

MINUTES FROM JULY 12, 2018 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, July 12, 2018 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Rick Rittenhouse, Commissioner Mike Borders, Clerk Shannon Tuthill, Treasurer Arnold Shaikun and Police Chief Anthony Yeager.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the June meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Rittenhouse seconded, all were in favor and the minutes were then approved.

REPORTS:

Clerk

Clerk Tuthill reported that the notice of the new ordinances has been mailed to all residents. This took about a week to complete the printing, stuffing and stamping envelopes. There was some trouble with the clerk's printer, when printing the sticky labels, they got stuck on the print roller and jammed. This was able to be repaired and working fine for now. Not sure if the trouble will persist in the future.

Clerk has also sent notice to the PVA of our Ordinance with the tax rate and requested the tax bills be printed and sent to us for distribution.

Mayor Magers advised Clerk Tuthill of a home that was sold on Tavener and a welcome packet was sent to the new owners.

We ran out of checks this month, so new checks were ordered with our new address on them.

Quarterly payroll taxes and reports have been completed.

Clerk also advised that she has had to use a lot of ink and paper to print documents for our auditor.

Mayor's Report

Mayor Magers reported that a Ballantrae resident sent an email complaining of a dead tree on Bancroft Lane. He went and investigated, took photos and the tree is totally dead on their side. Commissioner Borders indicated he would have an arborist give an opinion and remove the tree if necessary when we trim or remove other trees on Bancroft Lane.

Mayor Magers forwarded information on the rules of sales and use tax. We may not be charged sales tax on services provided to the city that would ordinarily be taxed with the change in the law. We may need to provide vendors with our tax exemption form.

With regard to the tree house hanging over Bancroft Lane. Mayor Magers contacted former Mayor Reinhardt about it and it was previously nailed to a tree, but the tree is dead, and it is still up attached to lane. Mayor Magers found address and will visit homeowner and ask about removing.

The microburst storm last week caused some tree limbs to fall on the Bancroft Lane, partially blocking the lane. The fence was also damaged. The limbs were cleared shortly thereafter. Commissioner Borders will add the damaged portion of the fence to the list of pending fence repairs.

Mayor Magers received a verbal complaint on one home that's grass is getting too long. Mayor will send a letter asking as a friendly reminder to mow all their lawn.

City Maintenance

Commissioner Borders reported a tree fell in a yard adjacent to Bancroft Lane and it was removed. With regard to pot holes and fence repairs he has made several calls to vendors and it has still not been completed. The cul-de-sac cleanout is ongoing.

Commissioner Borders further reported that the fence repair project has not yet been completed but more work is needed with the recent storms.

Communication and Public Outreach

Commissioner Tungate was not present and left no report.

Public Services

Commissioner Rittenhouse had nothing new to report.

Police Department

Chief Yeager submitted the following report. There were 154 patrols of the city. There were 154 Radar/Traffic zones set up for high Police visibility. There were 41 visits to resident's homes for our "House Watch" program. There were 6 traffic stops. There were 0 Solicitors stopped. There were 5 warnings issued. There was 1 state citation issued. I backed up the Graymoor-Devondale Police Department 2 times. I backed up the Northfield Police Department 2 times. I had complaint of tall grass behind 7606 Old Orchard Circle. As of the time of this report, I have not been able to reach the homeowner. I may need to see if the city can send him a letter. I responded to a fire at Glen Arbor and Hollen. A storm caused tree limbs to fall on some lines and started a small fire. I had a motorist assist at Greenlawn and Maria. I had a complaint on Juveniles trespassing in a yard on Adler. I gave a written warning to the residents at 7514 Maria as well as the property owner of this house for a trailer in the driveway. I assisted a resident on Stayton who could not get up after sitting down to trim shrubs.

Mayor has still been getting some email requests from residents about speed humps and he has asked them to attend meeting to discuss. There is a liability risk and we would need a large majority of residents to be in favor of speed humps before any consideration is given the feasibility of installation.

Finance and Administration

Commissioner Evers reported that Treasurer Shaikun passed out his recommendation for the new budget. He asked for feedback and if anyone wanted anything changed. Mayor had questions about the payroll taxes being over. Treasurer will research and report back. Also, the light poles are over budget, but we are close.

OLD BUSINESS

1. Update on the City Audit

Commissioner Evers has been in contact with Charles Veeneman and he indicated he would have the audit completed by July 31. Clerk Tuthill has documents ready for the auditor to review and Commissioner Evers will deliver to him if he does not pick up soon.

2. **Update on the Sale of Police Vehicle**

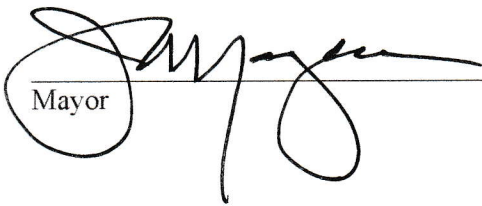
Mayor Magers contacted Govdeals.com and we have to set up an account and he is waiting for a callback. He has created an Ad to place on their site. Mayor Magers stated the old police car is parked at the LMPD 8th Division parking lot. He checked on it and it started up fine and is still in good condition.

Commissioner Evers asked for an anticipated time for sale of car. Mayor said at least September.

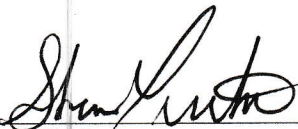
NEW BUSINESS

Reminder that we still need one other person for commission. Mayor reminded need to be filed by 8/14.

Commissioner Evers made a motion to adjourn the meeting and Commissioner Borders seconded. All in favor and the meeting was adjourned at 8:01 pm.



Mayor



City Clerk