MINUTES FROM OCTOBER 11, 2018 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Pro Tem Matt Tungate at 7:00 P.M. on Thursday, October 11, 2018 at Episcopal Church Home. Those present: Mayor Pro Tem Matt Tungate, Commissioner Ed Evers, Commissioner Rick Rittenhouse, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Police Chief Anthony Yeager, and city engineer Chuck Woods.

REVIEW MEETING MINUTES:

Mayor Pro Tem Tungate stated that he did not have a copy of the September meeting minutes and with Mayor Magers being absent that we will not review the September meeting minutes. The minutes will be reviewed at the next monthly meeting.

REPORTS:

Clerk

Clerk Tuthill reported that she has been working steadily on receiving and accurately accounting for all property tax checks received. Trying a new organization strategy of making more frequent smaller deposits and numbering the deposits. Also, when a large check comes in for several homes that is made as its own deposit so there is no confusion.

Clerk also reported that she received several phone calls both from the previous homeowner, new homeowner and from Commissioner Evers with regard to a home that sold right about the time the tax bills went out. At one point the homeowner tried to send her realtor to my home to show me the paperwork. They all felt the tax bill was paid at their home closing on August 31. I explained the tax bills were mailed September 1 and I had not received a payment. I have had to explain this to all parties as they keep calling to tell me they have paid. I simply explained they would need to go back to the closing paperwork and possibly to the closing attorney that I had nothing to do with it.

As instructed by Treasurer Shaikun, clerk moved \$120 from road fund to general fund to cover the cost of a recent pothole repair.

Clerk also has Ordinance book supplement pages available for everyone to replace in their books this evening.

Mayor's Report

Mayor Magers was not present and did not leave a report.

City Maintenance

Commissioner Borders was not present and left a report that the tree planting is delayed as the trees need to be uprooted and replanted and needs a freeze.

Communication and Public Outreach

Commissioner Tungate reported that the city picnic was a success. However, this is the second year in a row that we have ordered food for 100 people with so much food left over. He suggests that in the future maybe estimate 60 or 70 people.

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Public Services

Commissioner Rittenhouse reported that he had one complaint at 2016 Tavener and had it taken care of immediately by Rumpke.

Police Department

Chief Yeager submitted the following report. There were 141 patrols of the city. There were 146 Radar/Traffic zones set up for high Police visibility. There were 12 visits to resident's homes for our "House Watch" program. There were 10 traffic stops. There were 0 Solicitors stopped. There were 25 warnings issued. There were 2 state citations issued. I returned a small black dog to a house on Tavener. I also returned a small black dog to a house on Maria Court. I issued 17 information/warnings for garbage cans left out too long after garbage pickup. This was for Bancroft code enforcement.

Finance and Administration

Commissioner Evers had nothing new to report. He did ask if we need \$300,000 for roads in the spring, how do we replace this amount in the road fund?

Treasurer added that we received a letter from the state that we need a financial report to the state by October 15. He was able to meet this deadline and they have received it.

OLD BUSINESS

1. Plans to Fill Vacancies on Commission

Still no strong interested candidates.

NEW BUSINESS

1. <u>City Engineer Report on Future Road Repaying</u>

Chuck Woods present to address situation of city roads. He reported that he measured and surveyed our streets and they are not in too bad shape but are getting very worn. The three worst streets are Hollen Road, upper end of Greenlawn and lower end of Maria. Many curb stones are failing causing a problem for rainwater. Feels we should consider doing the work in the next 1 to 3 years. Gives a ballpark estimate of \$300,000. Hall Contracting did a very good job with the city of Jeffersontown and we could use them for city pricing. Commissioner Tungate asked if we should do the paving in phases or just all at once. He said if we have the funds it is best to do it all at once. Paving must be done in warm weather because it will not adhere in the cold. He recommends getting a contract to start in the spring because the contractors will get busier.

2. Plans for Halloween Home Decorating Contest, Judges and Prizes.

Commissioner Tungate suggested contacting last year's winners and see if they are interested in judging this year. We will purchase Graters gifts cards for four winners at \$30 each.

Commissioner Rittenhouse made a motion to adjourn the meeting and Commissioner Evers seconded. All in favor and the meeting was adjourned at 7:44 pm.

/s/ Matt Tungate	/s/ Shannon Tuthill
Mayor Pro Tem	City Clerk