

MINUTES FROM OCTOBER 8, 2025 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:03 P.M. on Wednesday, October 8, 2025 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Chief David Mudd, Treasurer Arnold Shaikun, Commissioners Erick Berryhill, Brad Baker, Pam Magers and Gerrie Leppert.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the August and September meeting minutes. Motion made by Commissioner Magers to accept September meeting minutes. Seconded by Commissioner Berryhill. Minutes were approved. Motion made by Commissioner Baker to approve the August meeting minutes. Commissioner Berryhill seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report.

Met with Treasurer Shaikun to sign checks and provide month end reports.

Created and distributed October newsletter with Mailchimp and added two new subscribers.

Tax bills have been sent to all residents. Many requests for a second copy by email and those were provided. Lenders that requested amounts were also notified. Received a large amount of payments already and made five separate deposits so far.

Police revenue for the quarter was received and deposited.

Quarterly property tax census completed.

All quarterly payroll taxes and reports have been submitted.

One trip to storage unit to place Christmas and file storage.

Still have an outstanding invoice from Strand Lighting in the amount of \$16,640.00 as the remaining balance. Is this correct and should I pay out of general fund? Answer: Yes.

All suggested changes to August minutes have been made. And September minutes were sent to entire commission for review.

Mayor's Report

Mayor Evers had nothing to report other than items under new business. Would like to see reports from commission sooner.

City Maintenance

Commissioner Leppert gave the following report. Routine weeding and grass mowing completed. Sewer drain repair on Maria completed by MSD. Dead deer carcass was removed from Wesleyan Place. Tree on Bancroft Lane removed without incident. Fall power washing of fence on Bancroft Lane completed.

Communication and Public Outreach

Commissioner Berryhill gave the following report.

The following items have been completed:

- The city website has been updated.
- Minor changes were made to the Facebook page to clarify membership restrictions and guidelines have been posted as a reminder on the site.
- An inquiry has been made regarding the addition of online bill payment for taxes to the website.

Discussion: Need to add to website something about tax liens. Also researching the ability to accept tax payments electronically. Still researching will place on agenda when information received.

Public Services

Commissioner Magers gave the following report.

Regarding yard waste: recently received questions about the seasonal pickup schedule. On October 7, communicated with Chris at Rumpke, and he confirmed that yard waste collection is now a year-round, weekly service to ensure continuity, and does NOT stop in late fall. This information was shared with Bancroft residents via our Facebook page on October 7th.

Request that this information be added to the November newsletter as well.

Regarding lighting: On September 12th, spoke with Chad at LG&E, who confirmed he had received the signed contract for the LED light conversion. He stated that he would prepare the mapping and submit it for final approval by September 24th.

On September 25th, Chad contacted me again to say he would keep in touch with the crews and inform me once a start date for the project has been confirmed. He anticipates the project will begin in approximately 6-8 weeks.

Discussion: In September, there were no notable issues with trash, recycling, or yard waste collections.

Remove note in newsletter that trash collection is only after April. It is now year round that they will pick up yard waste.

Has contacted LG&E three times to replace burned out light bulbs.

Police Department

Chief Mudd gave the following report. There were 15 days of patrol in the city. There were 12 radar/stop sign details performed for high police visibility. There were 4 calls for service. There were 36 traffic stops made for traffic infractions. There were 17 traffic citations issued. There was 1 Written Warning issued. There were 21 verbal warnings issued. There were 0 motorist assists. There was 1 arrest. There was 1 warning given for a parking infraction. There were 26 visits to residents homes for the "House Watch" program. There were 4 vehicles towed. There was 1 assist to other agencies: LPD – 1. There were 0 Ordinance Investigations. I attended the September Commission Meeting.

Added: Certified on new taser that was donated by LMPD.

Finance and Administration

Commissioner Baker gave the following report.

After three months of the fiscal year, the City of Bancroft is a positive \$15,170.79 over our cash based budget. This includes the Flock Camera expenses which were excluded in our budget calculations.

