

MINUTES FROM SEPTEMBER 9, 2021 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor at 7:02 pm on Thursday, September 9, 2021 at The Churchill Downs Building, 600 N. Hurstbourne Lane, Louisville, Kentucky. Jeff Magers. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Jaimie Schapker, Commissioner Mike Borders, Treasurer Arnold Shaikun, Police Chief David Mudd and attorney Richard Schiller.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the August meeting minutes. Mayor Magers made a motion to approve the minutes. Commissioner Evers seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Tax bills were received from the PVA on Tuesday, September 7. I checked the mailbox on Friday September 3 and they had not arrived but they were there on Tuesday after the holiday. This is late but I worked Tuesday and Wednesday to print insert and stuff envelopes. All tax bills were mailed out today, September 9. I am now working to comply with all requests from lenders for tax amounts.

I have submitted the FY 21 premium audit to LAGIT as requested.

I was notified by Commissioner Chumbley that Rumpke contacted him and said we had not paid an invoice from February. I reviewed all payments from January to present and we had paid them 8 times this year. Since this is September, I went off their invoice numbers and it does appear that we are short one payment. I have issued payment on that invoice.

I have been having repeated trouble with the UPS Store charging us tax on copy jobs. I have asked multiple times for this to be corrected and finally this week spoke to both of the store owners. First, they told me to resubmit the tax-exempt letter which I have done. Then when I returned, I was told that with their new system they simply did not know how to remove the tax. I told them if this is not corrected, I would have to take our jobs elsewhere. I have used Office Depot for the last copy job because they have no problem with our tax-exempt status.

I will be out of town from Saturday, September 25 to Friday, October 1.

Mayor's Report

Mayor Magers gave the following report.

1. Since the last meeting there were a few complaints about a Bancroft Facebook Group discussion thread that was focused on a community concern. A disagreement of opinions was brewing and Commissioner Schapker (Group Administrator) closed the thread to further comments. The complaints were related to the closing of the thread to further comments. Commissioner Schapker and I separately discussed the issue with one complainant. After those discussions, Commissioner Schapker offered that she needed to update the City of Bancroft Facebook group page rules of conduct and rules for administration of the Facebook page by the administrator. The review and approval of new rules was placed on the September meeting agenda.
2. The Kentucky League of Cities will hold a webinar on American Rescue Plan (ARPA) spending and reporting. The webinar is scheduled for Wednesday, September 15th. Commissioner Evers, Treasurer Shaikun, and I will attend. The Jefferson Counties League of Cities will have their

monthly meeting (in-person) on Thursday, September 16th on the same topic. Commissioner Evers and I plan to attend that meeting. We are working to make sure we have a full understanding of acceptable expenditures of ARPA funds and proper, timely reporting requirements.

3. The police cruiser is back from repair of the transmission. As I mentioned last month, this was a warranty repair. Chief Mudd will continue to periodically do bike patrol. A special thank you to Chief Mudd for spending many more hours than normal patrolling on his police bike in hot weather while the cruiser was in for repair.

City Maintenance

Commissioner Borders had nothing new to report.

Communication and Public Outreach

Commissioner Schapker gave the following report. Scheduled for a food truck on October 7. Musician rescheduled for that date as well. Posted open records information on website.

Public Services

Commissioner Chumbley gave the following report. Emails on August 30th about missed yard pickup but he contacted them and they picked up. Contacting them about contract extension through June 30, 2024.

Police Department

Mayor Magers gave the following report.

1. The police cruiser is at the dealership for warranty repair of a transmission problem. Hopefully, the parts for the repair we expected by August 12th. Hopefully, the repair will not take much longer. Chief Mudd has been patrolling on his bicycle whenever possible.
2. When not on his police bike, Chief Mudd has been working on a much-needed complete revision of the Bancroft Police Department Standard Operating Procedures (SOP). In the past we took a more piecemeal approach to policy revisions. This time we took a more comprehensive approach. Using the Kentucky League of Cities (KLC) model policies as a guide, the proposed revisions are ready for consideration for approval by the city commission. There will be more needed additions to SOP in the near future to make it a more comprehensive document. This may seem like a considerable amount of work for a one-officer police department, but having legally defensible police policies is important regardless of the size of the department. The proposed SOP will be reviewed and approved at this this meeting (See New Business).
3. I received a notice from Verizon that we were eligible for a free upgrade in the police iPhone to an iPhone 12. The phone was received and Chief Mudd is working on the transferring of information to the new phone.
4. There is a reported effort by LMPD to reduce police services to cities that have existing police departments. There has been no public announcement on this issue. The reported changes would be referring residents wishing to make police reports on non-violent crime to the LMPD Telephone Reporting Unit and no LMPD follow-up investigations on property crimes reported in these suburban cities. It is our contention this is in contradiction with the 2003 City-County merger legislation. Louisville Metro took over the governmental responsibilities of Jefferson County government, including the providing of police services to all areas of Jefferson County.

This included police service support to suburban cities. No changes have yet occurred. I have discussed the issue with Mayor Bonnie Jung (Douglas Hills), president of the Jefferson County League of Cities (JCLC). We will continue to monitor the situation for any changes.

