

MINUTES FROM FEBRUARY 11, 2021 BANCROFT SPECIAL MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:01 P.M. on Thursday, February 11, 2021 by Zoom videoconferencing Louisville, Kentucky. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Mike Borders, Commissioner Jaimie Schapker, Commissioner Paul Chumbley, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Police Chief Anthony Yeager, Police Chief Candidate David Mudd, and attorney Richard Schiller.

Mayor Jeff Magers has determined that the Bancroft City Commission must continue to provide critical public services to sustain and protect life and life-sustaining businesses during the present public health crisis caused by the COVID-19 virus. Teleconferencing has recently been permitted by the Kentucky Attorney General without the identification of a primary physical location so long as the public is permitted to see and hear all participating members. The mechanism by which teleconference is being conducted is Zoom.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the January meeting minutes. Commissioner Evers made a motion to approve the minutes. Mayor Magers seconded. Some changes were noted as to names added to motions. All four in favor and the minutes were approved.

With no physical meeting taking place, the Kentucky League of Cities advised that the Mayor can just sign final page of minutes, scan and send to clerk to sign, file and forward to Commissioner Schapker.

Clerk

Clerk Tuthill reported that employee W2s and 1099s have been electronically filed.

The 2021 Directory is now complete and was hand-delivered to all residents. One resident emailed to inform me that their names were not in the Directory and they have lived here since the 70's. When I checked the name, the home is listed in a trust and their name was not on the PVA list, so it was removed. I sincerely apologized and told them if they would like we could mention the error in the newsletter.

KLC Insurance survey has been completed and submitted for the current fiscal year.

The city mail has been picked up two to three times per week. Any pertinent mail was emailed to Mayor.

The clerk's laptop crashed possibly because of a virus. I consulted Commissioner Evers and the Mayor on how to proceed to repair. It was decided to take it in to be repaired and make sure there was no data loss. The operating system was completely destroyed and had to be rebuilt. All data was recovered. Uptech computer did the repairs, and it is running like new. I did have to purchase a new version of Microsoft Office and it was installed and works great.

Regarding the nuisance abatement on Old Salem, all attorney's fees, abatement costs and costs of unpaid taxes were calculated and provided to Attorney Schiller to file lien.

One open records request was complied with regarding city employees and their salaries, no other personal information given.

Mayor Magers brought to my attention problems with Insight Netmotion renewal. He was contacted by Louisville Metro to let us know we had not renewed the Netmotion for the police vehicle and they would cancel our contract. I mailed payment on January 29th to Insight. I have contacted Insight as well as

Louisville Metro and let them know I had made payment. I am waiting to hear if they were able to track down the payment.

Everything else running smoothly.

Mayor's Report

No volunteers have come forward to volunteer for the position of city engineer. I have not had the opportunity to seek out a small engineering firm to enter into an agreement to fill this need.

Attended another Zoom session for mayors and county officials presented by Governor Beshear. The main focus of the presentation was the schedule for Covid-19 vaccinations.

Mayor Magers received information from Governor's office about Covid vaccine distribution.

City Maintenance

Commissioner Borders reported that the roads were pretreated and treated again due to icy conditions. Need to meet with landscaping vendor to discuss spring work. A few areas need additional attention. Was hoping to get that done last fall but didn't.

Communication and Public Outreach

Commissioner Schapker had nothing new to report.

Public Services

Commissioner Chumbley gave the following report:

1. WASTE SERVICE

- a. One resident on the City's list for rear-door collection called about a number of missed pickups. I reached out to Rumpke to remind them that the resident was approved for rear-door service and to ensure the trash from that week was collected. I have received no follow-up complaints.
- b. Beginning January 2021 and continuing through March 2021, yard waste will be collected once per month on the second Monday of each month.

2. TELECOMMUNICATIONS ORDINANCE

- a. Sent the signed franchise agreement to Bill Huff with JCLCCC.
3. Contacted LG&E this week about potential for LED lighting. They requested certain information from the City which I had to locate and will follow up with them to discuss in greater detail the potential costs and benefits to the City.

4. I received question from Mayor Magers and a resident about AT&T trucks in the City and the potential for fiber internet to be installed in the City. After contacting a few different people, I was put in touch with an individual who handles AT&T External Affairs for Jefferson Co. His response to my initial email is copied here in its entirety:

Thank you again for contacting AT&T.

I've consulted with our lead engineer for AT&T Fiber construction in Louisville Metro area. He checked his records and made a quick visual inspection of neighborhood work as well.

I'm told that at present, we're planning to bring AT&T Fiber as a home Internet option to a large section of Bancroft (but not all), in the mid-2021 timeframe. Work will take place in the easements or rights of way. AT&T Fiber only leaves the easement/right of way when a homeowner specifically orders the service.

As the time draws closer, impacted households will receive door hangers with more information and a number to call with any construction questions.

Homeowners interested in AT&T Fiber availability and pricing can check at any AT&T retail store, or go online at <http://www.att.com/getfiber>.

Please let me know if I can assist with any other questions.

5. I followed up with the following questions: 1. Do you know which parts of Bancroft will vs. will NOT receive the fiber installation?; 2. Is there any timeline for when the entire City will receive fiber?; 3. Is there anything the Bancroft City government can do to facilitate or otherwise ensure fiber installation for the entirety of Bancroft? This is the entire response I received:

Thank you for your follow-up questions.

Questions 1 and 2 – we're in a very competitive industry for broadband and home entertainment services. We don't release that sort of information until we're pretty close to actual construction. At this time, I can't give you anything more specific than what I already sent.

