

MINUTES FROM MAY 14, 2025 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:04 P.M. on Wednesday, May 14, 2025 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Chief David Mudd, Treasurer Arnold Shaikun, Commissioners Gerrie Leppert, Pam Magers, Erick Berryhill and Brad Baker.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the April meeting minutes. Commissioner Baker made a motion to approve minutes and Commissioner Leppert seconded. All in favor and April meeting minutes were approved.

REPORTS:

Clerk

Clerk reported that she met with Treasurer Shaikun to sign checks and provide month end reports. Created and distributed May newsletter with Mailchimp. Updated withholdings on Chief Mudd as requested and per new completed W4 document.

Clerk also reported that after having weeks of trouble with city issued laptop's internet connection and wireless printer connection it was taken to TND Computer Systems to try and troubleshoot problem. Clerk was without laptop for several days and when retrieved, they told me they were unable to resolve issue and that I should buy new laptop. I then tried contacting Costco where laptop was purchased but even though it is less than two years old it is outside of the return period. Tried troubleshooting over phone but needed internet connection to troubleshoot and since I can't seem to stay connected to internet that did not work.

Also, will need to upgrade Quickbooks by the end of May as the current version will not be supported. This cannot be completed without internet connection so still working on resolving issue.

Clerk has complied with open records request for salary information on city employees. Collected delinquent 2024 property taxes late fees to the property owner in a trust that had paid late but applied discount. Sent them a request for late fees and they mailed payment. We still have two properties that have delinquent taxes for 2024. I am providing a notice to chief at commission meeting and asking that commission allow Chief Mudd to hand-deliver notice of delinquency. We will then need to contact attorney to file lien on properties.

Other standard monthly city business as needed. Nothing further to report.

Mayor's Report

Mayor Evers did not have a new report but after finalizing budget for the year, we will need to plan to discuss lighting study at a future meeting.

City Maintenance

Commissioner Leppert reported quiet month despite all the storms. Bancroft Lane fence has been power washed for spring.

Communication and Public Outreach

Commissioner Berryhill reported Easter Event was a success but somewhat smaller than last year. City garage sale scheduled for June to coincide with Graymoor-Devondale. Needs to start planning Fourth of July event and would like to check storage unit for supplies. Needs garage sale signs out of storage as well.

Public Services

Commissioner Magers reported that for budget for Rumpke will increase to \$63,000 for the new fiscal year. With regard to lighting study, they discussed the amount of increase lighting probably 10 new lights. Strand will draw up new plans with the suggested added lights. This will be a cost increase of \$23.00 per light per month. Approximately \$400 a month price increase with LG&E.

Police Department

New police vehicle is in use. There has been an incident with the vehicle when a deer ran out in front of vehicle. Insurance claim has been filed. Chief will still have the Dodge to drive when the new vehicle is being repaired. Asked about cost to keep old car from insurance stand point. Approximately \$1300 a year or \$100 a month.

Question about a reserve officer. Chief Mudd explained this means a retired officer would be hired to work two or three shifts a month at no pay. This would give them credentials as a sworn officer that could give them the opportunity to do off duty security work. Mayor will meet with Chief Mudd to layout a plan for a future commission meeting.

Chief gave following report: There were 19 days of patrol in the city. There were 19 Radar/Stop Sign details performed for high police visibility. There were 0 calls for service. There were 78 traffic stops made for traffic infractions. There were 22 traffic citations issued. There was 1 Written Warning issued. There were 55 verbal warnings issued. There were 0 motorist assists. There was 1 arrest - (Warrants). There were 0 warnings given for a parking infraction. There were 21 visits to resident's homes for the "House Watch" program. There were 8 vehicles towed. There were 2 assists to other agencies: There was 1 ordinance investigation - (High grass). I attended the April Commission Meeting. I attended the Easter Egg Hunt. I attended a meeting in Circuit Court re new Mental Inquest Warrant procedures.

Finance and Administration

Commissioner Baker reported working on new budget. Will continue with new business.

NEW BUSINESS

1. First Reading of FY 2025-2026 Property Tax Rate Ordinance

Commissioner Baker passed out proposed tax rate ordinance for everyone to review. Proceeded with first reading of Ordinance No. 1, Series 2025 – An Ordinance of City of Bancroft relating to the 2025 Real Property Taxes. Discussion about whether to give a 15% or 20% discount for early payment. It is the responsibility of city to be fiscally sound. Our typical annual discount is 15% so we will continue at that rate. Commission in agreement and will proceed with second reading at the June meeting. Explanation of the rate of .285 cents per \$100 assessed valuation. This is computed by the assessed value of homes to receive approximately the same amount of revenue as the prior year.

2. First Reading of FY 2025-2026 Budget Ordinance

Commissioner Baker passed out proposed budget for everyone's review. Proceeded with first reading of Ordinance No. 2, Series 2025- An Ordinance Adopting a Budget for the City of Bancroft, Kentucky for Fiscal Year Ending June 30, 2026. Total revenue \$317,100. Line-item expenses for Police department \$99,000, Grounds Maintenance \$52,118, Administration \$151,482, Uncategorized legal Advice \$14,500. If everyone in agreement this will constitute first reading and the second reading will be at the June commission meeting.

Commissioner Leppert made a motion to adjourn the meeting and Commissioner Baker seconded. All in favor and the meeting was adjourned at 8:27 p.m.

Edwin Evers
Mayor

Shawn Suckell
City Clerk