

## MINUTES FROM SEPTEMBER 12, 2019 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:02 P.M. on Thursday, September 12, 2019 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Mike Borders, Commissioner Jaimie Schapker, Clerk Shannon Tuthill, Attorney Richard Schiller and City Engineer Chuck Woods.

### **REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the August meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Schapker seconded. All in favor and the minutes were approved.

### **REPORTS:**

#### **Clerk**

Clerk Tuthill reported that the 2019 tax bills have been mailed to all residents. All requests from banks and mortgage companies have been complied with.

Clerk Tuthill printed out the electronic newsletter to mail to residents that need a hard copy. It was four pages long and did not look great printed but wanted to make sure they received all the information.

#### **Mayor's Report**

Mayor Magers reported that Charter has mailed notification of rate increases for their services. We have received two written complaints about the demolished porch on Greenlawn. Code Enforcement officer investigated and found that it violated the ordinance and wrote a report. This was given to the Mayor Magers who asked attorney Schiller to compose a letter and it was sent by certified mail. Homeowner asked for an extension of time and has a contractor scheduled to repair the porch in November.

Resident Ben Weible at the corner of Greenlawn and Maria is doing landscape work and asked about doing a drain underground to the road and cut into the current drain. Chief Yeager added this would need to be approved by MSD. Mayor said ordinance will not allow change to drainage.

St. Matthews Fire Department has been leaving information at residents' homes indicating they provide smoke detector inspections and free installation of smoke detectors to residents.

The KLC training that Mayor attended last year has earned him level 1 achievement for city officials.

#### **City Maintenance**

Commissioner Borders reported that he met with LG&E and Wagner Electric about installing electricity on Bancroft Lane. He also has approved tree and mulching work on Bancroft Lane.

Mayor Magers stated he received a complaint about a streetlight out on Adler Lane. He submitted the complaint to LG&E and they repaired the light.

#### **Communication and Public Outreach**

Commissioner Schapker reported that a resident asked if it was acceptable to post items for sale on the City of Bancroft Facebook page. She asked the commission for their opinion. The consensus was that such sales were permitted and have been ongoing since the Facebook page was started. Commissioner Schapker asked is anyone was interested in doing any type of end of year city holiday event? She asked

for ideas. The commission gave Commissioner Schapker permission to plan whatever she felt was appropriate.

Mayor Magers asked if we could have Trevor Emonds our web developer come in and explain what he is doing to keep our website secure. He has put a certificate on the site that we did not have before.

### **Public Services**

Commissioner Chumbley was not present but left the following report with regard to waste collection.

8/12/19: No issues reported, 8/19/19: I drove through the neighborhood around noon and nothing had been picked up yet. I texted Rhonda, who said that their truck had a blown hydraulic line. The end result is that Anytime had all waste collected by the end of the day. 8/26/19: Anytime again had a breakdown of one of their trucks but did get everything collected. One resident on Greenlawn complained that Anytime missed their yard waste. Based on the Mayor's emails to this resident, I believe this was an issue with an unmarked can and yard waste being combined with trash. The resident was going to clearly label their yard waste can. I have not received any complaints since. 9/3: One complaint about incomplete trash pickup that was communicated directly to Anytime. Another resident complained about cans being placed in the street in such a way as to potentially block the path of the mailman. Pictures sent to Anytime. No complaints regarding this issue since. 9/9: No issues reported.

### **Street staining**

Following our meeting on 8/8, Rhonda Poston called me and said, while Anytime did not believe that they caused the stains on the streets, they would send their pressure washer out to try to remove them. They initially did not work on the stains on Tavener, which was where the worst stains were located. Mayor Magers pointed this out to me and I meant to send a reminder to Rhonda, but it fell through the cracks and I did not notify her. Upon a drive through of the City this week, it appeared that the stains were either removed or have faded. I can follow up with Rhonda if the Commission feels that the work still needs to be done.

### **Rumpke billing**

A resident contacted me on 8/26 to ask about a second billing notice he received from Rumpke for a garbage container. That same day, I sent an email to everyone at Rumpke that I had an email address for asking about the billing issue. Chris Pierce responded saying that he would look into it and let me know. I followed up today, September 12, and received this response:

*My billing department said they only found one billed for a missing cart. I asked that they go ahead and credit that account and I have asked them to relook because I know you mentioned several residents saying they received bills. Thank you Paul*

I will follow up if I have not received any additional notifications soon.

### **Police Department**

Chief Yeager gave the following report. There were 169 patrols of the city. There were 171 Radar/Traffic zones set up for high Police visibility. There were 10 visits to resident's homes for our "House Watch" program. There were 14 traffic stops. There were 0 Solicitors stopped. There were 21 warnings issued for: Garbage cans left out-6, trailers in driveway-2, disregarding a stop sign-5, Speed-7, Parking-1. There were 2 state citations issued for: Speeding-1, No or improper registration-1. I backed



up the Graymoor-Devondale Police Department one time. I backed up the Northfield Police one time. I had 2 motorists assist. I had a panic alarm on Maria Avenue. I had a found property run on Glen Arbor and Adler. Items taken to LMPD property room. I wrote an investigative report on a nuisance complaint on Greenlawn. Two residents made complaints on the same issue. I had an abandoned vehicle in the middle of the travel portion of the road. LMPD handled the tow. I had training for the AED and CPR thru the American Heart Association.

