

MINUTES FROM SEPTEMBER 13, 2023 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:02 P.M. on Wednesday, September 13, 2023 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Commissioner Jeff Magers, Commissioner Gerrie Leppert, Commissioner Jaimie Schapker, Commissioner Paul Chumbley, Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Chief David Mudd and attorney Richard Schiller. Absent:

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the August meeting minutes. Commissioner Magers submitted a change to the resident's course of action plan stated in the August minutes. Commissioner Magers made a motion to approve minutes as amended by Commissioner Magers. Commissioner Leppert seconded, all in favor and the minutes were approved with changes.

REPORTS:

Clerk

Clerk Tuthill gave the following report. I met with Treasurer Shaikun to sign checks and provide month end reports.

Created and distributed August newsletter with Mailchimp.

Completed the Department of Revenue Property Tax Rate Request form for 2023 and emailed to all necessary parties.

Processed payroll tax forms.

Received printed tax bills from PVA on August 29th. They were printed incorrectly with our P.O. Box as the address to mail payment. The bills were mailed correctly to the UPS Store so they have the correct address but somehow, they printed the bills with an address that we haven't used since 2017. I immediately contacted them and they will reprint bills and deliver on Monday, September 4. So, the tax bills will be delayed slightly in mailing out.

I was not in attendance at the August 9 meeting. I received draft minutes from Commissioner Leppert and put together with the reports and submitted to Mayor Evers for review.

Received a message from Chief that there was an outstanding invoice from Ken Towery. It was not quite 30 days but I prepared check immediately and Treasurer Shaikun hand-delivered.

Received an email from Rumpke asking us to pay the "overdue charges" for the fuel surcharge that we have held since diesel has dropped to under \$4 a gallon. I forwarded the email to Commissioner Chumbley.

Noted from the minutes at the August meeting that we are being charged tax for our Wex fuel card. I do not receive itemized statements since they switched to online statements. I have contacted Wex by phone and email and emailed them a copy of our tax-exempt form to hopefully correct this problem.

Other standard monthly city business as needed. Nothing further to report.

Mayor's Report

Mayor had nothing new to report.

City Maintenance

Commissioner Leppert reported routine maintenance completed included grass mowing, weeding, and tree maintenance. Broken street light on Greenlawn repaired by LG&E.

Communication and Public Outreach

Commissioner Schapker had nothing new to report at this time.

Public Services

Commissioner Chumbley gave the following report.

a) Rumpke missed a handful of recycling carts on August 21. I emailed Rumpke and to the best of my knowledge, Rumpke collected all missed recycling on Tuesday.

b) RESIDENTS SHOULD SET OUT THEIR TRASH, RECYCLING, AND YARD WASTE CONTAINERS ON SUNDAYS (NO EARLIER THAN NOON PER BANCROFT ORDINANCE). Rumpke will be collecting trash on Monday mornings moving forward. While Rumpke could not specify a timeframe, the trucks typically leave headquarters between 5:00 and 6:00 a.m. Failure to set containers out on Sunday could result in missed collection on Monday.

c) Yard waste will be collected weekly through December.

d) Residents should contact me directly for any waste collection issues. Should they need to contact Rumpke directly, that number is (800) 828-8171.

Police Department

Commissioner Magers gave the following report. On August 16, 2023, I received the completed investigative report from Chief Mudd regarding the nuisance complaint at 2318 Tavener Drive. I reviewed the letter and submitted to Mayor Evers with the recommendation he submit the investigative letter to City Attorney Richard Schiller to produce the legal notification to the homeowner of our intent to pursue remediation of the conditions described in the complaint in accordance with the City of Bancroft's nuisance ordinance.

