

## MINUTES FROM MARCH 11, 2021 BANCROFT SPECIAL MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:02 P.M. on Thursday, March 11, 2021 by Zoom videoconferencing Louisville, Kentucky. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Mike Borders, Commissioner Jaimie Schapker, Commissioner Paul Chumbley, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Retiring Police Chief Anthony Yeager, and Police Chief David Mudd.

Mayor Jeff Magers has determined that the Bancroft City Commission must continue to provide critical public services to sustain and protect life and life-sustaining businesses during the present public health crisis caused by the COVID-19 virus. Teleconferencing has recently been permitted by the Kentucky Attorney General without the identification of a primary physical location so long as the public is permitted to see and hear all participating members. The mechanism by which teleconference is being conducted is Zoom.

### **REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the February meeting minutes. Commissioner Chumbley made a motion to approve the minutes. Commissioner Schapker seconded. All in favor and the minutes were approved.

With no physical meeting taking place, the Kentucky League of Cities advised that the Mayor can just sign final page of minutes, scan and send to clerk to sign, file and forward to Commissioner Schapker.

### **Clerk**

Clerk Tuthill reported that the new hire forms were completed for Chief Mudd. KLC Workers comp survey was completed and submitted for current fiscal year. KLC was informed of new hire of police chief Mudd. KLC City officials and employees form was updated with phone numbers for all members of commission.

Mail has been picked up two to three times per week. Any pertinent mail was emailed to Mayor.

I received notification from PNC Bank that a check I deposited was being returned. This check was from an insurance tax premium in the amount \$941.40. This check was issued to City of Barbourmeade and not Bancroft. We received two payments and one was correctly issued to us but the Barbourmeade check was mailed with it by mistake. I deposited a large number of checks at once and I just didn't catch it and apparently neither did the teller. I notified the payor, Nationwide Insurance and asked them to reissue to Barbourmeade. I had to adjust our ledger to account for the incorrect deposit.

I had to reorder checks for the City in the amount of \$143.98.

### **Mayor's Report**

1. On March 1, 2021, I administered the oath of office to David M. Mudd as the Bancroft Police Department Chief of Police.
2. I received an email inquiry from a Bancroft resident regarding AT&T's installation of fiber optic cable in adjacent neighborhoods and cities. More information on this inquiry will be addressed in the meeting agenda. Previously there were numerous inquiries on Facebook by Bancroft residents.
3. I received an inquiry from a local engineering firm about providing engineering services for the City of Bancroft. More information will be provided during

discussion of that agenda item.

4. Attended the Jefferson County League of Cities (JCLC) (Zoom) meeting on February 18th.

5. City Attorney Rich Schiller advised that on March 18, 2021, at 9:30 AM, he will participate in oral arguments before the Kentucky Supreme Court in Louisville Metro's appeal of the Kentucky Court of Appeals ruling that was in favor of the Jefferson County League of Cities appeal of the Franklin Circuit Court ruling in the case.

6. The Kentucky League of Cities (KLC) advised the Kentucky cities may receive some funding available under the congressional bill titled, the American Rescue Plan. The bill was signed into law on March 11. Details regarding administration of the bill are still uncertain.

Mayor added that he has received copies of the City Officials Handbook. It will be distributed to each of us shortly.

### **City Maintenance**

Commissioner Borders reported that the tree hit on Bancroft Lane has been "staked" and should survive. Also, the lights at the end of the lane have been repaired. Commissioner Evers noted the western most light was already out this evening.

### **Communication and Public Outreach**

Commissioner Schapker reported planning Easter egg hunt and there should be no issues using Wilder Elementary grounds for the hunt. Clerk Tuthill will provide info for Wilder principal to use the grounds for the hunt. We will secure written okay for the usage.

### **Public Services**

Commissioner Chumbley had nothing to add to written report.

### **Police Department**

Mayor Magers gave the following report.

