

MINUTES FROM NOVEMBER 8, 2018 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, November 8, 2018 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Matt Tungate, Commissioner Ed Evers, Commissioner Rick Rittenhouse, Commissioner Mike Borders, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Police Chief Anthony Yeager, and city attorney Richard Schiller. Residents Bryan Berman, Alan Glaubinger, Jaime Shapker, Paul Chumbley.

REVIEW MEETING MINUTES:

Mayor Magers presented both September and October meeting minutes for review. The September minutes were not reviewed at the last meeting because Mayor Magers was stranded in Florida due to a hurricane in Georgia. Commissioner Evers made a motion to approve the September meeting minutes. Commissioner Tungate seconded. All in favor and minutes were approved. Mayor Magers and Commissioner Tungate reviewed the October minutes. Commissioner Tungate noted a few small changes and Commissioner Evers made a motion to approve the minutes. Commissioner Borders seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill reported that most of the city tax payments have been received. With only about four homes that have not paid their taxes. Two refund checks have been mailed to homeowners with homestead exemption being added. One refund check was issued for a homeowner that paid twice because their mortgage company also paid.

Clerk received an open records request for our tax bill rate information and has complied with their request.

Mayor's Report

Mayor Magers reported that there is city officials training coming up soon. There are two dates available in January, one in Lexington and one in Owensboro and each is three days long. There is also a city officials orientation training that is a half day on December 13 in Jeffersontown. The newly elected officials will not have time to get into that training but the material from it can be retrieved for them to review. The City Officials Legal Handbook has been updated for 2019. The commissioners currently have copies of the 2015 edition. Mayor Magers would like to purchase five of these books for the commission. Commissioner Evers said he has funds in his budget and everyone feels we should purchase.

Thomas Heavrin the ethics enforcement agent has agreed to continue for 2019. Chuck Woods also agreed to continue as city engineer.

Mayor noted that the ordinances have not been updated online and asked clerk to find out about updating them.

City Maintenance

Commissioner Borders reported that the cul-de-sac planting project is complete. The tree work is still waiting for a hard frost to dig trees to plant. The tree on Bancroft Lane has been trimmed up and dead branches removed. He plans to have a light cleaning of the Bancroft Lane fence for the fall. Chief Yeager assisted with the repair of the light pole that was damaged by a car accident.

Communication and Public Outreach

Commissioner Tungate reported that he delivered gift cards yesterday to the homeowners that won the Halloween decorating contest. They each received \$25 Graters gift cards.

Also, many on the commission have received scam emails that could be dangerous. He warns that you should not open any links and move emails to your spam folder.

Public Services

Commissioner Rittenhouse had nothing new to report.

Police Department

Chief Yeager submitted the following report.

Chief Yeager has continued to put notification on cans when they are left out past midnight on the day of collection. There have been far less cans being left out.

Mayor wanted to discuss one item on the police report. Chief Yeager is given \$400 per year uniform allowance. The uniform items are very expensive, and they are getting very worn. Cost to replace gun belt and attachments would cost approximately \$300. Chief Yeager will purchase those items.

Chief Yeager also reported that we have received a lot of calls about all the police cars appearing on Wesleyan. There was a person living in one of those homes that was wanted by the police and has been picked up several times on various warrants. The SWAT team was sent out. This led to other issues with a burglary overnight where a garage door was left open at night and someone went in home and stole credit cards.

Finance and Administration

Commissioner Evers had nothing new to report. Treasurer Shaikun clarified that we do have a separate ledger for the road fund which had been discussed in the past.

OLD BUSINESS

1. Plans to Fill Vacancies on Commission

Mayor Magers explained there are two ways to fill an elected seat. Either file by August deadline to run or October deadline for write-in.

According to the Board of Elections there were 57 people that cast a write-in vote for commissioner and 3 for Mayor, but no one had filed in advance to be a write-in candidate, so those votes did not count.

Applications for commissioners can be considered by the January meeting to fill those seats. A bio or resume could be submitted and interested person could attend next commission meeting to be interviewed. Also, candidates must have lived in city for at least one year and have no felony conviction.

The commission could then vote on this. Vacancies occur January 1 and we would have 30 days to fill the vacancies before we would have to go to governor's office to submit names to fill the seats.