5. On Wednesday, August 11th, Chief Mudd and I represented the City of Bancroft in attending the funeral for Jefferson County Sheriff's Deputy Brandon Shirley, who was murdered working a part-time security job. On behalf of the City of Bancroft, I want to express our sincere condolences to Deputy Shirley's family, friends, and his JCSO colleagues.
6. See Chief Mudd's End of Month report for other police activity.

There were 14 patrols of the city. (Police vehicle was down for maintenance till 8/30). There were 11 days of SOP revision. There were 7 Radar/Stop Sign details performed for high police visibility. There were 15 traffic stops made for traffic infractions. There was 1 citation issued: Registration/No Insurance - 1. There were 14 verbal warnings issued. There was 1 motorist assist. There were no arrests. There were 0 warnings given for parking infractions. There were 8 days of bike patrol. There were 2 visits to residents' homes for the "House Watch" program. There was 1 vehicle towed. There were 3 assists to other agencies: Graymoor Devondale - 2, and Indian Hills PD - 1. There were 0 ordinance investigations, but I did receive a complaint of a political sign in a front yard on Glen Arbor. The Bancroft Police vehicle was left at Commonwealth Dodge to determine what is wrong with the transmission. It was retrieved and then returned on 7/28 once the dealership was able to work it into the schedule for repair. Parts were due to arrive on 8/6 but did not until 8/19. After replacing the transmission, the initial issue was still occurring. On 8/23 I spoke to the head of the dealership and he agreed to provide the city with a rental car for the duration of the repair. On 8/30, the service manager reported the issue resolved. He stated he believes it is a problem with tires which affects other Chrysler-Dodge vehicles equipped with all-wheel drive in a similar way. There was no cost to the city for any of the repair. During this downtime I completed bike patrols of the city, as well as worked daily replacing our current SOP manual with one that reflects current policing standards and practices as promulgated by the Kentucky Law Enforcement Council, Kentucky League of Cities, and the International Association of Chiefs of Police. I attended the funeral and graveside service for Jefferson County Deputy Sheriff Brandon Shirley who was murdered while working an off-duty detail on 8/5/21. Brandon was more than a colleague, he was a very good friend. With the assistance of Mayor Magers, I replaced the police phone through a promotion with our cell carrier Verizon. The new phone cost nothing and the service remains the same. The previous phone was outdated and would soon not be eligible for updates. I attended the July Bancroft City Commission Meeting.

Finance and Administration

Commissioner Evers reported that he plans to attend webinar regarding ARP funds.

OLD BUSINESS

1. Update on Federal Funding under the American Rescue Plan (ARP)

Commissioner Evers reviewing the webpage on how to use the funds. The funds can be placed in an interest-bearing account. Deadline to spend is December 2024. Funds can be used to pay audit expenses. We are okay to move the money into a safe account by itself. Possible to invest in sewer infrastructure.

NEW BUSINESS

1. First Reading of the revised FY 2021-2022 Budget Ordinance adding ARPA Funding.

Commissioner Evers moved to table the discussion until the new Rumpke contract is available. The new Rumpke contract will require an amendment to budget as well. We will then be able to amend both items at the same time and there will only be one amendment. Commissioner Borders seconded. All in favor and the motion passed unanimously.

2. Review for approval of new additional sections to approved Bancroft Police Department Standard Operating Procedures (SOP)

The items that need to be added are 1. Bicycle patrol. This is taken from the Louisville Metro policy. Attorney Schiller said if this is already an approved policy by another police department then it should be fine. No.18 motor vehicle stop and searches. Social Networking policy – has to do with the police departments social networking, the officers use of social media and any other police officers hired in the future. Video recording and photographing of police officer – controversial now there is nothing to stop an officer from being recorded unless interfering with line of duty. Mayor Magers made a motion to accept SOPs 17-20. Commissioner Chumbley seconded. No discussion all in favor and the motion passed unanimously.

3. Review of Proposed City of Bancroft Facebook Page Community Guidelines

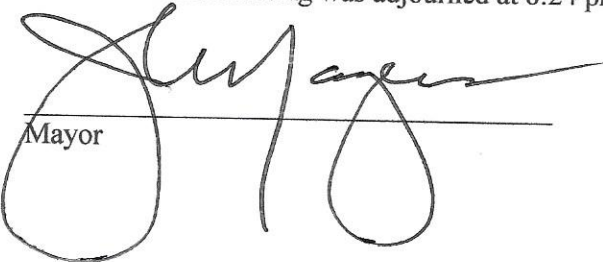
This was brought about by back and forth discussion on the neighborhood Facebook page. Commissioner Schapker shut down the commenting on the post. There were complaints about it being shut down. Decided that we need a policy on when the administrator can shut down a post. Needs to be defined as administrator not by an actual named person. Attorney suggested defining target and disparaging. Suggested checking with Nextdoor's policy. Also check with KLC for support. Commissioner Schapker will take the suggestions and work on policy for next meeting.

4. Proposal To Allow the Commissioner of Public Services to Negotiate a Contract Extension for Rumpke Trash Services.


This was discussed during Item 1. Mayor Magers made a motion to allow Commissioner Paul Chumbley authority to negotiate a contract with Rumpke for trash services. Commissioner Evers seconded. All in favor and the motion passed unanimously.

Attorney gave update on Corn Island Properties that they are now in foreclosing procedures.

Commissioner Borders made a motion to adjourn the meeting and Commissioner Evers seconded. All in favor and the meeting was adjourned at 8:24 pm.



Mayor



City Clerk