

MINUTES FROM NOVEMBER 12, 2025 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:07 P.M. on Wednesday, November 12, 2025 at St. Albert the Great School, Louisville, Kentucky.

Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Chief David Mudd, Treasurer Arnold Shaikun, Commissioners Erick Berryhill, Brad Baker, Pam Magers and Gerrie Leppert.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the November meeting minutes. Motion made by Commissioner Magers to accept October meeting minutes. Seconded by Commissioner Leppert. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report. Met with Treasurer Shaikun to sign checks and provide month end reports. Created and distributed November newsletter with Mailchimp. Added two new subscribers.

One residents tax payment check was returned from the bank for insufficient funds. A letter was promptly sent to the homeowner advising them they now owed the full undiscounted tax amount.

One lender mailed a check with the wrong tax bill number on it which led to the payment being posted to the wrong homeowner bill. I believed we received a duplicate payment on the homeowner's tax bill so I returned the homeowners check to them. When the mortgage company realized their mistake, they asked that I simply apply the payment they made to the correct account. With some difficulty this was straightened it out and I was able to get the resident to resend their tax payment.

Mayor Evers asked for a copy of all municipal orders passed since February of 2022 and they were emailed to him.

Two different new residents contacted me and provided email addresses for newsletter. The tax bill process was explained to them and also invited them to join Reach Alert.

Assured Partners sent an insurance policy renewal questionnaire which has been completed.

Mayor's Report

Mayor Evers had nothing to report other than items under new business.

City Maintenance

Commissioner Leppert gave the following report. Received invoice from Twisted Nature for work that took place over the summer and early fall. The invoice indicated that the goal was to continue canopy development and tree growth along the lane and in the courts. Focus was on ensuring that trees did not experience stress events early in the season and during summer droughts, resulting in continuous growth throughout the season. A biologically active nutrient solution was used to water the plants. This application speeds plant growth and makes the plant healthier and more resilient to drought conditions, helps to break down our clay soils for increased nutrient uptake, makes the soil more active, and aerates the root zone for maximum oxygen exchange.

Routine maintenance also performed – grass cutting and weed removal.

Communication and Public Outreach

Commissioner Berryhill gave the following report.

City website has been updated. Halloween safety announcements and community outreach posts were made to both the website and on social media. Tax bill reminder post was made to both the website and social media. Facebook guidelines were reviewed and updated

Public Services

Commissioner Magers gave the following report.

Regarding Rumpke waste collection, I have nothing remarkable to report for the month of October, and no issues were recorded.

LGE recently completed the replacement of non-working street lights at the entrance to Bancroft on Highway 22 and the circle at Upper Tavener. However, they did not replace them with the anticipated LED versions. I suspect this may be related to the upcoming city-wide conversion to LED streetlights, and I have decided not to pursue this discrepancy at this time.

I discovered on Monday, November 10th, that the street light located at the intersection of Hollen and Glen Arbor is now out. I will report this to LGE, though I am unsure if they will prioritize fixing it immediately given the impending overall LED conversion.

LG&E has replaced street lights that were out with regular bulbs and not LED. Has been requesting lights be changed since May and just finally replaced.

Police Department

Chief Mudd gave the following report. There were 23 days of patrol in the city. There were 17 Radar/Stop Sign details performed for high police visibility. There were 2 calls for service (Alarm and Solicitor). There were 37 traffic stops made for traffic infractions. B-17 / NB-20. There were 12 traffic citations issued. B-5 / NB-7. There were 2 Written Warning issued. B-0 / NB-2. There were 23 verbal warnings issued. B-12 / NB-11. There were 2 motorist assists. There were 3 arrests. There were 0 warnings given for a parking infraction. There were 26 visits to residents' homes for the "House Watch" program. There was 1 vehicle towed. There were 4 assists to other agencies: NPD - 2. LPD - 2. There were 0 Ordinance Investigations. There was a major case investigation resulting from an off-duty motorist assist. With the assistance of federal agents of IRS, Lyndon PD, and National Insurance Crime Bureau, three search warrants were executed on a local business resulting in two felony arrests (31 counts). I attended the October Commission Meeting. I received the Ballistic Shield (\$19,000) from KYAG Grant Program. I attended Ballistic Shield Training in Lexington, KY. I qualified with all department carried firearms (5) with Lyndon PD. I completed annual departmental ammunition purchase. I acquired the new Axon 4 Body Camera. Demonstrate new body armor plate donated to city for police protection. Has been trained on use.