Mayor Magers explained that we have two commissioner openings, with responsibilities for Communications and Public Services. Also, he explained that the mayor serves on the commission and is responsible for a department like all commissioners. He asked interested residents to send a bio and attend the December meeting. The appointed commissioners will be selected at the December meeting, and sworn in on or after January 1. Elected commissioners will take the oath at the December commission meeting.

Clerk Tuthill will need to notify Jefferson County Board of Elections that we will need an election with the governor's election in 2019.

Resident Alan Glaubinger was present with the possibility of applying for appointment as a commissioner, but said with so many young families moving in he would like to see some younger residents join the commission. If the younger residents decided not to join commission, then he would be happy to do so.

Jaime Shapker introduced herself as a resident of Bancroft for seven years. She has a one and three-year-old and has thought about joining the commission for some time. Her background is in communications, she was a news reporter for seven years. She didn't realize in the past how accessible the commission is and that they could take care of situations and would like to help make other residents more aware as well. She indicated there is more we could do to engage our neighbors with young families. She has ideas for such events.

Resident Paul Chumbley introduced himself. He moved into Bancroft on Hollen Road in May of 2017. He is an attorney and could be of assistance with legal matters. He has a 14 month old child. In walking the neighborhood, he sees areas where we could make the neighborhood look better. Went to the election office and found out he missed the deadline to run as a write-in candidate. Is eligible to vote. He also informed the commission he is a member of the Kentucky Bar Association.

NEW BUSINESS

1. City Engineer Report on Future Road Repaving

Mayor Magers explained that Chuck Wood, our city engineer, was asked to do an assessment on how much it would cost to pave our streets and as result of his preliminary work gave a draft report to the commission in October. He had investigated the city contract and state contract, but he still needed to contact one company that had a contract with City of Jeffersontown. Mayor Magers reported that Mr. Wood had just met with the Jeffersontown contractor earlier today and he did not have a complete report yet. He will give a final report at the December meeting. One consideration is if Google Fiber is still coming to do micro-trenching, do we want to let them do that first before we pave. Do we want to try and accomplish this next year?

2. Initial discussion of an ordinance relating to rental property in Bancroft.

Mayor Magers said the most consistent complaints he has had since being on the commission is in regard to rental properties. He consistently receives calls from residents unhappy about situations in rental property. He decided to investigate if there is anything, we can do to better manage the rental properties and improve the quality of life in Bancroft. He contacted city attorney Schiller and posed the question as to whether there is anything we can do to have an annual permit or something to identify rental properties

and have some control to ensure that property managers are complying with our ordinances and those of Louisville Metro.

Attorney Schiller confirmed we can require licensing. We do have fair housing ordinances in Louisville. You must have a rational basis to have the owner notify the city of who is living in the home when the owner is not occupying the home. Attorney Schiller could draft an ordinance to address safety reasons for permits and place a mileage radius that would require homeowner to have a local property manager. Clerk Tuthill would receive a permit or license request which would have to be granted.

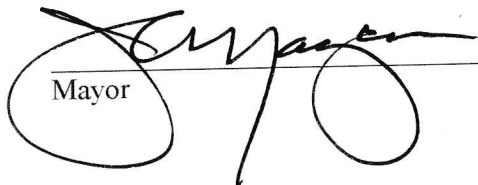
A resident asked a question about what current ordinances we have now to keep homeowners and/or renters maintaining their property. Currently, it is the homeowners that are required to maintain property. We would need to know who the renter is to hold them accountable for maintaining property.

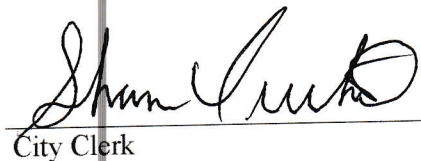
If we require an annual permit, then there could be a checklist of items with regard to maintenance of the house. The homeowner would then have to inspect the property to fulfill all requirements before permit granted. An example would be working smoke detectors in rental property.

Attorney Schiller will draft a few model ordinances to review. In doing this we should clear up ordinances to require homeowners and renters to better maintain property. Chief Yeager asked that new ordinance to require homeowners to do periodic checks on their property.

It was noted that a new ordinance would not be retroactive, but at the start of a new lease homeowners and tenants would be accountable at that time.

Commissioner Tungate made a motion to adjourn the meeting and Commissioner Borders seconded. All in favor and the meeting was adjourned at 8:55 pm.


Mayor


City Clerk