

MINUTES FROM FEBRUARY 11, 2026 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Ed Evers at 7:00 P.M. on Wednesday, February 11, 2026 at St. Albert the Great School, Louisville, Kentucky. Those present: Mayor Ed Evers, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Commissioners Erick Berryhill, Pam Magers, Brad Baker and Gerrie Leppert. Lyndon police officer present. Absent: Chief David Mudd.

REVIEW MEETING MINUTES:

Mayor Evers proceeded to review the January meeting minutes. Motion made by Commissioner Berryhill to accept January meeting minutes. Seconded by Commissioner Leppert. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill gave the following report. I met with Treasurer Shaikun to sign checks and provide month end reports. Created and distributed February newsletter with Mailchimp. W-2s and 1099 were completed and mailed.

All City of Bancroft property taxes for 2025 have now been paid. With the last two residents making payments in full and including late fees. Clerk has been moving files to file boxes and closing out all files for the 2025 tax year.

Clerk reported last month that she was contacted by the DOCJT regarding a KLEFPF audit for Chief Mudd. Apparently, she explained to me that since we started paying Chief Mudd overtime pay than we were also supposed to report that and provide KLEFPF overtime pay. This is not reimbursed to us from KLEFPF as the monthly regular KLEFPF pay is. We calculated the overtime he started receiving in September of 2024 through the Fye ending 6/30/25 at 3.20 per overtime hour and from Fye 6/30/26 at 3.29 per overtime hour. I have to issue a KLEFPF payroll check in the amount of \$321.08. This may be discussed further at meeting. UPDATE: All overtime KLEFPF has been reimbursed to Chief Mudd and we are now current.

Clerk sent a Reach Alert to all registered residents regarding snow fall and the need to keep vehicles off streets for the snow plow.

We have recently received approximately \$32000 in insurance premium tax payments.

Clerk was directed to move forfeiture money from the restricted police account into the police account that we keep for police use and issued payment to the Jefferson County Attorney out of account in the amount of \$675.00. This has been completed.

Clerk has responded to all open record requests that pertain to the clerk and that she is in possession of.

Nothing further to report.

Mayor's Report

Mayor Evers gave the following report. I am going to ask that each commissioner begin to establish a working budget for the next fiscal year beginning 7/1/2026. I am asking the treasurer and/or finance commissioner to send to each commissioner a spreadsheet of their department's expenses so far this year

and anticipated through 6/30/26. From that, each commissioner can guide themselves into next year's expectations. That can then be the basis for discussion at the March meeting and forward. I will remind everyone that the budget ordinance and tax rate ordinance will require a reading at 2 monthly meetings. These are usually the May and June meetings.

Mayor Evers also informed commissioners that this is an election year and that if everyone is planning on staying on commission they will need to file for the next election.

City Maintenance

Commissioner Leppert gave the following report. January was all about "the snow". The city's roads were plowed and salted twice during our inclement weather period. The residents responded well to our request to remove their cars from the streets during this time, and overall, the city's roads were well taken care of.

Communication and Public Outreach

Commissioner Berryhill gave the following report. The city website has been updated. A February communication announcement was made in the newsletter.

There has been an increase of pricing for google email usage. Our IT specialist Trevor has informed me of a pricing increase for Gmail. It will raise slightly to \$84/user/year. With 10 users, this will be \$840.00/yr and perhaps some change.

Trevor also mentioned that he plans to reach out to the Clerk to discuss how we should proceed with online payments. He has questions concerning how we would interface with the credit card information and particularly with regards to invoice management.

An electrician has been contacted in order to obtain an estimate for installing GFCI outlets on the streetlights. Pricing has been requested as a per outlet cost. There are no fees incurred for the estimate.

There are now two Bancroft cities on Facebook and commissioners concerned they are getting mixed in. Commissioner Berryhill will look into how to separate this.

Public Services

Commissioner Magers gave the following report. Thanked Commissioner Berryhill for assistance with contacting contractors for lighting. All positive comments from residents on new lighting. Rumpke update the residents want larger recycling bins. Getting quotes for this.

Commissioner Magers added that she would like to see new Directory. Berryhill will assist in creating a document and possibly a digital directory.

Police Department

Chief Mudd gave the following police report. There were 19 days of patrol in the city. There were 10 Radar/Stop Sign details performed for high police visibility. There were 0 calls for service. There were 30 traffic stops made for traffic infractions. B-22 / NB-8. There were 13 traffic citations issued. There were 0 Written Warnings issued. There were 17 verbal warnings issued. There were 0 motorist assists. There were 3 arrests. There were 0 warnings given for a parking infraction. There were 28 visits to residents' homes for the "House Watch" program. There were 4 vehicles towed. There were 0 assists to other agencies: There were 0 Ordinance Investigations. I attended the January Commission Meeting.

We had a significant arrest on 1/31/2026 which resulted in two persons being arrested and charged with 77 felonies.

Chief Mudd involved in sting operation on fraudulent temporary tags.

Finance and Administration

Commissioner Baker gave the following report.

YTD, we have \$250,729.24 in Income and \$185,645.30 (\$26,520.76 Avg. per Month) in Cash Expenses. If we finish the last five months with the same average Cash Expenses, we will end the year at \$318,249 in Cash Expenses against our Budgeted Cash Expenses of \$317,100. Please note, Camera Maintenance (\$2,038.25 mo.) was not included in the Budget, nor was the one-time Lighting Study of \$16,640 which we paid in October. There is also \$14,500 in Budgeted Uncategorized Cost which we do not anticipate spending.

Including non-Budgeted Depreciation Expenses, we are at a YTD Net Income of \$45,544.50 against a Budgeted Annual Loss of \$33,497.04.

Please note that my numbers may vary slightly from the financials pending minor adjustments.

Mayor Evers requested that I send each Commissioner YTD Budget info so that at the March meeting we could start to formulate a Budget for next year.

See the attached Excel sheet. As an example, the Annual Cash Budget for Administration is \$84,500 or \$7,008 per month on a Straight-Line Basis. After seven months, Admin should have spent \$49,508 (\$7008 x 7). Admin spent \$34,784 and therefore is \$14,274 ahead on a Straight-Line Basis.

Also attached is Treasurer Shaikun's Profit and Loss Budget Overview which is the Annual Budget anticipating when the Actual Costs will occur as opposed to the Straight-Line method. In this view, Admin was Budgeted to spend \$43,904 after Seven Months vs. \$49,508 on a Straight-Line Basis.

You can see your department's status on the same attachments and can use them to start thinking about next year's Cost including Inflation. I can provide a breakdown of YTD Expenses if anyone needs to see details.

Treasurer Shaikun added that he is in compliance with state government office.

OLD BUSINESS

1. ARPA Funds

Mayor Evers to meet with Commissioner Baker and Treasurer Shaikun Thursday evening to discuss a resolution of ARPA fund information.

2. 287(g) Program Update

This is on hold for now.

3. Online Payments

This is on hold for now. Trevor Emond's to send information to clerk.

4. Holiday Lighting

Still researching cost and ability to run electrical through city light posts.

5. FOA Requests

Discussion of Open record requests and how to be handled. Who is custodian of records.

NEW BUSINESS

1. 2026-2027 Budget

Commissioners need to work on their line items and will discuss next month. Will need to be completed by July 1.

Commissioner Berryhill made a motion to adjourn the meeting and Commissioner Leppert seconded. All in favor and the meeting was adjourned at 7:50 p.m.



Mayor



City Clerk