

MINUTES FROM APRIL 9, 2025 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:04 P.M. on Wednesday, April 9, 2025 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Chief David Mudd, Treasurer Arnold Shaikun, Commissioners Gerrie Leppert, Pam Magers, Erick Berryhill and Brad Baker.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the March meeting minutes. Commissioner Baker made a motion to approve minutes and Commissioner Berryhill seconded. All in favor and March meeting minutes were approved.

REPORTS:

Clerk

Clerk reported that she met with Treasurer Shaikun to sign checks and provide month end reports. Created and distributed April newsletter with Mailchimp. Quarterly payroll taxes have been reported and paid.

Called Selective Insurance because they added late fee to our account. I sent a check before due date but they did not receive for almost 30 days. They agreed to waive late fee.

The quarterly payroll forms completed and mailed. A new W4 was sent to Chief Mudd to change his payroll withholdings per his request.

Clerk complied with open records request for salary information on city employees.

Completed renewal application for KLC workers compensation policy.

Collected delinquent 2024 property taxes from the foreclosure property and another new resident that was unaware of outstanding taxes. Additionally, collected taxes from a Trust but they paid the discounted amount so I sent an invoice for the late fees to the property owner but have not received.

Other standard monthly city business as needed. Nothing further to report.

Mayor's Report

Mayor Evers reported the meeting will be light this month. The only item on agenda is the budget so we need to focus on it.

City Maintenance

Commissioner Leppert reported everything going well. We had no problems with all the recent storms so we are in a good spot.

Communication and Public Outreach

Commissioner Berryhill has prepared his budget for this year and next fiscal year. For Easter event all expenses are in and we will have 2000 eggs. There will be 12 golden eggs to be found with an Amazon gift card inside.

Public Services

Commissioner Magers had nothing to report on trash collection. Everything has been going well. For the budget the Rumpke contract is good through January of next year. Followed up with questions to Strand on lighting. Will move forward with the planning.

Police Department

Chief Mudd left the following report. There were 20 days of patrol in the city. There were 18 Radar/Stop Sign details performed for high police visibility. There was 1 call for service. There were 48 traffic stops made for traffic infractions. There were 16 traffic citations issued. There were 0 Written Warnings issued. There were 32 verbal warnings issued. There were 0 motorist assists. There were 0 arrests. There were 0 warnings given for a parking infraction. There were 21 visits to residents' homes for the "House Watch" program. There was 1 vehicle towed. There were 0 assists to other agencies. There were 0 ordinance investigations. I attended the March Commission Meeting. I had the police bike serviced and began bike patrols. I had the new police vehicle equipped with police equipment and put into service. I started staging the old police vehicle at different locations in the city. New chief vehicle. All expenses incurred with new vehicle have been paid. May 13-14 final pretrial for dealership investigated and felony charges filed. Forfeiture account will need to be set up for the money that was collected by Chief in the investigation. We will be able to keep some of this money into a fund for police use only.

Finance and Administration

Commissioner Baker reported working on new budget for fiscal year 2025/2026 with help from Treasurer Shaikun. This will be discussed under Old Business.

OLD BUSINESS

1. Fiscal 2025-26 Budget

Commissioner Baker gave a reported on the projected budget for the upcoming fiscal year. With an estimated \$325238 in expenses. \$60000 (???) in profit.

Further reported police overtime obligation using ARPA funds has to be reported to Federal Government by April 30. Mayor said there is an online seminar for assistance in how to complete reporting.

Mayor Evers made a motion to renew Flock cameras contract for one additional year at \$24,000. Commissioner Magers seconded. All in favor and motion passed unanimously.

With regard to the estimated revenue, we need the numbers from the PVA in order to finish the budget ordinance for first reading at next meeting. Mayor will contact PVA and ask when to expect budget numbers.

Commissioner reported we have the following estimated budget items. KLEFPF Administration budget approximately \$100, Property tax 145470, PNC Investment 15000.

Commissioner Baker created a draft budget with the information given for the next fiscal year. Read for everyone to review.

a. **Police Budget for fy 2025-2026**

Mayor Evers created for a budget for police chief salary and benefits for fy 2025-2026 as follows:

Pay: \$30.00 per hour, 40 hours per week; 2080 hours annually.

KLEFPF: Eligible for revenues received

Annual vacation earned: 1.25 days earned for each calendar month worked. Annual total to equal 15 days.

Carry Over: A maximum of 10 unused vacation days can be carried over in the next year.

Maximum useable at any one time:

The police chief may take up to a maximum of ten (10) vacation days at any one time. An exception to this can be requested for illness or injury, with approval by the City Commission.

Sick days: The chief will earn 10 days per year beginning in January of each year. Unused time at the end of December 31 each year will be forfeited.

Holidays:

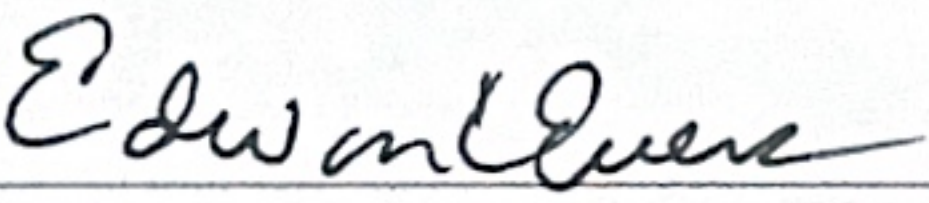
January 1, Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Day.

Retention Bonus: If chief is employed on the last day of the fiscal year he will be entitled to a \$2000 retention bonus for his efforts over the past year.

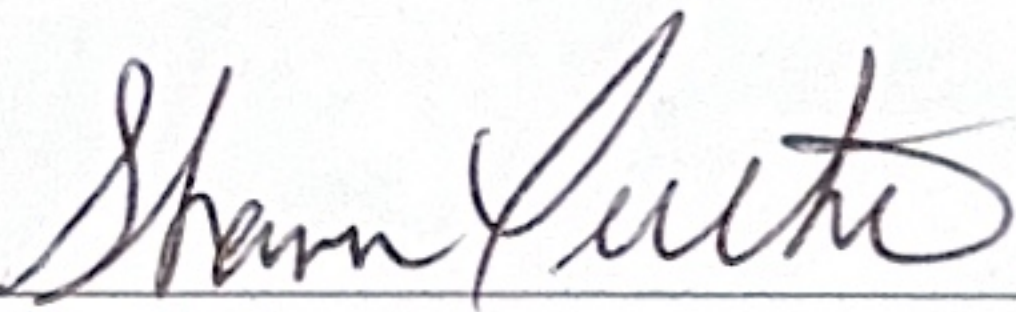
Annual Ammunition \$800.00

NEW BUSINESS

Commissioner Leppert made a motion to adjourn the meeting and Commissioner Berryhill seconded. All in favor and the meeting was adjourned at 8:34 p.m.



Mayor



City Clerk