**MINUTES FROM SEPTEMBER 13, 2018 BANCROFT MEETING**

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:02 P.M. on Thursday, September 13, 2018 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Rick Rittenhouse, Commissioner Mike Borders, Commissioner Matt Tungate, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Police Chief Anthony Yeager, Residents Barbara Carter, Mike Buren, Erick Berryhill, Kent Hall and Attorney Chapin Fausell.

**Residents’ Concerns over Speeding**

Residents Barbara Carter and Mike Buren attended meeting to express concern over speeding on Glen Arbor and Hollen Road. Ms. Carter lives on the corner of Hollen Road and Glen Arbor and informed commission of a constant problem with speeding as people use it as a cut-through. She would like to see tickets issued and possibly have speed bumps installed. Ms. Carter noted that a section of Glen Arbor Road was just paved and feels it did not need to be paving. He advocated for the installation of speed bumps on Glen Arbor to slow down speeders.

Mayor Magers explained that the City of Graymoor-Deveondale did the paving because that portion of Glen Arbor is in Graymoor-Devondale. Mayor Magers had contacted the mayor of Graymoor-Devondale regarding the road paving of Hollen Road because of a complaint by a Bancroft resident about the poor condition of the road. He was informed that Graymoor-Devondale has a five-year paving plan where specific roads are paved each year. Mayor Magers consulted the LOJIC map and confirmed that the city line between Bancroft and Graymoor-Devondale runs down the middle of Hollen Road. Mayor Magers also contacted former Bancroft Mayor Kim Reinhart and she did not recall how the paving of Hollen Road was handled in the past. Stated we already have our city engineer working on a road paving plan for next year. That plan will include Hollen Road and all roads in Bancroft. The mayor of Graymoor-Deveondale indicated he would ask their city engineering contractor to check on the Hollen paving and a more precise indicator of the city line. Mayor Magers and the Mayor of Graymoor-Devondale agreed to work cooperatively to make sure Hollen Road was paved.

Residents present asked that we have an open dialogue with Graymoor-Devondale city council to coordinate efforts to reduce speeding on Glen Arbor Road. Mayor Magers and Chief Yeager noted that Chief Yeager and Graymoor-Develondale already work cooperatively on a variety of police issues, including speeding. Chief Yeager noted that Graymoor-Deveondale did a speed study on Glen Arbor and had not found a major speeding problem This was consistent with Chief Yeager’s observations when running radar on Glen Arbor. Mayor Magers indicated installation of speed humps (not bumps) was a very controversial issue and there were many problems with speed humps, including: it slows public safety response to emergencies (fire, ambulance, and police), and there were potential liability issues, to name just a few. They are expensive it install and expensive to remove if residents demanded removal, which often happens.

The commission asked attorney Fausell about Louisville Metro guidelines on speed humps. She indicated will need to follow those guidelines, which would include obtaining signatures of 70% of affected residents seeking installation. The affected residents are the property owners adjacent to location where speed humps would be installed. The guidelines required the payment for installation of the speed humps and a commitment of enough funds to remove the speed humps if public sentiment turned against the speed humps. Mayor Magers stated he will review various other traffic calming options and will make recommendations to the city commission.

**Metro Council Candidate Kent Hall**

Kent Hall, candidate for Metro Council District 7 introduced himself and stated he is visiting small city commission meetings to learn what the concerns are in the small cities.

**REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the August meeting minutes. Commissioner Tungate made a motion to approve the minutes. Commissioner Evers seconded, all were in favor and the minutes were then approved.

**REPORTS:**

**Clerk**

Clerk Tuthill reported the auditor’s letter and portion of his report were mailed to all residents. The following week the tax bills were also mailed to all residents. Complied with requests from Wells Fargo, CoreLogic and Loretta tax service for lists of the tax bills they are responsible for.

Clerk reported that the wrong recycling dates were published in the newsletter. Clerk now has corrected dates and emailed all residents on email list to inform them of the correction.

Clerk provided American Legal Publishing with all the new Ordinances and they have updated the website and the ordinance book.

Kentucky Finance Department starting depositing funds into wrong accounts but clerk contacted them and they have made the correction.

**Mayor’s Report**

Mayor Magers reported the city engineer is working with his son to go to various parts of the city to do measuring and appraisal on amount of paving work that needs to be done. Mayor Magers indicated we can use the Louisville Metro paving contract. He indicated in his research, other mayors suggested comparing the Louisville Metro contract costs with other contractors, since there is a possibility other contractors may offer less expensive prices.

There is a guardrail at end of Maria that is about to fall off and Commissioner Borders said we should have someone look at this for repair at the same time. Mayor Magers is currently gathering information from different companies and meeting with the city engineer. Our city engineer will attend the October meeting to explain his findings. Mayor Magers said now we just want all the information we can get to make a reasonable decision. Mayor Magers will be attending both the Kentucky League of Cities League of Cities and Jefferson County League of Cities meetings next week. He will ask other mayors about their road paving experiences.

Mayor also reported that he has had one person express interest in commission as we still do not have enough people filing for election.

Kentucky League of Cities is having conference in Louisville next week and Mayor Magers reviewed the agenda and feels it would be for him to attend. The cost would be $269.00 as a first-time attendee. The commission agreed that it would be useful to have to Mayor attend.

**City Maintenance**

Commissioner Borders reported that with regard to power washing the fence he asked the company to do a touch-up cleaning without spending the full amount. Perhaps right before Derby and in the fall for power washing of the Bancroft Lane Fence.