Finance and Administration

Commissioner Baker gave the following report.

For October 25, Net Income (including depreciation) was \$77,559.67. On a Straight-Line Budget, YTD Net Income is \$84,356.20 vs. a Budgeted YTD Loss of \$11,165.68. This is attributable primarily to collecting 74% of our Annual Budgeted Property Tax Revenue in October.

The only expense to stand out for the month is the \$16,640 paid for the Lighting Study.

It is important to keep in mind that with 65% of the Annual Budgeted Income collected, we will start giving back Profit and hopefully will end the year on a Break-Even Cash Basis.

We have yet to resolve the potential ARPA refund issue which has a Nov 15th deadline.

On new business, I would like to start a conversation and see if there are any current laws or ordinances which limit the amount of time, or circumstances, in which a house can be left vacant. I would be in favor of preventing long term vacancies if that is within our purview.

OLD BUSINESS

1. ARPA Funds

Mayor Evers is still working to log into website to find out what amount they have shown as money left over. They are asking for approximately \$9800 to be returned. Mayor has asked for an extension on reporting to try to find record of money reported.

Mayor will review all municipal orders and subsequent minutes to account for the ARPA money spent.

2. Police Purchase

Motion made by Commissioner Baker to grant a dispatch license from Jefferson County Sheriff and to purchase a \$350 five-year period taser seven license. Discussion: This is \$349.80 for 60 months service on body camera. Commissioner Leppert seconded. All five in favor and motion passed unanimously.

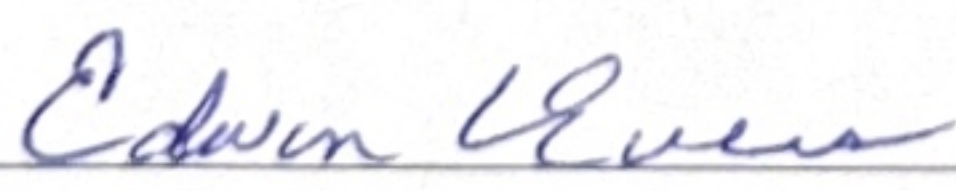
Chief Mudd's older vehicle has been in shop for a week. Had a dead battery and when he jumped it the check engine light came on. Took it in to Oxmoor Ford to be looked at it. Power steering has also been ceasing up and asked to be looked at. Needs new battery and sensor, wiring replaced for power steering. A cost of \$1904.89. Mayor has contacted Govdeals about selling it as is.

Table discussion until next month meeting to decide whether to proceed with selling the vehicle. Repairs will not be made at this time.

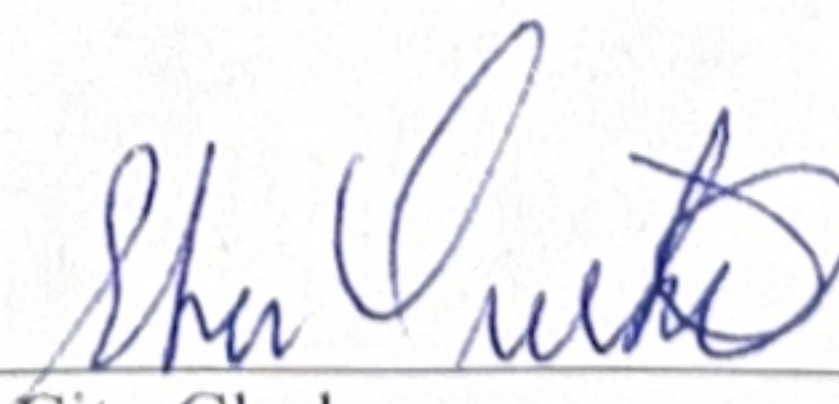
NEW BUSINESS

Commissioner Baker would like to open a discussion about finding a way to limit the amount of time a house can be vacant. This will be discussed with city attorney for next month's meeting.

Commissioner Baker made a motion to adjourn the meeting and Commissioner Leppert seconded. All in favor and the meeting was adjourned at 8:08 p.m.



Mayor



City Clerk