1. After the City Commission voted to hire David Mudd as Chief of Police, I informed him immediately and the next day began the process of working to prepare him to begin the job on March 1st. The preparation included obtaining uniforms, equipment, orientation to the Bancroft patrol car, information about policies, procedures and administrative requirements. Chief Yeager participated in the preparation.
2. Tony Yeager continued in part-time, non-patrolling status during the first week of March to assist in transition to Chief Mudd. I will submit Form F to the Kentucky Law Enforcement Council (KLEC) informing them of his retirement effective March 31st.
3. Additional information regarding a resolution of the building and code violations at 7616 Old Salem Road will be provided as a regular agenda item.
4. I received a rather strongly worded email from Janine Mackey from Insight about non-payment of our Net Motion license fee for the police department. I called Janine Mackey and told her the license fee had been paid on January 29, 2021 and provided the check number. I informed her the city clerk had tried repeatedly to contact her and Courtney Thatcher from Louisville Metro about confirming their receipt of the payment. This had been an ongoing issue since the payment was made, with more non-payment

notice after the payment had been made. Previously, no one at Insight or Louisville Metro would confirm the payment had been received. During our three-minute conversation Janine Mackey finally confirmed payment and sent an emailed apology with copies to the original recipients of the email. The Net Motion license has been renewed through October 2021.

5. Chief Mudd is a trained police bicycle officer. He owns his own police mountain bike and bicycle carrier. He indicated he would like to occasionally patrol the city on bicycle. Use of police bike patrol has long been recognized as an effective community policing tactic. Chief Mudd will perform his first bike patrol on Saturday, March 13th, weather permitting.

Mayor Magers added to make transition of police chief we need to compensate Chief Yeager for his time, so he submitted an hour's report. He will wait until end of month to turn in form for formal retirement in case he is needed for anything else.

Chief Mudd was asked if he had anything to report. He stated he just becoming familiar with the requirements of the position. He stated, on Tuesday there was a group of teenagers in the city with an air rifle. They went into Old Brownsboro Place and shot a goose. The next day he saw teenagers meeting the description and he was able to stop, identify and report the information to Graymoor-Devondale Police Department, since they provide police services to Old Brownsboro Place. He stopped one teenager on a mini-bike and was told not to ride in the city. Contacted family member to pick up the bike. Has met many residents and has enjoyed meeting them.

There have been more reports of car break-ins in the area around Bancroft.

### **Finance and Administration**

Commissioner Evers reported that next month we will begin discussions on the July 21/22 budget to be discussed in new business.

Treasurer Shaikun asked that we take a look at the budget and see if there is any place that we might be in risk of going over budget. Mayor Magers said we are very close to using all of our money for legal. Miscellaneous is \$2400 and we budgeted \$300. Treasurer Shaikun explained some expenses were split into different categories, but he can correct. Some items for the abatement on Old Salem were included in miscellaneous and can be moved.

Commission Evers asked if there is anything we can do to prepare better for snow removal. Commissioner Evers could not get up the hill to go to work early in the morning because it was not plowed. There have been issues with the ice prior to the snow. The city ordinance indicates plowing of roads occurs when there is three inches of snow. We will review this before next winter to determine if changes need to be made. With regard to Bancroft Lane, the icy conditions were caused an unusual situation with refreezing and when a car slid off the road the Mayor Magers just closed the Lane until it could be cleared. Commissioner Schapker will make a note to place in the newsletter at the start of next snow season about how we handle snow and ice in the city.

## OLD BUSINESS

### **1. Update on Code Violations At 7616 Old Salem Road**

President of Corn Island, LLC in Federal prison for mortgage fraud in Michigan. All parties to be notified if foreclosed. There are multiple liens on the property, including the City of Bancroft lien. Attorney Schiller advised for now we should take no further action until we see how this plays out in court.

Commission asked if we could recoup expenses by selling the items that we stored? That is something that would have to be resolved in court.

