

## **MINUTES FROM OCTOBER 10, 2019 BANCROFT MEETING**

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, October 10, 2019 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Mike Borders, Commissioner Jaimie Schapker, Commissioner Paul Chumbley, Clerk Shannon Tuthill, Attorney Chapin Fausel.

### **REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the September meeting minutes. Commissioner Chumbley made a motion to approve the minutes. Commissioner Schapker seconded. All in favor and the minutes were approved.

### **REPORTS:**

#### **Clerk**

Clerk Tuthill reported she has been processing tax payments as quickly as possible. One resident that is deceased had the bill returned stating home was vacant. I searched and was able to find an email address for the daughter and sent her a copy of the tax bill. I have not heard back from her yet. The bill was just returned at the beginning of this week.

One tax bill paid by a Title Agency paid the full amount and did not take the discount. Clerk has already prepared a refund check for the difference per instruction from auditor in the past.

Notary has been renewed.

Clerk printed out the electronic newsletter to mail to residents that need a hard copy.

#### **Mayor Report**

Mayor reported that he attended the KLC Conference and received information on audits and financial reports. Governor had an hour long question and answer. Attorney General was invited but did not attend. The Mayor was given "Level One Achievement Award" for his attendance and participation in a variety of seminars.

St. Matthew Fire Department is having its 100<sup>th</sup> anniversary on Saturday October 12<sup>th</sup> from 2-5pm.

#### **City Maintenance**

Commissioner Borders reported that a tree limb from a resident home fell and hit the Bancroft Lane fence. Matt Meiners cleaned it up immediately. Fence company was contacted to report and will keep the commission informed.

He received a quote to add electrical to Bancroft Lane and will explore other avenues. Working on several options for decorating Bancroft Lane for the holidays.

Commissioner Schapker added that two of the plants in her cul-de-sac were dead. Commissioner Borders said drought affected most of them. City clerk told Mike of a contact would could "water" vegetation.

#### **Communication and Public Outreach**

Commissioner Schapker reported that approximately 190 subscriptions to newsletters 50% open rate, 10% click rate and minutes are the top item of interest. Discussion on delivery timing to residents was discussed.

Commissioner Schapker also reported that Halloween Trick or Treating will be October 31 from 6-8 pm. Reported that Trevor Emonds our web developer will be at the city meeting next month to answer questions.

Mayor Magers asked about non-residents joining the Bancroft Facebook page. It was advised that we should try to prevent any new non-residents joining. One issue is some people move out of Bancroft and we would have no control over it.

Mayor noted 2020 is the 50<sup>th</sup> anniversary of the City of Bancroft. We should think about doing something to recognize it.

### **Public Services**

Commissioner Chumbley reported that Anytime yard waste pickup would be once a month January-March and will take place on the first Monday of the month. Resident had a yard waste can without wheels but he spoke to homeowner and he will remove it. Rhonda Poston sent a calendar for garbage and recycling and it will be added to website. Commissioner Schapker asked to note that three times her bins have had trash left in them.

With regard to adding stop signs in the city to make 3-way stops at Glen Arbor and Hollen and Greenlawn and Hollen, we would need an agreement with Louisville Metro for stop sign on Greenlawn and Hollen. On the Glen Arbor side of Hollen would need to coordinate with Graymoor-Devondale. This is necessary since the two of the new stop signs would be in those cities. The purpose of establishing these 3-way stops is to reduce the speed of vehicles traveling on Glen Arbor and Greenlawn. Mayor Magers commented that we could use road fund money for the signs but this would require a public hearing.

### **Police Department**

Chief Yeager gave the following report. There were 146 patrols of the city. There were 148 Radar/Traffic zones set up for high Police visibility. There were 32 visits to resident's homes for our "House Watch" program. There were 11 traffic stops. There were 1 Solicitors stopped. There were warnings issued for: speeding-6, disregarding a stop sign-3, garbage can not brought in-1, dog off leash-1. There were state citations issued for: speeding-1, no registration receipt-1, no insurance-1, failure to transfer vehicle-1. I backed up the Graymoor-Devondale Police Department one time. I backed up the Northfield Police twice. An unknown person opened up both backyard gates to a resident on Stayton causing his dogs to be loose. I checked a person at a house watch location. He turned out to be okay. I had the oil changed in the police car. I posted a legal letter to a house for code enforcement reasons.

### **Finance and Administration**

Commissioner Evers reported there were questions about tax payments that were received. One homeowner just refinanced and want to know which company paid the tax bill.

Treasurer Shaikun reported that with regard to the Kentucky League of Cities Investment Fund (KLCIP), his sources indicated so far cities have only invested \$10 million into KLCIP. PNC is investment firm handling KLCIP investments for KLC and participating cities. Mayor Magers stated that the KLCIP made several presentations at the KLC Conference and there was considerable interests



by cities in investing some of their reserve funds in KLCIP. Mayor Magers stated that we should consider participating in this stable, well-managed investment program and he can invite a KLCIP representative to come to the commission meeting to explain the program. This could possibly be set up possibly set up for the January 2020 meeting.