Chief Yeager is going to park the police vehicle at the 8<sup>th</sup> Division on Juneau Drive in Middletown and pick it up for his shift. His drive from home there is a lot of traffic incidents and it places the vehicle at high risk for incidents. 8<sup>th</sup> division is safe and well lit. A rabid raccoon was removed on Bancroft Lane. Chief Yeager has completed his AED CPR certification. New gas cards have been provided to police chief.

### **Finance and Administration**

Commissioner Evers reported regulations have been changed on audits. State law changed required city audits every other year for cities under 1000 residents. Bancroft has approximately 506 residents. There have been questions as to why the tax rate is one of the third highest in Jefferson County. It was noted that the 2015 tax rate was .387. The tax rate for 2019-2020 has been lowered to .355. There have been reductions in the last four years. It was also noted that other cities have a larger tax base (residential homes and businesses). Bancroft only has 200 homes and not businesses. This accounts for the higher rate. As home valuations increase, the potential is for continuing to lower the tax rate. There are restrictions in state law on how much we can reduce the tax rate. Prior to 2015 the tax rate was higher.

### **OLD BUSINESS**

#### **Court of Appeals HB 109 Case**

The small cities in Jefferson County won the Court of Appeals case but Louisville Metro has appealed from the ruling stating Court of Appeals did not do a good job analyzing the legislation. Louisville government is asking the Kentucky Supreme Court to review the case and overrule the Court of Appeals. Bancroft, along with the Jefferson County League of Cities, is one of 8 cities that participated in the appeal to the Kentucky Court of Appeals. City Attorney Schiller stated he will file a "me-too" brief, piggybacking on the Jefferson County League of Cities appeal to the Kentucky Supreme Court. This will save costs in legal fees.

#### **Discussion of Repaving Project**

City Engineer Chuck Woods present to discuss plan for repaving. Early next year paving companies will start offering bids to large municipalities. We should be able to piggyback on this. We need to lock in the rate before work can be done. The city needs to have committee examine the curb and gutters and see where repairs need to be made. We cannot repair all the gutters in the city but need to address the issue. He proposes doing that work early in the year to be ready for paving.

Attorney Schiller said last time we did this there was a person with city of St. Matthews that would have information on piggybacking. Additionally, there was a problem before with residents asking for extra work done by paving company and we need to try and prevent this as it slows our job down.

**NEW BUSINESS**

**1. Discussion of New State Laws Affecting Municipalities (SB 89)**

SB 89 allows for cities to plan of how to handle cleaning up meth labs in homes where the owner does not handle the clean-up themselves. This gives the city the ability to contract for clean-up of a meth lab in a home and if the owner does not pay the costs and then a lien can be placed on the property. This would need to be in an ordinance.

The commission asked the city attorney to draft an ordinance required by the law to provide the city to properly handle such situations under the provisions of SB89.

**2. Discussion of Implementing New Budget Priorities**

Commissioner Borders said for maintenance he would like to budget \$10,000 for electrical service, purchase holiday decorations, installation and tear down on Bancroft Lane. Approximately \$4000 for decoration, \$2700 for install and tear down. He needs price on electrical. There will be a meter with a monthly charge.

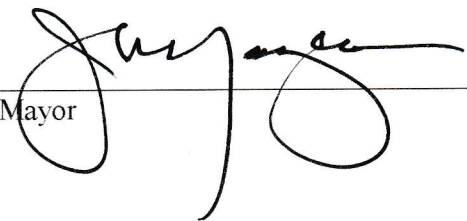
Ten trees to be installed in the fall. There are no plans to remove any more trees on Bancroft Lane in the near future, unless new circumstances dictate.

Commissioner Schapker said for community outreach she plans to budget for a picnic next year. She would like to plan to a neighborhood Easter egg hunt this spring. She would like to have a holiday lighting possibly with hot chocolate and music. We may need to budget for more website security.

For the Department of Finance and Administration, Commissioner Evers has budgeted for the development of personnel policies by the Kentucky League of Cities (KLC). Needs \$1500 in budget for personnel policies. KLC policies planned.

For the Police Department Mayor Magers indicated there was a continuation budget. Mayor Magers did not budget for anything new. A few residents have been complaining about speeding and had suggested the installation of speed bumps. The commission had previously decided not to install speed humps. Mayor Magers stated there are other options we could do and there is money in the Public Safety restricted fund. These funds could be used for additional stop signs on Greenlawn and Glen Arbor. Also, he suggested we may want to use the Public Safety restricted funds for purchase of 2 or 3 radar speed signs that could be installed on existing sign poles. Commissioner Evers indicated he wanted to check on the availability of the Public Safety restricted funds for such use. May Magers indicated we would have to amend the budget to use those funds this fiscal year or delay the purchases until FY 2020-2021.

Commissioner Schapker made a motion to adjourn the meeting and Commissioner Borders seconded. All in favor and the meeting was adjourned at 9:13 pm.

  
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Mayor

  
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City Clerk