### **2. Discussion of Options for Appointment of The City Engineer**

Mayor Magers was contacted by an engineer with a firm in Indiana that heard we needed assistance. His company works with municipalities and he used to work with MSD. He is familiar with the project that the city had on water treatment plant. Mayor Magers invited to meeting and he was unable to attend but is available to attend April meeting. A question was raised if he could work on the drainage issues that we are having. Mayor Magers could discuss this with him and be prepared to discuss at the April meeting.

### **3. Update on Bancroft Participation in Kentucky League of Cities Investments Pool (KLCIP)**

Commissioner Evers provided everyone with the information that he received from Kentucky League of Cities. The only thing we have to do as a collective group is pass a resolution that authorizes us to join the league. Which we did. On the Resolution Item 3 - Treasurer Shaikun and Commissioner Evers as authorized individuals to make decisions on the account. Commissioner Evers will meet with Treasurer Shaikun at the PNC Bank with bank member and clerk and will have it notarized. Authorization put together to join the pool and open account with them.

Resolution to pass Interlocal agreement. Must be sent to county clerk with a letter and signature page. Commissioner Evers made a motion to adopt Resolution authorizing City of Bancroft Participation in Kentucky League of Cities Investment Pool (Paragraph 2) - The Interlocal Cooperation Agreement and the Declaration of Trust as described in the information Statement, are hereby adopted and approved, and the Mayor or the chief executive officer of the City is hereby authorized to execute and deliver the Interlocal Cooperation Agreement and otherwise to evidence the City's approval and participation in the program including the execution and delivery of all documents and the taking of other actions as may be necessary or appropriate, and the City is hereby authorized to attest such signature and to sign such documents and take such actions as foregoing official shall direct, their respective signatures to constitute conclusive evidence of their approval of the documents they sign. Commissioner Chumbley seconded the motion.

Commissioner Evers explained all line items. Asked if anyone in commission feels this is not a good use of investing city funds. This agreement is stating that we can do this if we choose to do so.

Commissioner Evers take the necessary steps for completing the requirements for investing in the KLCIP at next month's meeting. Commissioner Chumbley moved to call order to question. Commissioner Evers seconded. The motion to approve the resolution was unanimously approved.

**NEW BUSINESS**

**1. Discussion of A Resolution and Other Options to Express Interest in Obtaining AT&T Fiber Optic Internet Service for Residents of The City of Bancroft.**

Mayor Magers was contacted by a resident that saw an AT&T truck near Bancroft and was interested in knowing if the fiber is going in and available. Mayor Magers indicated he would like to pursue the possibility of having AT&T Fiber available in Bancroft. One option he would like to make it known that the city commission is interested in having the fiber optic available in Bancroft. Perhaps a letter to AT&T letting them know that Bancroft residents are interested in this.

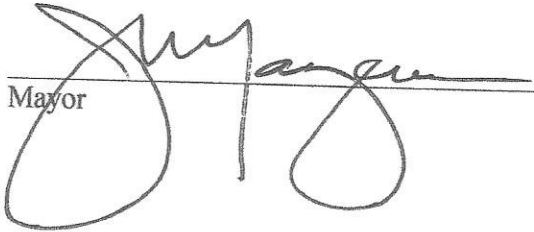
Mayor Magers suggested a resolution encouraging residents to pursue AT&T service in Bancroft. Commissioner Chumbley said not confident that resolution will help this happen, but he supports it if it is written. Mayor Magers said since all commission interested then he will prepare a resolution.

**2. Preliminary Discussion of The FY 2021-2022 Budget**

Commissioner Evers said budget time coming up quickly and he would like to send commissioners a spreadsheet of what their money did last year and update to how they would like to see it next year.

Commissioner Borders asked if we would send something to show what money was spent in each category last year. This will start the process to begin next month.

Commissioner Borders made a motion to adjourn the meeting and Commissioner Schapker seconded. All in favor and the meeting was adjourned at 8:38 pm.

  
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Mayor

  
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City Clerk