

MINUTES FROM APRIL 10, 2024 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:01 P.M. on Wednesday, April 10, 2024 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Commissioner Jaimie Schapker. Commissioner Jeff Magers, Commissioner Paul Chumbley, Commissioner Gerrie Leppert. Clerk Shannon Tuthill, Treasurer Arnold Shaikun and Chief David Mudd. Resident Bryan Berman, 7501 Greenlawn.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the March meeting minutes. Commissioner Chumbley made a motion to approve the minutes as read. Commissioner Schapker seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report. I met with Treasurer Shaikun to sign checks and provide month end reports.

Created and distributed April newsletter with Mailchimp.

Payroll quarterly forms have been completed and mailed. Payroll taxes paid.

Copy of the newsletter this month was again mailed to all residents that I did not find an email address for. We are still mailing about 30 newsletters and although I have asked, I only got a few responses from residents providing emails and then removing from the mailing list.

The new owner on Tavener with unpaid taxes has paid the 2023 taxes in full with late fees and penalties.

Finally contacted our representative with the LAGIT Trust and was advised that we would receive a refund as set out below...

5.01 WITHDRAWAL FROM MEMBERSHIP. After being admitted to Membership, any Member may withdraw at any time upon giving the Trustees not less than fifty (50) days' written notice. In the event a Member withdraws from the Trust, the Member's Member Account will be calculated as of the end of that Fiscal Year, and 25% of the Members' Account will be paid to the Member at that time. At the end of each of the next three Fiscal Years, the Member Account will be recomputed based upon changes in incurred losses and Investment Income during the Fiscal Year and at the end of the first year one-third of the adjusted balance in the Member Account will be paid to the Member including interest at the rate applied to the active Member's Member Accounts for the year. At the end of the second year, the Member shall be paid one-half of the remaining balance in the Members' Account including interest on that amount for two years and computed for each of those two years at the rate applied to the active Member's Member Accounts for each such year. At the end of the Fiscal Year, the Member shall be paid the remaining adjusted balance in the Member Account including interest on that balance for three years computed for each of those three years at the rate applied to the active Member's Member Accounts for each such year. During the three-year period, the remaining balance in the withdrawn Member's Member Accounts shall be subject to the risk of being needed to participate in funding or paying liabilities of the Trust in accordance with 9.04. Furthermore, said withdrawing Member shall forfeit all right to any part of the Contingency Reserve, except to the extent of any special agreement pursuant to 9.02(b) herein.

We will accept your email below, dated 3/21/24, as this written notice.

As of June 30, 2023, your member account balance was \$6,658. Your member account balance will be calculated again as of 06/30/24 and the Trust will apply the calculation to refund you the balance.

Nothing further to report.

Mayor's Report

Mayor Evers had nothing new to report other than old business. Mayor Evers reported that he acquired a PNC debit card for the city. Feels the clerk should have one and so should Police Chief. Asked for opinion on daily limit. Commissioner Magers suggested a municipal order be created for approval before the debit card is put in use. This would include dollar limit amount. This would be advisable for the audit.

2318 Tavener driveway issue needs inspection information from Chief Mudd.

Maria Avenue home that we paid for tree removal and she was supposed to reimburse. we have heard nothing. Mayor will send another letter. Ask attorney if we should post letter on door. Needs to be notified that we will file a lien.

Bancroft Lane accident the person said he will pay cash for the damaged tree. The arborist will purchase trees and replace when they die. Should we have the guilty driver pay the price of the current estimate. Commission agrees that we should just get what we can get now. The trees will be replaced when needed. We will keep a memo of amount paid to replace trees when needed.

According to Mayor the Directory will need to be redone. Marketing department at Semonin will be able to redo and reprint. Would like it to be reformatted. Will check with connection at League of Cities about printing it.

JCLC day at the ball game if anyone would like to attend.

City Maintenance

Commissioner Leppert gave the following report. Routine spring maintenance completed (weeds pulled, bushes trimmed, and beds cleaned up). Spring fence cleaning also completed.

Also followed up about the broken sewer grate. Commissioner Leppert contacted MSD to complain and someone came out within two hours. He brought the wrong grate and will return later this evening with the correct grate if he can locate it.

Asked commission again about opinions on new "no outlet" sign on Tavener. Chief Mudd will show her the options and get it ordered.

Communication and Public Outreach

Commissioner Schapker reported The Easter Egg hunt was a success. Thank you to all the commission members who came out. Next up is the June community-wide yard sale.

Public Services

Commissioner Chumbley reported yard waste every week. Need to speak about Rumpke contract renewal in old business.

Police Department

Commissioner Magers had nothing new to report.

Chief Mudd gave following report. There were 19 days of patrol in the city. There were 12 Radar/Stop Sign details performed for high police visibility. There was 1 call for service. There were 64 traffic stops made for traffic infractions. There were 14 traffic citations issued - charges included: Disregarding Stop Sign:6, Operating on Susp OL:1, No Insurance:3, Improper Registration:10, No Operators License:2, Resident Not to Use License of Other State:1, Disregarding Traffic Control Device:1. There were 2 Written Warnings issued. There were 47 verbal warnings issued. There was 1 motorist assist. There was 1 arrest (Criminal Possession of Forged Instrument 2nd). There was 0 written warnings given for parking infractions. There were 16 visits to residents homes for the "House Watch" program. There were 4 vehicles towed. There were 2 assists to other agencies: LMPD – 2. I attended the March Commission Meeting. I continued the temporary tag investigation liaising with KY Attorney General Office, and released some evidence to the appropriate owners. I also liaised with the KY Motor Vehicle Commission with regards to this investigation. I had the oil changed on the police cruiser and had transmission checked due to warning light. I completed my CJIS Local Agency Security Officer recertification. I met with residents at 7503 Glen Arbor regarding a fencing complaint.

