

## MINUTES FROM AUGUST 11, 2022 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:05 pm on Thursday, August 11, 2022 at The Churchill Downs Building, 600 N. Hurstbourne Lane, Louisville, Kentucky. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Paul Chumbley, Commissioner Jaimie Schapker, Treasurer Arnold Shaikun, Police Chief David Mudd. Absent: Commissioner Mike Borders.

### **REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the July meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Chumbley seconded. All in favor and the minutes were approved.

### **REPORTS:**

#### Clerk

Clerk reported that she met with Treasurer Shaikun to sign checks. Created and distributed July newsletter with Mailchimp and US Mail.

I received a phone call from an investment company regarding rental permits. Explained that process and we have now received two rental permit applications.

I made a trip to the storage unit and picked up records from FY 6/30/20 for auditor. I stored this information because I thought he didn't need it anymore but several requests were sent to me from auditor so I needed to retrieve the information. I have complied with all auditor requests at this time.

I have sent welcome information to two new residents.

We have collected a significant amount of insurance premium tax payments and they have been deposited.

Received the Rumpke invoice with a price increase so asked Commissioner Chumbley if this was in the contract. Commissioner Chumbley approved paying the rate increase but not the fuel surcharge.

A copy of our tax rate ordinance has been mailed to the Jefferson County PVA so they could print our tax bills. Nothing further to report.

#### Mayor's Report

Mayor Magers gave the following report.

1. A preliminary audit report has been received. The final report will be officially presented by our auditor at the September meeting.
2. There will be a special meeting of the Jefferson League of Cities (JCLC) on 9:00 AM, Saturday, August 13<sup>th</sup> at the St. Matthews Community Center, 310 Ten Pin Lane. Louisville Metro Councilmen Bill Hollander, Kevin Kramer, a JCLC representative, and a suburban fire district representative will discuss a proposal for a collaborative effort for ARPA premium pay for suburban firefighters to be paid by suburban home rule cities receiving ARPA funds. All commissioners are invited to attend.
3. Richard Schiller has left Schiller, Barnes, Maloney law firm and has opened another law firm, Richard Schiller, Attorney at Law. He will continue to be our city attorney. I requested he submit an updated fee schedule from his new office.
4. I received a resident complaint about a political sign in a residence's lawn near the roadway. It was explained that residents may place political signs in their yards, even if it is in the easement area.
5. There is no further to update on the foreclosure and lien settlement at 7616 Old Salem. It is time to dispose of the abandoned building material we have been storing. Arrangements will be made to dispose of the material in accordance with Kentucky law.

6. Our FY 2022-2023 LAGIT liability policy and premium schedule has been received.

### City Maintenance

Commissioner Borders was not present and had nothing new to report.

### Communication and Public Outreach

Commissioner Schapker had nothing new to report.

### Public Services

Commissioner Chumbley reported that on July 25, received a report of missed trash along Old Orchard Court. Emailed Rumpke that night about the same. Rumpke responded and advised that a landscape crew had blocked the cans but would send another truck out. Rumpke advised that a resident called and requested to be added to the back door collection service. Received rental home applications. Forwarded to Chief Mudd and City Clerk. Continuing through December 2022, yard waste will be collected weekly.

### Police Department

Mayor Magers reported that while attending a law enforcement annual conference, I identified a 3rd vendor to provide a quote for License Plate Reader (LPR) cameras. A quote was received on 8/11/2022. We will provide a completed LPR camera proposal at the September meeting.

2. We are continuing to attempt to identify additional owners of rental property in Bancroft to obtain compliance with the rental registration ordinance.
3. There have been several complaints of an ATV being driven on Bancroft streets. The ATV rider was identified by Chief Mudd and warned that it is unlawful to drive an ATV on public streets. Chief Mudd will continue to observe for any further violations.
4. Rich Schiller provided additional information regarding liability issues with police secondary employment. With regard to the revised language of the Bancroft Police Department SOP Number 14, Secondary Employment, he recommended adding IV, A, 7 – The employee and secondary employer shall carry general liability insurance. That and the requirement for worker comp coverage was included in the SOP.

