

## **MINUTES FROM JUNE 14, 2018 BANCROFT MEETING**

~~The regular scheduled meeting for the City of Bancroft, KY~~ was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, June 14, 2018 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Rick Rittenhouse, Commissioner Matt Tungate, Commissioner Mike Borders, Clerk Shannon Tuthill, Treasurer Arnold Shaikun and Police Chief Anthony Yeager. Residents Tom and Judy Pinto and resident Alan Glaubinger. Attorney Chapin Fausel.

### **REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the May meeting minutes. Commissioner Borders made a motion to approve the minutes. Commissioner Tungate seconded, all were in favor and the minutes were then approved.

### **REPORTS:**

#### **Clerk**

Clerk Tuthill reported that she has election paperwork available for anyone that needs one to fill out for the November ballot. Reminded everyone that the forms need to be submitted to Board of Elections by August 14.

Clerk Tuthill reported that she received a notice that the forwarding order for the City of Bancroft mail is expiring at the end of the month. Clerk further reported that she will be sending back the Property Evaluation Accuracy Statement tomorrow. Chief Yeager stated he filed the extension paperwork for forwarding the mail to the new mail box.

Clerk gave Mayor Magers the Declaration page for KLC to sign and mail back for our insurance policy.

#### **Mayor's Report**

Mayor Magers reported that the Jefferson County League of Cities meeting is next Wednesday. Presenters will be Jefferson County PVA and Jefferson County Clerk.

#### **City Maintenance**

Commissioner Borders reported that he had consulting work for tree work to be approved. The down payment for tree work is \$5000. He will provide the invoice as a contract.

Commissioner Borders asked if anyone knew anything about a structure built over the fence on Bancroft Lane. Is this structure allowable as it looks very old and in poor condition? Would like the commission to advise if we can do anything to have it removed.

Okolona Fence Company has been contacted to repair the fence on Bancroft Lane. They will work on this in the next couple weeks.

There is still a large tree branch hanging over Maria that looks like it is in danger of falling. It is the homeowner's responsibility to remove tree branch. The homeowner told Chief Yeager he was going to remove the tree limb sometime this year.

Commissioner Borders also reported that the street lights in Bancroft have been painted by LG&E at no cost to us. They look much better.

### **Communication and Public Outreach**

Commissioner Lungate had nothing new to report. Mary Jude Constable contacted him offering to assist with the next picnic.

### **Public Services**

Commissioner Rittenhouse had nothing new to report. He will contact Rumpke regarding the issues we have had with yard debris not being picked up or some houses being skipped.

### **Police Department**

Chief Yeager submitted the following report. There were 120 patrols of the city. There were 120 Radar/Traffic zones set up for high Police visibility. There were 6 visits to resident's homes for our "House Watch" program. There were 9 traffic stops. There were 0 Solicitors stopped. There were 6 warnings issued. There were 3 state citations issued. I backed up the Graymoor-Devondale Police Department 2 times. There were 2 pugs loose on Old Salem and they were returned home on Wesleyan. There was a Boston Terrier loose on Stayton and he was returned to Old Brownsboro. There was a larger dog loose on Greenlawn and he was returned home with the help of Bancroft resident Pam Magers. I had one motorist assist on Greenlawn. I talked with a resident on Maria about a tree hanging over the road. During our conversation he stated he would be taking it down. I removed the computer and radio holder out of the old police car. The Mayor and I picked up the new police car. I added 2 12volt outlets with fuses to new car. I pulled wires and coaxial for the 2-way radio. I installed a digital antenna for the 2-way radio. I installed the 2-way radio and speaker both with fuses. I installed the computer and printer in the new car. I installed the handheld radio holder/charger in the new car with fuses.

Chief Yeager and Mayor Magers drove to Lexington to pick up the new police car. Some additional expenses have been incurred for installing the computer and equipment. The vehicle costs were slightly under budget.

Some residents, on Facebook, requested the police report be included in minutes, as it sometimes is. Mayor Magers requested Clerk Tuthill to include the report in the minutes on a regular basis.

### **Finance and Administration**

Commissioner Evers reported everyone should have received Fraud Assessment Inquiries from Charles Veeneman, the CPA completing the regularly scheduled audit. He would like everyone to return this evening completed.