Finance and Administration

Mayor Evers reported that our city auditor Veeneman agreed we needed to send it an extension for our audit that was due by the end of March. Mr. Veeneman advised us that he would file for the extension on our behalf. The auditor submitted the request for an extension by using the reasoning that the mayor just began his term in January of 2023 and not familiar with the audit process. The city denied our extension request but we were not made aware of this.

Mr. Veeneman lied about the reason for the extension. Commission feels we should contact DLG and inform them that he misrepresented the commission. The reason for the extension is that the auditor said he will not have time to prepare audit until at least May. May want to contact attorney Schiller with regard to this matter.

OLD BUSINESS

1. Trash Collection

Commissioner Chumbley reported that our contract with Rumpke ends in June. He sent an email to everyone with the contract breakdown. We have two options: One is without a fuel surcharge but a significant increase in rate for our service. \$22,296.00 a year increase.

Second option \$11,208 increase per year with a fuel surcharge only if diesel goes above \$4.00 a gallon there will be fuel surcharge.

\$61,560 New yearly bill amount for year with surcharge on diesel. \$50,352 per year currently.

Mayor Evers suggested going forward with option 2. Commissioner Chumbley will try and negotiate that amount.

NEW BUSINESS

1. Resident Complaint Regarding Late Night Repaving Work

An incident occurred at 2414 Tavenner. The homeowner observed paving being done at another home and asked for an estimate. Was told they could actually do the job right now. Began doing the work at about 7:00 pm and a machine broke down. Had to repair and continue the work even though it was at a late hour. A resident nearby complained and contact Chief Mudd. Chief sent resident a text to let him know that he was handling it. Mayor will email the resident that complained and let her know it has been discussed and there were extenuating circumstances and that it has been handled.

Commissioner Magers noted Ordinance 95.01 regarding the prohibiting of noise between certain hours. This nuisance has been abated and no further action is needed.

2. Resident Complaint About Abandoned Properties

Resident posted a complaint on Facebook over concerns that he believes there are three abandoned properties in Bancroft. Commission noted taxes paid and lawns being maintained. So not considered abandoned. Commissioner Chumbley stated that the resident could file a complaint with his concerns and address the commission rather than posting on Facebook. We as a commission do not need to discuss Facebook complaints during meeting.

3. 2024-2025 Budget

Mayor Evers created an estimate of the budget that he feels is sufficient for the next year. Flock camera expense is a line item for ARPA funds for next year. One camera came up for renewal in March for \$3000. We need to contact them to move this to a May-to-May renewal. Clerk will hold check for now and wait for information.

Mayor Evers made a motion to renew contract for 24000 for one more year of service with Flock. Commissioner Magers seconded. All four in favor and motion passed unanimously. This will take us until the end of 2025. Treasurer Shaikun will need a dollar amount to be withdrawn from ARPA account to cover the cost paid from the general fund.

Commissioner Magers added that in the police department there are several things that need to be added to budget. Fuel cost needs to be increased because we spent a lot more than budgeted. KLC insurance amount for police department will need to be added. KLEFPF payroll taxes will need to be added. Uniform and police equipment. Chief Mudd will have a \$1.00 pay increase that needs to be added to budget. July 1 will be the increase so the new fiscal year. Mayor Magers had placed \$1.50 an hour increase. Magers suggested that we adjust it to \$30.00 an hour which would be a \$2.00 an hour increase.

Grounds and maintenance \$40,500 is the same as last year. Leppert feels there should be an increase every year because contractors will increase their charges.

Communications budget email is about 45.00 a month. Feels same budget as last year should be good.

Administration budget – This will include Old Salem legal expenses. This should also include a small pay increase for clerk and treasurer.

Budget ordinance will need the first reading in May and second in June so budget will be set for new year.

Resident Bryan Berman was present and just wanted to mention that the website has not been updated since November with the minutes and meeting agendas.

4. Executive Session

At this time a motion was made pursuant to KRS 61.810 and KRS 61.815 by Mayor Evers, seconded by Commissioner Evers, and carried by a majority vote in the open public session to go into Closed Executive session under section C of the Open Meetings Act to discuss potential litigation regarding the city.

During the Closed Executive session of the City of Bancroft meeting the Commissioners discussed the potential litigation against the city of Bancroft and noticing the insurance carrier of such and no other matters than those publicly announced prior to convening the closed session. No final action was taken during the closed meeting.

The Public Meeting resumed and a motion was made by Mayor Evers, seconded by Commissioner Magers and carried by a majority vote to leave executive session at 8:55 p.m.

Commissioner Schapker made a motion to adjourn the meeting and Commissioner Chumbley seconded. All in favor and the meeting was adjourned at 8:56 pm.

Edwin Evers
Mayor

Sharon Guthrie
City Clerk