Chief Mudd gave the following report. There were 21 days of patrol in the city. There were 21 Radar/Stop Sign details performed for high police visibility. There were 0 calls for service. There were 52 traffic stops made for traffic infractions. There were 13 traffic citations issued - charges included: Operating on Suspended OL: 2, Expired Registration Plate: 5, Disregarding Stop Sign: 4, No Operators License: 2, No Warning Flag/Signal: 1, Improper Turning: 1, Disregarding Traffic Control Device: 2, No Insurance: 2, Speeding: 1, Expired OL: 1. There were 39 verbal warnings issued. There were 0 motorist assists. There were 0 arrest. There was 1 warning given for parking infractions. There were 3 days of bike patrol. There were 43 visits to residents homes for the "House Watch" program. There was 1 vehicle towed. There were 2 assists to other agencies: LMPD - 1, NPD - 1, There were 0 ordinance investigations. I attended the July Commission meeting. I assisted with July 4th Parade activities. I obtained Rental Property information on all known rentals in Bancroft. - I amended the Secondary Employment SOP and Commission approved.

Added that he has had to visit several residents regarding tall grass. Everyone has mostly complied with request.

Chief Mudd has now received three different quotes for license plate cameras. Explains some of the differences in quotes. All are solar powered systems. Flock quote \$10,000 a year including four cameras,



but if we had 7 cameras that would cover every entrance to city. NDI quote has 5 years \$65,000 after that \$5083.00 a year to cover warranty and support. Flock is a local company where the other company is out of state. Chief Mudd has preference to Flock because they are local, more local cities use them and they respond quicker.

**Finance and Administration**

Commissioner Evers reported that Mark from PNC investments contacted him to let him know that we were charged \$140.00 wire charge for moving money between accounts. We should not have been charged this amount and they will refund the money.

Commissioner Evers also checked on the storage unit and we have nine pallets of red bricks. He will work on finding someone to take it or buy it.

Auditor did not attend this evening because he is not finished with audit. He sent out a trial copy but not final. Auditor wants the \$255,000 spent on the roads to be shown taken out of the road fund account. All money that we have in any bank account is only FDIC insured to \$250,000. This could be a problem with PNC accounts.

Treasurer redeemed two CDs last week for approximately \$60,000. We now only have three CDs sitting there. With a market value 474477.82. The reason the accumulated costs went down is because someone decided to sell. We are still ahead \$30000 so should be fine.

**OLD BUSINESS**

- 1. Discussion about amending the city ordinance on the location of our city commission meetings to allow for video-conferencing of regular meetings in accordance with recent changes in the open meetings law that will be effective late in 2022.**

No decision has been made yet. January meeting possibilities Finley building, Lyndon city hall probably won't work, St. Albert Church is a possibility as well. Will continue working on it.

- 2. Discussion Of Proposals for Use of ARPA Funds**

Chief Mudd already covered in report.

**NEW BUSINESS**

- 1. Review of Proposed Bancroft Personnel Policy**

Nothing to report on this.

- 2. Preliminary Audit Report**

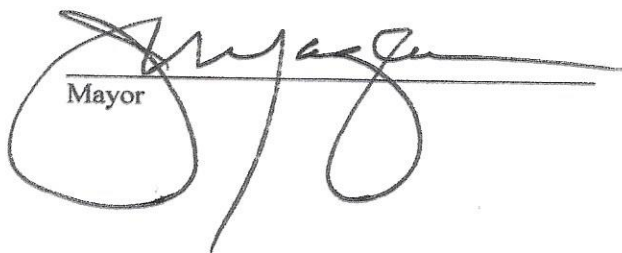
Auditor did not attend this evening because he is not finished with audit. He sent out a preliminary copy, but not final.


- 3. Building permit application, Juli Evers, 7502 Maria Avenue, improvement around existing pool.**

Resident Juli Evers submitted a permit request to replace all concrete around existing pool. Also plans to extend concrete surface as well build a retaining wall to level the rear of the property. Pictures and plans

were provided to commission to review. Mayor Magers made a motion to approve the permit request. Commissioner Chumbley seconded. All in favor and motion passed unanimously.

Commissioner Chumbley made a motion to adjourn the meeting and Commissioner Schapker seconded. All in favor and the meeting was adjourned at 8:11 pm.

  
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Mayor

  
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City Clerk