

MINUTES FROM DECEMBER 12, 2019 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, December 12, 2019 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Jaimie Schapker, Commissioner Mike Borders, Commissioner Paul Chumbley, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, attorney Richard Schiller and Bancroft property owners and residents David and Donna Walker and Kristin Thompson. Trevor Emonds as IT specialist.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the November meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Chumbley seconded. All in favor and the minutes were approved.

RESIDENTS REQUEST FOR BUILDING PERMIT

Residents David and Donna Walker were present to request a permit for building a storage shed at 2400 Tavenner. They requested approval previously to build a garage but because of size restrictions on the property they were unable to build. They would like to build a shed as an alternative. Presented drawings of two possible options of locations that they are considering. Mayor Magers stated the Jefferson County Building Code required the storage shed not be any closer than five feet from the rear property line and two feet from the side property line.

Commissioner Evers made a motion to approve the shed construction. Commissioner Schapker seconded. There was discussion about the requirement for not building within five feet from property line and two feet from side. All in favor and motion was approved.

REPORTS:

Clerk

Insurance surveys from insurance companies have been completed and mailed. KLC as our workers compensation carrier and Assured Partners for our Public Officials bond. The electronic newsletter for December was printed and mailed to 21 residents. Of the 75 residents that had not paid their property taxes reported last month. 72 of them were included in a check from Corelogic that was sitting in a box at the UPS Store that was never delivered to us. The notices sent to residents caused numerous residents to call and email with regard to their tax payments. I have responded to all such inquiries. State of Kentucky Property Tax Rate Request form has been completed and submitted. Working on closing out files for years prior to 2019 and boxing up documents to move to storage unit but I have not yet completed this project.

Clerk purchased ink for printer this month and envelopes to be ready to mail out new ordinances after they are passed. Will need to purchase additional postage.

New welcome packet was mailed to new resident on Glen Arbor that Chief Yeager forwarded contact information to me.

Mayor's Report

The Jefferson County League of Cities Cable Commission has put together a franchise agreement. Mayor Magers has the packet for commission to review. If we wanted to put an ordinance they have provided a model for us to use and explain the process. The information was given to attorney Schiller to review.

City Maintenance

Commissioner Borders reported that the fence has not yet been repaired, he will call contractor again. Electrical Service for Bancroft Lane is still undetermined from LG&E. Holiday Decorations are installed and invoice in process. He has called about leaf removal and was reminded that they pick up after the last leaf falls. Planting of 10 trees should happen any day now. Spoke to arborist about landscaping the other entrance signs to the city. Looking for something rather small and low key but well done.

Leaf removal on Bancroft Lane has now been completed.

Communication and Public Outreach

Commissioner Schapker reported regarding the newsletter. December Newsletter was delivered to 186 recipients. It had a 42.5% open rate (79) and 18% click rate (27). October meeting minutes, December meeting agenda and house watch request form received the highest number of clicks. There were no bounces and no unsubscribes.

- Website/Email

I once again talked with Sophicity IT in a Box about their web and email services. Their lowest quote remains what they already spoke with Jeff about, 5,874.18 per year. I explained our current situation and our budget so he knows where we stand.

- 50-year “logo”

Our vendor is in the process of making a 50-year “Bancroft Logo” based on pictures of Bancroft Lane. We just discussed some vector images we thought would work. I have given her a deadline of the first Thursday of January so it can be included in our newsletter. It will also be used as the cover photo on our Facebook page.

Public Services

Commissioner Chumbley reported the following with regard to Anytime Waste collection.

- 11/18/19 (All waste)
 - o One home on Maria had their recycling missed.
- 11/25/19 (No recycling)
 - o No issues observed or reported to me.
- 12/2/19 (All waste)
 - o Numerous residents noted that yard waste was collected with the trash. Per Rhonda’s reply to a resident’s email: *As far as the yard waste, the compost facility is closed in December. We don’t have control of that part because we don’t own the facility.*
 - I emailed Anytime asking the name of the facility; when Anytime first knew that the facility would be closed; any other months this facility would be closed. I received no response.

- Residents complained about debris being left on the roadway on Wesleyan Court. I drove by and took pictures; also noticed debris in the roadway along Tavener. Also took pictures.
 - Brought this up in the email to Anytime, with photographs attached, and received no response.
- The recycling along Glen Arbor, Adler, and Hollen was not collected until approximately 6:30 p.m. Following the collection of the recycling, I noticed large stains of what appeared to be oil along those roads in front of the locations where the bins had been stored.
- 12/9/19 (No recycling)
 - No issues observed or reported to me; Mayor Magers reported that one resident noted on Facebook that their trash had been missed.

ANYTIME TRASH TRUCK

- 12/3/19
 - Chief Yeager informed me on 12/3/19 that he was notified by an LG&E contractor that Anytime's truck had run through the landscaping on Tavener on 12/2/19 and caused damage to the landscaping itself. Anytime did not report this to myself or, as far as I know, to any other Bancroft representative.
- 12/6/19
 - Per photos from Mayor Magers, Anytime had the damage covered with mulch.

STOP SIGN

- I had a scheduling conflict and was unable to attend the Graymoor/Devondale meeting of 11/19/19 re: the stop signs at Hollen & Glen Arbor.
- I received the following email (copied in its entirety) from Councilwoman McCraney on 12/6/19 re: the stop sign at Hollen & Greenlawn:

Still working on stop signs and was told they don't recommend it. Mayor will attend next meeting with councilwoman

Police Department

Chief Yeager provided the following report for November 2019.