Chief Mudd gave the following monthly police report. There were 23 days of patrol in the city. There were 20 Radar/Stop Sign details performed for high police visibility. There were 3 calls for service. There were 67 traffic stops made for traffic infractions. There were 19 traffic citations issued - charges included: Disregarding Stop Sign:5, Operating on Susp OL:2, No Insurance:7, Improper Registration:7, No Operators License:4, Obstructed Vision:4, Excessive Tint:1, Permit Violation:1, Disregard Traffic Control Device:2, Res not to Use License of Other State:1. There was 0 Written Warnings issued. There were 44 verbal warnings issued. There was 1 motorist assist. There were 2 arrests: Warrant Served x 2, Criminal Poss Forged Inst 2nd/Flee & Evade 2nd. There was 1 written warning given for parking infractions. There were 15 visits to residents homes for the "House Watch" program. There were 3 vehicles towed. There were 3 assists to other agencies: Lyndon:2, LMPD:1. There were 3 ordinance investigations: Solicitors and Nuisance Complaint on Tavener. I attended the August Commission Meeting. I completed mandatory Jills Law Driving Training. I attended the KY Highway Safety meeting for "Driver Sober or Get Pulled Over".

Finance and Administration

Mayor Evers had no new report. Treasurer ran an up-to-date analysis of PNC investments and reported that \$552,444.17 is current value.

OLD BUSINESS

1. Update Regarding 7616 Old Salem Road

Attorney Schiller reported that the property was supposed to be sold at auction in July but was delayed and now we know why. PS Funding the owner has filed for bankruptcy and now there is a court appointed trustee. We may need to now take the lead in getting the property sold. There are 119 pages of debtors in lawsuit. PS Funding is described as a crowd fund mortgage company. We will need to have an agreement with bankruptcy trustee.

Attorney Schiller stated that if we can cut a deal that is 100% or better than what we had then we should move forward. Commissioner Chumbley made a motion to authorize attorney Schiller on behalf of Bancroft to negotiate deal with trustee that is as good or better than the deal we currently have with the mortgage company. Commissioner Schapker seconded. All four in favor and motion passed unanimously.

2. Street Lighting Information

No updates at this time.

3. Resident Complaint Regarding Property at 2318 Tavener

This is an update since the last meeting. There has now been a formal complaint made against homeowner on Tavener. Commissioner Magers and Mayor Evers posted the complaint on door of the property. Attorney Schiller said he sent a certified letter to the homeowner and he had not received confirmation of delivery. Another resident received the letter by mistake in their hold mail. The notice on the door has been received because we have photos verifying the notice had been removed from the door and Resident Starr called Mayor Evers about receiving the letter.

The letter gives her 24 hours to abate nuisance, driveway, deck and drain spout. If this is not done, we can elect to abate and put a lien on property. Mayor Evers will contact resident and let her know that she is past the 24-hour notice and needs to comply.

Commissioners asked about the status of the outstanding invoice for removing tree blocking the road on Maria. Commission had the tree removed to clear road and the resident that had tree on their property to reimburse the city. Clerk reported that the resident called her last month and said she was mailing \$500 right away but it has not been received. Clerk Tuthill will call to follow-up and let her know that she has been asked to contact our attorney to seek payment as we have not received the check.

NEW BUSINESS

1. New Directory

Mayor Evers would like to create a new city directory. Modify it to have a search by property address. Also, Mayor would like to see email addresses added. We need to have that as an option. We will need permission of residents before publishing their email addresses. Commissioner Schapker suggested that we reinstate babysitter and dog sitters in Directory as well. Clerk asked to have until the year end to create new style directory and will ask for residents input in the newsletter.

2. Grant Programs from KLC


Mayor said he has been receiving a lot of information on grants from Kentucky League of Cities and that this may possibly be useful for Bancroft chief.

3. Possible Contracting of Police Services

Mayor and chief met with mayor of Old Brownsboro Place. They currently have a contract with City of Lyndon but would like out of current contract. They just want to have police presence approximately 15 hours a week and would like to contract with our police department. Commissioner Schapker stated she is in favor of this as she feels this is a walkable extension of our neighborhood.

Question was raised about whether this would take time away from time in Bancroft. Code enforcement could be an issue so we could put in contract that they would have to provide their own code enforcement agent. Commission agreed to continue discussion moving forward. Commissioner Magers will report back on the viability of the proposal.

Commissioner Chumbley made a motion to adjourn the meeting and Commissioner Schapker seconded. With no further business, the motion was approved unanimously and the meeting was adjourned at 8:32 p.m.



Mayor



City Clerk