Question 3 – thank you for asking. We'll certainly keep that in mind and I'll relay that to our network team.

Police Department

Mayor Magers gave the following report.

Continued the screening process for a police chief candidate, which included a criminal history check, a background check of all previous law enforcement employers, credit report check, follow-up with references, and all other items required under the Police Officer Professional Standards Act. With the completion of the screening process a recommendation will be made at the February 2021 City Commission regarding this candidate.

2. On February 1, 2021, the Department of Criminal Justice Training Compliance Section conducted an annual KLEFPF audit. On February 3, 2021, we received a report indicating Bancroft PD was in compliance.

3. Chief Yeager has transitioned to part-time status until a new police chief starts working. He submitted the notice of transitioning to the KLEFPF Office, thus putting KLEFPF pay on pause until a new chief begins. Chief Yeager will work with the new chief for a short time to orient him to the requirements of the position. Chief Yeager's part-time work will be limited to assisting in the chief selection and transition process, and keeping the Bancroft PD up to date on other requirements. It is important to keep a part-time officer on board until a new chief begins working.

4. Information regarding a resolution of the building and code violations at 7616 Old Salem Road will be provided as a regular agenda item.

Chief Yeager gave the following report: **NO REPORT GIVEN**

Finance and Administration

Commissioner Evers reported that we are holding the \$59,000 from expired CDs in the general fund and we will reinvest it. Treasurer suggested that if we go to Kentucky League of Cities Investment Fund that we put the entire amount that we were going to put in the road fund into this account. \$167,700.00 is the amount to invest at this time.

OLD BUSINESS

1. Progress on the Hiring Process for New Police Chief

At this time a motion was made pursuant to KRS 61.810 and KRS 61.815 by Mayor Magers, seconded by Commissioner Evers, and carried by a majority vote in the open public session to go into Closed Executive session under section C of the Open Meetings Act to discuss the candidate for new police chief.

At this time a motion was made pursuant to KRS 61.810 and KRS 61.815 by Mayor Magers, seconded by Commissioner Ed Evers, and carried by a majority vote in the open public session to go into Closed Executive session under section C of the Open Meetings Act to discuss the candidate for new police chief involving The City of Bancroft with David Mudd concerning potentially hiring as new Chief of Police for the City of Bancroft.

During the Closed Executive session of the City of Bancroft meeting the Commissioners discussed the interview, background check and hiring of Officer David Mudd and no other matters than those publicly announced prior to convening the closed session. No final action was taken during the closed meeting.

The Public Meeting resumed, and a motion was made by Mayor Magers, seconded by Commissioner Chumbley and carried by a majority vote to hire David Mudd as the new Chief of Police for the City of Bancroft, Kentucky with a March 1 start date.

Commissioner Evers wanted to acknowledge the extensive amount of work done by Chief Yeager and Mayor Magers to find a viable candidate and do all the background work.

2. Discussion of options for appointment of the City Engineer

Mayor Magers will work on this for next month's meeting. Commissioner Borders asked is this a paid position and what are the qualifications. Mayor Magers said if we found a resident in the city to volunteer like Chuck Woods did. If not, we will contract an engineering firm on an as needed basis. Further discussion next month.

3. Update on legal actions to remediate code violations 7616 Old Salem Road

Attorney Schiller noted that at the last meeting the commission authorized him to proceed with remediation of the blocks in the front of the property. This has been done. We have not yet demolished the addition on the back. When filing the lien, we found the property sold for \$274,000 last year and the property taxes have not been paid for both county and City of Bancroft. The mortgage is carried by a small company that advertises as the mortgage company for flippers. JP Loan Funder, LLC maturity date on land was December 1, 2020.

Attorney said the priority would be taxes before the mortgage company in priority when the lien is paid.

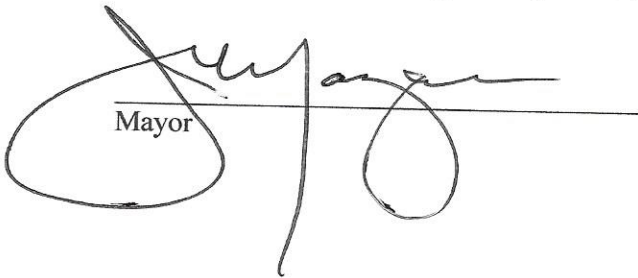
NEW BUSINESS

1. Investment option for funds from maturing Certificates of Deposit

Commissioner Evers says we will need to update our investment policy. We need to fill out an interlocal agreement signed by commission that we want to join the League of Cities Investment Fund.

Commissioner Evers will prepare for formal approval at next month's meeting. Interlocal agreement needs to be filed with the County Clerk. Forms filled out with PNC Bank and then everything is sent to Kentucky League of Cities. We would open account for City of Bancroft and then have subaccounts for other accounts like the road fund. Commissioner Evers said we have made a decision on where we want to go and can make decisions next month to move forward. Commissioner Evers made a motion to have commission authorize him to move forward to invest some funds in the Kentucky League of Cities Investment Pool. Commissioner Borders seconded. This motion would include gathering paperwork to present to commission and move forward. Commissioner Evers will provide all commissioners with his plan in writing prior to next meeting. All five in favor and the motion passed unanimously.

Commissioner Borders made a motion to adjourn the meeting and Commissioner Chumbley seconded. All in favor and the meeting was adjourned at 8:48 pm.



Mayor



City Clerk