporting of the police vehicle depreciation amount; and 5) whether or not depreciation should be reported under the finance and administration budget line.

Commissioner Evers and Treasurer Shaikun will research these questions and report at December meeting.

OLD BUSINESS

1. **Update on City of Louisville lawsuit against the City of Bancroft, all cities in Jefferson County, and the Jefferson County League of Cities relating to HB 246 (Waste Management).**

Attorney reported we are still waiting to hear on summary judgment. Nothing further to report.

2. **Update on Street Signs and Other City of Bancroft Signs**

Commissioner Borders already gave report on maintenance report.

3. **Establish Policy for Residents Receiving Rear Door Service from Rumpke**

Covered in Public Services report.

4. **Residents' Interest in Installing A "Little Free Library" Book Box in Bancroft**

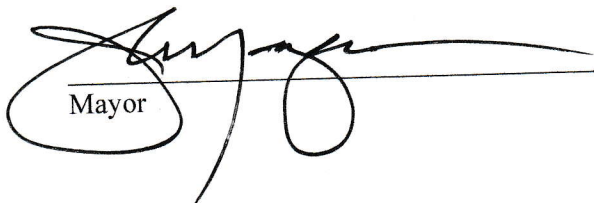
No residents responded or were present to discuss. We will postpone any action until we hear from residents.

NEW BUSINESS

1. **Purchase of New Police Vehicle.**

Mayor Magers and Chief Yeager presented four options for purchase of a new police vehicle. They recommended the 2018 Police package Dodge Charger, AWD with Fuel Saver Technology. The base price is \$24,512.00. The required police equipment is \$4,200.00. The total for the purchase is \$29,027. These prices are based on the state contract. This \$27 over what was budgeted. Motion to purchase this vehicle was made by Commissioner Tungate. Commissioner Rittenhouse seconded. Motion passed unanimously.

Commissioner Tungate made a motion to adjourn the meeting and Commissioner Rittenhouse seconded. All in favor and the meeting was adjourned at 8:15 pm.


Mayor


City Clerk