### **OLD BUSINESS**

1. **Update on City of Louisville lawsuit against the City of Bancroft, all cities in Jefferson County, and the Jefferson County League of Cities relating to HB 246 (Waste Management).**

Nothing new to report on lawsuit and attorney did not need to attend meeting. We will remove from the agenda until there is something new to report.



## **NEW BUSINESS**

### **1. Second Reading of Budget and Tax Rate Ordinance for 2018/2019.**

Commissioner Evers proceeded with the second reading of "City of Bancroft, Jefferson County, Kentucky Ordinance #1, Series 2018 – An Ordinance Adopting a Budget for the City of Bancroft, KY for the Fiscal Year ending June 30, 2019.

Commissioner Evers made a motion to adopt Ordinance #1 Series 2018. Mayor Magers seconded.

Commissioner Tungate asked why there are five categories instead of three. Three categories keeps things more general so we do not go over in any area. It was decided to keep the five categories.

The budget motion passed unanimously.

Commissioner Evers proceeded with second reading of "City of Bancroft, Jefferson, Kentucky Ordinance #2, Series 2018 – An Ordinance of the City of Bancroft, State of Kentucky, Relating to the 2018 Real Property Taxes.

Commissioner Evers made a motion to accept the Ordinance #2 tax rate ordinance. Mayor Magers seconded. The Tax motion passed unanimously.

### **2. Determination of The Disposition of The Old Police Vehicle.**

Mayor Magers consulted police policy handbook and there are several ways we could dispose of the vehicle. Mayor also contacted Kentucky League of Cities and our attorney Richard Schiller to review. If we are to sell to anything other than a police department then you must remove all police equipment from the vehicle. The City would incur additional expense to strip down the vehicle.

Attorney Fausel said best option would be to sell to another government agency. There is a company called Gov deals.com that sets up an account with the information you have, and they establish a price. The vehicle is placed in an online auction. This opens it up to a greater area than just Louisville but anyone that would want to come get it. The cost for service is 5% paid by the buyer so no cost to us. There is a police restricted site option that we could choose.

Mayor Magers passed out a written determination for the commission to review. Mayor Magers made a motion to accept this disposition for the disposal of the police vehicle. Commissioner Tungate seconded. Commissioner Evers asked if the asking price has been determined. Chief Yeager said approximately \$2800 to \$3800 blue book value not considering the engine hours. He feels we should have a starting bid of \$2000.

All in favor of the motion and passed unanimously.

Attorney Fausel advised that under KRS 424.130b we need to advertise that the auction is happening. In one to three weeks of the auction happening. We will have to list the website where the auction will be posted. Mayor will draft the notice, have attorney review and clerk will place in Courier Journal. Chief will be parking the old police vehicle in the lot for the City of Louisville 8<sup>th</sup> Division to store until it is sold.

### **3. Residents Present to Discuss Proposed Tool Shed**

Resident Tom Pinto was present to discuss his plans to build a tool shed in his backyard. Mr. Pinto passed out copies of the plans for the proposed tool shed for everyone to review. He stated that he is now retired and plans to work at home and needs the additional storage space. He proposed a Home Depot Tuff Shed and provided the dimensions he plans to use. Commissioner Tungate made a motion to approve the tool shed. Commissioner Evers seconded and the motion was approved unanimously.

### **4. Mayor Magers to Review Ordinances in the Future to Improve.**

Mayor Magers noted that in the past three years as Mayor when we had complaints and we reviewed Ordinances that there were things in the ordinances that need to be tweaked. One thing is dumpsters. Sometimes dumpsters are left for extended periods of time. Graymoor Devondale has a permit policy for dumpsters where you can apply for a limited period like 10 days and then ask to extend it. Another is sheds. Graymoor has more specific details in Ordinances. One example is rental properties in Graymoor they require if the owner does not live within 60 miles of property they are required to have a management agency to maintain property. Mayor Magers would like to work in the next six months on improving some of these ordinances and create a package to pass and sent out all at once.

### **5. Commissioner Borders Cul-de-sac Improvements**

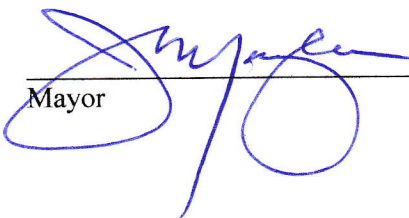
Commissioner Borders presented a plan to improve landscape on cul-de-sacs. Take out the grass so we are not paying to have them mowed. He would like to start with this year's budget to do improvement on Old Orchard Circle. This work should be approximately \$5000. This cul-de-sac is closest to his home so he can test to see how well it works and if it needs additional watering he will be able to immediately remedy that. In the fall we will continue the work on the other cul-de-sacs. Mayor Magers asked that we at the same time that we have the other cul-de-sacs maintained as well as possible until they are redone.