NOVEMBER 2019 END OF MONTH REPORT

There were 123 patrols of the city. There were 123 Radar/Traffic zones set up for high Police visibility. There were 28 visits to resident's homes for our "House Watch" program. There were 2 traffic stops. There were 0 Solicitors stopped. There was one warning issued for: Disregarding a stop sign. There was one state citation issued for: Disregarding a stop sign. I backed up the Graymoor-Devondale Police Department 4 times. I recovered found property.

Finance and Administration

Commissioner Evers had nothing new to report. There were no questions on the treasurer's financial statement for the month of November.

OLD BUSINESS

1. Second Reading of Ordinance No. 7 Series 2019, An Ordinance Enacting Chapter 152 "Abatement and Decontamination of Properties Subject to Methamphetamine Contamination Notice; Lien."

Attorney Schiller summarized again the Ordinance. It was stressed that we do not currently have a meth house contamination problem but this would protect us in the future. Commissioner Chumbley made a motion to approve Ordinance No. 7 Series 2019. Mayor Magers seconded. All in favor and the motion passed.

2. Second Reading of Ordinance No. 8 Series 2019, An Ordinance Amending the City of Bancroft Code of Ordinance Section 150.03 providing formalizing a building permit process.

Attorney Schiller summarized and proceeded with Second Reading of Ordinance No. 8 Revision Section 150.03. Mayor Magers made a motion to adopt Ordinance No. 8 Revision Section 150.03. Commissioner Evers seconded. Mayor Magers explained that this came about because he would like to formalize the building permit process so that we can go back and check the process. All in favor and the motion passed.

3. Discussion of Anytime Trash Systems services.

Commissioner Chumbley reported on latest issue. Anytime informed commissioner that the yard waste facility is closed in December. He was concerned the legal ramifications if the contract were terminated by the commission. He indicated more phone calls Anytime has not improved the service but he is trying to keep everything in writing.

Chris Pearce at Rumpke said they would honor the current bid price if we decided to switch. They would like us to pay a \$500 delivery fee to drop cans off again. Roughly \$12,000 a year that we are saving by using Anytime instead of Rumpke. He will run numbers again to make sure.

Mayor Magers said Mr. Gordon, co-owner of Anytime, made an offer at last meeting that if it wasn't working than maybe we should mutually decide to part ways. Mayor Magers doesn't feel the company has the capacity to service this large of a job.

Attorney Schiller said in anticipation of this meeting he reached out to Doug Gordon to see if he still felt like he was ready to part ways. His response was no.

Commission feels there have been three strikes already.

Resident present said that she speaks for other residents they are very upset. Glass and garbage is left on the street everywhere the truck stops.

At this time a motion was made pursuant to KRS 61.810 and KRS 61.815 by Mayor Magers, seconded by Commissioner Evers, and carried by a majority vote in the open public session to go into Closed Executive session under section C of the Open Meetings Act to discuss proposed litigation involving The City of Bancroft with DM Ventures 1 LLC d/b/a Anytime Waste Systems concerning their repeated

inability to comply with the terms and conditions of the May 14, 2019 contract between The City of Bancroft and Anytime Waste Systems.

During the Closed Executive session of the City of Bancroft meeting the Commissioners discussed the basis for, preparation of and strategy for such litigation and no other matters than those publicly announced prior to convening the closed session. No final action was taken during the closed meeting.

The Public Meeting resumed and a motion was made by Mayor Magers, seconded by Commissioner Evers and carried by a majority vote to instruct the City Attorney and Commissioner of Public Works to explore termination of the Anytime Waste Systems contract.

NEW BUSINESS

1. **First Reading of an Amendment to the Nuisance Ordinance. First Reading of Ordinance No. 7, Series 2019: An Ordinance Enacting Section 91.44 in Chapter 91 "Streets and Sidewalks", Subsection .40 et seq. "Obstructions" in the City of Bancroft, Code of Ordinances.**

Commissioner Borders asked what the basis of this Ordinance is. Mayor explained that in the past on Glen Arbor a semi-trailer size dumpster was dropped on the street on a Friday with no reflectors and left it. This ordinance would keep dumpsters out of the roadway.

Resident raised question about not having the ability to park a dumpster in her driveway because her driveway is a hill. Commissioner Chumbley asked if we could review ordinance to say that no dumpster can stay on the street after dark. This would require it be moved the same day.

Mayor Magers said we review the wording of the proposed ordinance amendment and submit for first reading again in January.

2. **Review of City Contract IT Services**

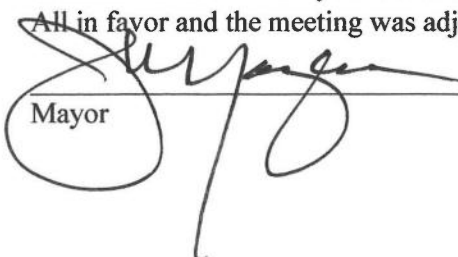
Trevor Emonds as our website designer present to answer questions from the commission about Internet security and email. He uses Dreamhost as the website platform and resells from them. He does not have knowledge about their security. He is responsible for WordPress and controls that portion of the website. He creates webpages on the side. We have a free version of email and we could upgrade if we wanted to pay for Google or something like that. Would be a cleaner interface, better Spam filter. Google charges \$6.00 per email account per month. Commission members mentioned trouble they have had with email system going down and not working for periods of time. Commissioner Schapker asked that he prepare a proposal of the cost of upgrading our email system.

Commission suggested a simpler email address and options were given. Mr. Emonds will research and return to another meeting to make suggestions.

3. **Oath of Office for Commissioners Jaimie Schapker and Paul Chumbley**

As a result of their election to office in November 2019, Commissioners Jaimie Schapker and Paul Chumbley were sworn in by Mayor Magers.

Commissioner Chumbley made a motion to adjourn the meeting and Commissioner Borders seconded. All in favor and the meeting was adjourned at 9:23 pm.



Mayor



City Clerk