## **OLD BUSINESS**

### **1. Discussion Of Ordinance Revision To Incorporate The Provisions Of New Legislation (SB89) Relating To Abatement And Decontamination Of Property With Methamphetamine Contamination.**

Attorney Fausel was present to discuss the draft ordinance. She distributed copies of a draft ordinance for the Commission to review. This draft ordinance conforms to the provisions of Senate Bill 59 that was passed in the last Kentucky legislative session. This ordinance will allow us to abate a meth house. Mayor Magers said this could save the city money. If the owner does not or cannot afford to clean up meth house the city would be able to proceed with cleanup and then lien the property for the cost. We need to review the draft ordinance, and place on agenda for first reading at the November meeting. Attorney asked if anyone had any questions or changes to please get to her by end of the month so the changes could be made before the next meeting.

## **NEW BUSINESS**

### **1. Discussion Of Formalizing The Building Permit Process, Consistent With The City Ordinances.**

Mayor Magers passed out a Draft Building Permit Process for commission to review. There has never been a formal process for building permits and would like to place on agenda for approval. Clerk Tuthill should keep a log sheet of requests for permits, include homeowner, address, phone number, type of construction, whether or not approved. Notice would give the neighbors the opportunity to come here and address their concern.

Question was raised about adding a timeline to the process. Additionally, would we make sure the contractor is licensed and insured. Chief said perhaps we ask resident to show building permit from Louisville Metro. Metro requires permits on anything to do with plumbing or electrical.

The commission asked Attorney Fausel if we need to do an ordinance, or a procedure, or could it be an amendment to current ordinance. She suggested an amendment to Section 150.03 (Q). Attorney Fausel will discuss the wording with Rich Schiller and report back at next meeting. Also, should there be a penalty of not coming to the commission meeting. It was suggested there be a penalty for not complying with the permit process. Currently there is no penalty for non-compliance. Mayor Magers will place this on the November agenda for further discussion or first reading of an ordinance amendment.

### **2. Discussion Of Adopting A Modified Version Of The Louisville Metro Speed Hump Guidelines.**

Mayor Magers addressed that a few residents have been asking for speed humps. He passed out copies of Louisville Metro's Speed Hump Guidelines. Mayor Magers would like to incorporate parts of this in our ordinances so that in the future if the commission decides to incorporate speed humps we would have safety guidelines in place. Page 3 says a homeowner association must have 70% of the affected people in favor of speed humps to have installed. Mayor stated that in Bancroft 70% of the affected people would

be all residents because all residents of Bancroft use Greenlawn and/or Glen Arbor on a regular basis. The Commission decided to table all discussion on speed humps procedures.

**3. Update on Appeal of the Louisville Metro Lawsuit Regarding Waste Management**

Attorney Fausel reported that the City of Bancroft, Jefferson League of Cities, and other small cities in Jefferson County have won our appeal (of the Franklin Circuit Court ruling) in the Kentucky Court of Appeals. Louisville Metro is asking the Kentucky Supreme Court to review the Kentucky Court of Appeals ruling. The Kentucky Supreme may review the case but they are not required to do so. The City of Bancroft will file a "me too" motion stating there is no reason for the Kentucky Supreme Court to review the case further. We are waiting to hear the Court's decision on this.

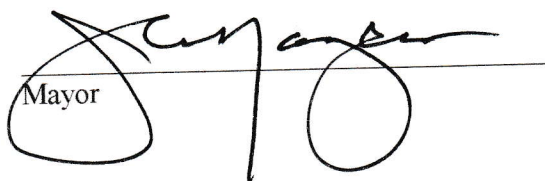
**4. Chief Yeager Update On Code Enforcement Actions On Maria, Tavener And Greenlawn.**

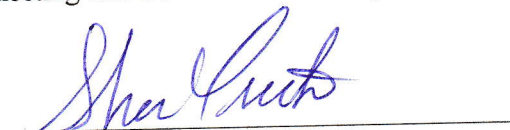
With regard to home at 7410 Maria, Attorney Schiller gave the homeowners a deadline of October 24 for abatement of the nuisance. They responded thank you so much but worried that it would probably not be finished by then. They said the grass and weeds have been taken care of. The wood was cut up and will be put out for collection on Monday. The wooden crates have items in them and she was trying to find placement for them.

The home at 7506 Greenlawn with the demolished front porch has been given a 60 day extension to abate the nuisance. The homeowner said the contractor was lined up and scheduled to complete the work within that time frame.

The home at 2318 Tavener had a nuisance complaint about very tall grass. Chief Yeager posted the notice on the door and there seems to be no activity at the home. Attorney Fausel said posting the notice on the front door gave the homeowner notice and now city has the right to go in and mow the grass. The Commission will have nuisance abated by having Matt Meiner mow the grass. Chief Yeager will be present at the time of mowing.

Commissioner Chumbley made a motion to adjourn the meeting and Commissioner Schapker seconded. All in favor and the meeting was adjourned at 9:24 pm.

  
Mayor

  
City Clerk