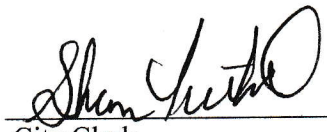
Chief Yeager recommended that we review Adler Way. The tree in the cul-de-sac is in major need of trimming and needs maintenance.

Commissioner Borders made a motion to prepare a proof of concept plan to landscape Old Orchard Court and Circle at a cost not to exceed \$5000, expanding to the other areas in the next budget. Commissioner Evers seconded. Commission asked resident Glaubinger his opinion and he feels residents should do more to maintain the areas around their home. He suggested that clerk put something in the newsletter if anyone is interested in their spare time to do some maintenance work it would be appreciated.

All were in favor of the motion and it passed unanimously.

Commissioner Tungate made a motion to adjourn the meeting and Commissioner Borders seconded. All in favor and the meeting was adjourned at 9:03 pm.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk



## City of Bancroft

Date: June 14, 2018

Subject: Sale of Bancroft Police Department Vehicle

To: Bancroft City Commission

From: Mayor Jeffrey Magers

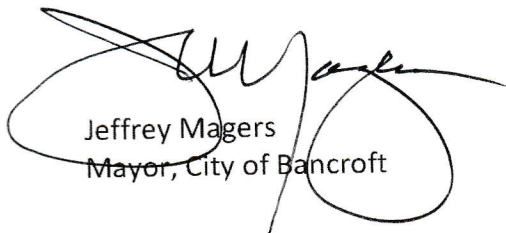
With the recent acquisition of a new police vehicle, the Bancroft Police Department intends to sell the old police vehicle and return the proceeds of the sale to the General Fund of the City of Bancroft.

In accordance with KRS 82.083 (3) the following information is provided regarding the sale of the police vehicle.

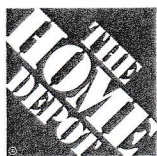
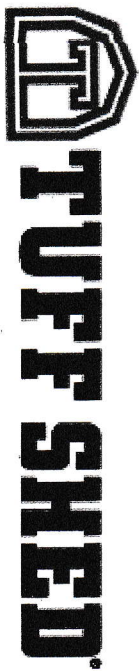
- 1) Description – 2011 Ford Crown Victoria Sedan, 4-door, VIN: 112790561052
- 2) Use at time of Acquisition – Use as the Bancroft PD police vehicle
- 3) Reason for public interest to dispose of the property – Age and condition created the need for excessive repairs.
- 4) Method of Disposal – Electronic auction [KRS 82.083 (d)]

This information is submitted to the Bancroft City Commission for approval.

Regards,



Jeffrey Magers  
Mayor, City of Bancroft



See  
Order  
Details  
+

Your Store: **Hurstbourne Rd #2301**  
📍 Use Current Location or find store ()