Including non cash base budgeted depreciation, we have a YTD positive of \$6,796.54 against a total budgeted YTD loss of \$8,374.26.

This positive position is based on a straight line budget, which is not how our income and expenses will actually flow through the year. For example, we received \$32,630.42 of property taxes in September and the year to date total is \$34,838.67.

However, after the first quarter, we are in a positive position which is a good way to start the year.

At October's meeting, I would like to discuss, and make a motion to have property tax liens automatically filed, without exception, on any unpaid tax bill each April 15th with a 1% per monthly finance charge. This mirrors the Jefferson County tax policy as I understand from the county attorney's office.

OLD BUSINESS

NEW BUSINESS

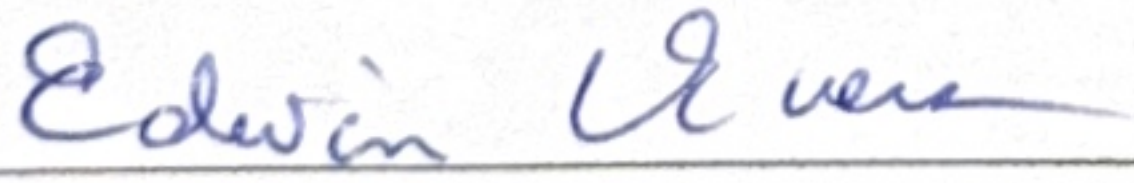
1. ARPA Funds

Mayor Evers reported that he received a letter from the treasury department of US Government that there were remaining ARPA funds that were not allocated so please return to US government by November 15. Commissioner Baker and Treasurer Shaikun will meet with Mayor Evers to discuss resolution of this matter.

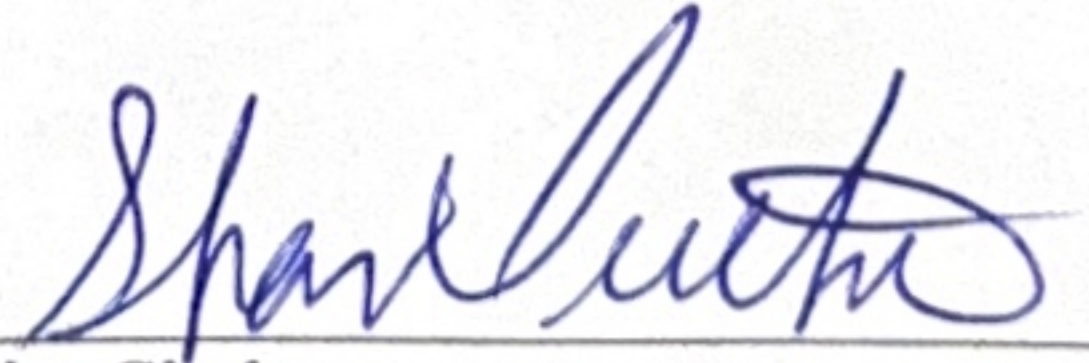
2. Tax Liens

Commissioner Baker has spoken to the Jefferson County PVA and would like to mirror their policy on filing tax liens. If taxes are not paid by April 15 of the following year, then a tax lien will automatically be filed with all applicable penalties applied. Commission discussed tabling discussion until next month meeting to see if this needs to be a motion or a municipal order. Commissioner Baker went ahead and a motion that property tax lien be filed on April 15 of each year on all unpaid property taxes from the prior year including 2% penalty and 1% per month. Commissioner Leppert seconded. Discussion: Mayor Evers said he is not sure 1% penalty and 1% interest but clerk Tuthill clarified it is actually 2%. All in favor and motion passed unanimously.

Commissioner Berryhill made a motion to adjourn the meeting and Commissioner Leppert seconded. All in favor and the meeting was adjourned at 8:19 p.m.



Mayor



City Clerk