After not hearing from Okolona Fence he was recommended to call Raatz Fence Company and they completed the repair of the fence.

Commissioner Borders also reported that the landscape project phase 1 has been completed. They also did maintenance on other cul-de-sacs and they look good too. There still is a need for additional tree maintenance on Bancroft Lane and he has made a contact with a contractor to obtain more information.

**Communication and Public Outreach**

Commissioner Tungate reported that there was a post on our Facebook group about trash cans. The resident did not like the way we handled it his cans being left out. This gave us the opportunity to explain what we do. Resident was upset that a note was left about trash cans being left out. Mayor Magers was able to respond that our police Chief left a copy of the ordinance as part of our code enforcement.

Resident Berryhill was present and noted that he originated the Facebook post. He felt the best thing for him to do was take down the Facebook post because it was causing so many negative comments and some were inappropriate.

Mayor Magers suggested we have business cards for police chief so when he does leave a notice he can leave a card so resident will know who left it. Mr. Berryhill mentioned a possible interest in running for commission and Mayor Magers explained the process.

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**Public Services**

Commissioner Rittenhouse had one resident complain about a can not being picked up by Rumpke but it was resolved.

Chief Yeager brought to his attention that Rumpke has a new very large truck. If this truck uses Bancroft Lane it would not allow another car to pass on the Lane as well as cause damage to the tree canopy. Commissioner has contacted Chris Pierce at Rumpke and he is looking into a solution.

**Police Department**

Chief Yeager submitted the following report. There were 173 patrols of the city. There were 173 Radar/Traffic zones set up for high Police visibility. There were 6 visits to resident’s homes for our “House Watch” program. There were 5 traffic stops. There were 0 Solicitors stopped. There were 11 warnings issued. There were 2 state citations issued. I backed up the Graymoor-Devondale Police Department 3 times. I backed up the Northfield Police one time. There was a trailer on Greenlawn, Wesleyan and Maria. There was an RV being used on Wesleyan. There was a large box truck backed up to a front door in the yard on Wesleyan. There were complaints of vehicles parked for more than 24 hours. There was a complaint of decaying crates in the rear of a house on Maria. All violations received warnings, and some received a copy of the ordinance. There will be a follow up on the crates to make sure they are disposed of. There was a complaint about a POD on Old Salem. Complainant feared it was permanent. I was assured by the property owner that it is only temporary. I removed graffiti several times on Adler. I had a man down on Hollen call. No injuries, so officer assisted an older adult get in a chair.

I had a complaint about a barking dog in the 2300 block of Tavener. As of time of this report, this officer has not heard or seen dog. I asked resident to call 911 when the incident occurs so either myself or LMPD could be dispatched. I also explained that he could contact Animal Control. I checked 2 vans that were at a house watch. They were okay.

Further reported that the police vehicle has been registered.

**Finance and Administration**

Commissioner Evers reported that we have $56,000 of CDs that are maturing and we will be renewing.

Treasurer Shaikun performed test on 2018 budget as recommended by city auditor.

Mayor Magers asked Treasurer Shaikun if we were going to amend the 2018-2019 city budget to add road fund column as suggested by the auditor. Treasurer Shaikun advised that we should do this. He will set up a separate ledger for the road fund and prepare a draft amended city budget to add the road fund as a separate item on the budget. Mayor Magers stated when that was accomplished he would place the amended budget on the agenda for the first reading of the ordinance. No time table for completion was established.

**OLD BUSINESS**

1. **Update on the Sale of Police Vehicle**

The old police vehicle was sold at auction on GovDeals.com for $2,350.00 to the Garfield Heights Police Department in the Cleveland, Ohio area. The vehicle has already been picked up, and the city will receive a check from GovDeals next week.

Mayor noted that it is on the Kentucky League of Cities legislature to seek a change in legislation to no longer require advertisement in local newspapers of legal notices such as ordinance changes, and sale of city property, such as the police vehicle. If passed, this will save a considerable amount of money for small cities in Kentucky.

**NEW BUSINESS**

**1. Phase 2 of Landscape Project**

Commissioner Borders reported that we are ready for phase 2 of the project but we must be careful what we use in landscape beds because we have no irrigation. One of the plants by the sign on Bancroft Lane has died. We would not want to spend more than $10,000 to complete phase 2.

**2, Plans to fill vacancies on commission**

Resident Berryhill was present at the meeting tonight and is considering joining city commission next year. Mayor Magers also been contacted by another Bancroft resident who was considering filing as a write-in candidate for commissioner.

Mayor Magers explained if no one files as a write-in candidate, we have 30 days from January 1 to appoint a commissioner. That person would serve until the next election and then would need to file for the next election.

**3. Final Plans for City Picnic**

Final plans for the Sept. 29 Citywide picnic are in order. Bootleg Barbeque will be catering the event. Commissioner Tungate will purchase plates and napkins on his own. He does still need tables to be loaned. Mayor Magers indicated he would bring three tables. We will have the police car and the Chief, along with a fire truck and a “bouncing house” for the children.

**Plans for Halloween Decorating Contest**

The Halloween home contest will be done again this year with independent judges. It will be in the Newsletter.

**Adjournment**

With no further business, a motion to adjourn offered by Commissioner Tungate, seconded by Commissioner Borders was approved. The meeting adjourned at 8:54pm.

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Mayor City Clerk