Model: Sundance TRS-700

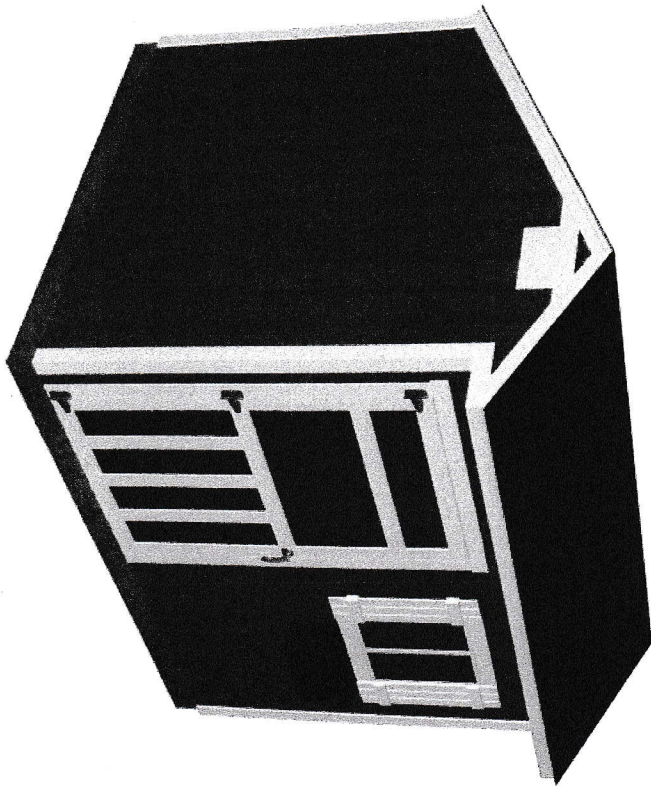
Size: 8 ft x 10 ft

Base Price: \$2,145.00

Promotional Savings: () -\$214.50

**Total: \$2,692.50 \***

\*Terms & Conditions ()







0 15 30ft

## yard dimensions

5/23/2018, 5:51:07 PM

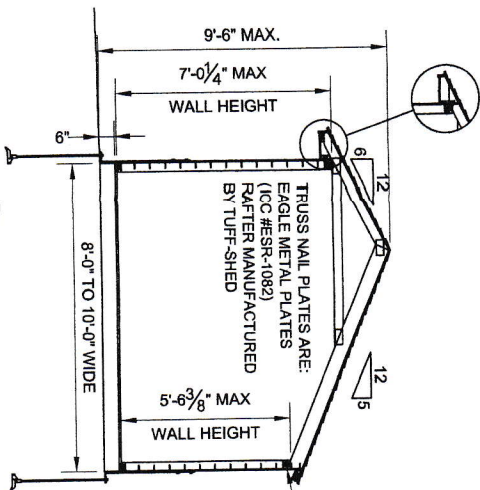


Louisville Metro, MSD, LWC & PVA © 2018

This map is not a legal document and should only be used for general reference and identification.



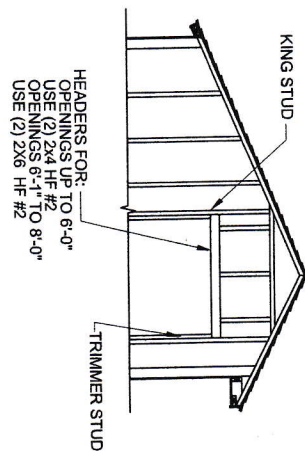
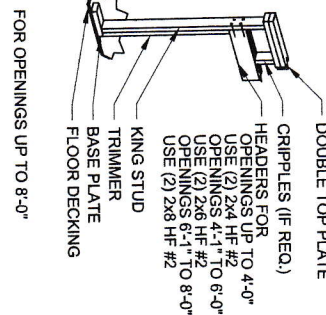
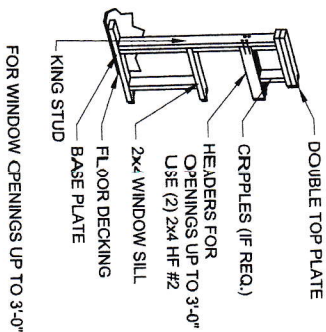
# OVERHANG OPTION



WALL FRAMING TO BE 2x4 HF STUD GRADE OR BETTER @ 16" O.C.  
EARTH ANCHORS FOR THIS BUILDING ARE OPTIONAL. IF REQUIRED BY YOUR LOCAL MUNICIPALITY, ANCHORS ARE AVAILABLE AT TUFF SHED. SEE SALESPERSON FOR PRICING.

## 1 BUILDING SECTION

SCALE: N.T.S.



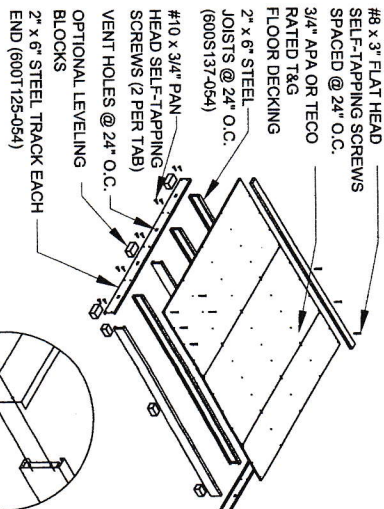
## 2A WINDOW HEADER DETAIL FOR LOAD BEARING WALLS

## 2B DOOR HEADER DETAIL FOR LOAD BEARING WALLS

## 3 HEADER DETAIL FOR NON-LOAD BEARING WALLS

## 4 SHED BASE DETAIL

SCALE: N.T.S.



- STEEL SHED FOUNDATION: 2" x 6" 16 GAUGE STEEL TRACKS G140 ZINC COATED @ 24" O.C. (SUPPLIER: ALLIED STUCCO (JOIST: 600S137-054 / TRACK: 600T125-054) ICC ESR-4943P.
- 3/4" APA OR TECO RATED TONGUE AND GROOVE FLOOR DECKING. 24" MAX PANEL SPAN. STAGGER PANEL LAYOUT.
- FASTEN FLOOR DECKING TO JOIST & TRACKS USING #8 x 1-5/8" MINIMUM LONG SELF-DRILLING SCREWS @ 12" O.C. NO BLOCKING REQUIRED. ALL EDGES SHALL LIE ON FLOOR JOISTS. STAGGER PANEL LAYOUT PER APA CONDITION 1.
- FASTEN SOLE PLATE THROUGH FLOOR DECKING INTO JOISTS OR TRACKS WITH #8 x 3" GALVANIZED SELF-DRILLING SCREWS @ 24" O.C.
- ALLOWABLE FLOOR LIVE LOAD: 75 PSF FOR STEEL JOISTS CONTINUOUSLY SUPPORTED. 50 PSF FOR JOISTS ON BLOCKS AS SHOWN.
- USE OPTIONAL CONCRETE BLOCKS AS REQUIRED TO LEVEL BUILDING.
- SUGGESTED SIZES: 2" x 8" x 16", 4" x 8" x 16", OR 8" x 8" x 16". BLOCKS UNDER JOISTS SPACED @ 8'-0" O.C. MAXIMUM. BLOCKS UNDER TRACK SPACED @ 4'-0" O.C. MAXIMUM.

## SUNDANCE SERIES

## TRS700 SHED UP TO 10' WIDE X UP TO 20' LONG

- NOTES:**
- BUILDING CODE: 2015 IBC AND 2015 IRC

- DESIGN LOADING:  
WIND SPEED & EXPOSURE: 115C  
ROOF LIVE LOAD: 40 PSF  
ROOF DEAD LOAD: 10 PSF

- FOR SHEDS WHICH OTHERWISE MEET THE PRESCRIPTIVE REQUIREMENTS OF THE 2015 IBC AND 2015 IRC ALL SHEDS CONSTRUCTED ACCORDING TO STANDARD CONVENTIONAL CONSTRUCTION METHODS.

### NAILING:

#### ROOF:

ATTACH 7/16" OSB SHEATHING TO TRUSSES WITH:

8d NAILS @ 6" O.C. AT EDGES

8d NAILS @ 12" O.C. IN FIELD

#### WALLS:

ATTACH 3/8" SMARTSIDE TO WALL FRAMING WITH:

8d NAILS @ 6" O.C. AT EDGES.

8d NAILS @ 12" O.C. IN FIELD

#### HEADER:

ATTACH HEADER TO STUD WITH:

4-8d TOENAIL OR 4-16d END NAIL DOUBLED HEADER-16d @ 16" STAGGERED FACE NAIL



Order #:  
Customer:  
Site Address:  
Building Size: WIDTH x LENGTH x HEIGHT - SQ. FT. AREA

P.O. #  
Drawn By: SJ  
Date: 5/1/17  
Checked By:  
Date:  
Scale: N.T.S.

THESE DRAWINGS AND THE DESIGN ARE THE PROPERTY OF TUFF-SHED, INC. THESE DRAWINGS ARE FOR A BUILDING TO BE SUPPLIED AND BUILT BY TUFF-SHED. ANY OTHER USE IS FORBIDDEN BY TUFF-SHED INC. & THE ENGINEER OF RECORD.

DRAWINGS BY:  
**TUFF SHED, INC.**  
IN HOUSE DRAFTING DEPARTMENT  
1777 S. HARRISON STREET  
DENVER, COLORADO 80210  
(303) 733-TUFF

NOTES - 2015 IBC & IRC - 115C

TITLE: BUILDING SECTIONS  
SHED BASE DETAILS  
HEADER FRAMING DETAILS  
SHEET 1  
PAGE 1 OF 1

DRAWING NO. TRS700-01

REV. LEVEL 01