

MINUTES FOR THE JUNE 9, 2016 BANCROFT CITY COMMISSION MEETING

The regular scheduled meeting for the City of Bancroft Commission was called to order by Mayor Jeffrey Magers at 7:00 P.M. on Thursday, June 9, 2016. Those present included: Mayor Jeffrey Magers, Commissioner Mary Jude Constable, Commissioner Matt Tungate, Commissioner Bryan Berman, Commissioner Ed Evers, , Treasurer Arnold Shaikun, Police Chief Anthony Yeager, Attorney Katherine Dozier, and Attorney Noel Halpin. Clerk Shannon Tuthill was absent. With her absence, Chief Yeager agreed to take notes for compiling the meeting meetings. Also in attendance representing MSD were Gregory Powell (Construction & Engineering Manager) and Jay Thomas (Engineering Supervisor). The following Bancroft residents were in attendance (listed in no particular order): Anna Showalter, Bob Showalter, Norma Lozar, Ken Whiteley, Nancy Polhill, Sally McQuillin, Tom McQuillin, and Melvin Turner.

Due to the number of residents in attendance normal order of business was suspended to allow Mr. Powell and Mr. Thomas to answer residents' questions about the MSD claim process. Mr. Powell and Mr. Thomas were introduced and they proceeded to explain the MSD claims process that they provided in writing and was posted in the June 2016 Bancroft Newsletter (see attached). Each resident in attendance was given the opportunity to ask questions and Mr. Powell and Mr. Thomas responded to all questions until there were no further questions. At 7:50 P.M. Mr. Powell and Mr. Thomas left the meeting.

Returning to normal order of business, Mayor Magers asked if there were any corrections need for the May 2016 Commission minutes. None were made and Commissioner Tungate made a motion to accept the minutes as presented. Commissioner Constable seconded the motion. There was no further discussion and the minutes were approved by unanimous vote.

REPORTS:

Clerk

Clerk Tuthill was absent so there was no clerk report.

Maintenance

Commissioner Berman indicated that in response to the complaint about a pothole on Greenlawn Avenue just outside of the Bancroft city limits in the City of Louisville, he called the City of Louisville and they filled the pothole.

Community Outreach

Commissioner Tungate had nothing new to report.

Public Services

Commissioner Constable had nothing new to report.

Police

Mayor Magers submitted Chief Yeager's May 2016 End of Month Report on police activity (see attached).

Chief Yeager asked everyone to be alert to any unusual or suspicious activity that could be burglars and to report such activity to 911. Mayor Magers indicated that while no such serious crimes had recently occurred, that alertness to such activity was important for crime prevention. Chief Yeager's vigilance in crime prevention was critical to this success, but residents' alertness for suspicious activity was of critical importance for community safety.

Finance

Commissioner Evers reported on the progress being made toward setting up the CD Brokerage Account at Fifth-Third Bank. Additional paperwork was required by the bank slowing the process, but everything had been provided to the bank. Treasurer Shaikun indicated a concern that as a brokerage account there may be fees. Commissioner Evers indicated since the amount of both CDs would be above \$25,000 there would be no fees. Treasurer Shaikun questioned how quickly we could access the funds in the CD through a brokerage account. It was explained that if for some emergency reason we had to withdraw the funds from the CD, the transaction could be completed within four days, which was a reasonable amount of time.

NEW BUSINESS

Uniform Franchise Agreement Ordinance (Google Fiber) First Reading

Mayor Magers introduced the first reading of proposed Ordinance No. 2, Series 2016, An Ordinance Granting a Communications Franchise and Authorizing Execution of a Uniform Franchise Agreement. The draft ordinance had been distributed to all commissioners and Attorney Dozier. A summary of ordinance was read. Mayor Magers explained this ordinance was based on the ordinance being proposed by Louisville Metro to allow Google Fiber to proceed with installation of 1G Fiber Optic Internet service throughout Jefferson County. The proposed ordinance was being submitted for approval by Louisville Metro and the other 82 cities in Jefferson County. The proposed ordinance was the result of negotiations between the Jefferson County League of Cities, Louisville Metro, and Google Fiber. Louisville Metro had already had their first reading of the ordinance. While a vote on first reading was not required, Mayor Magers made a motion to approve the wording of the proposed Uniform Franchise Agreement Ordinance allowing the Bancroft mayor to sign the Uniform Franchise Agreement on behalf of the City of Bancroft. Commissioner Tungate Seconded the motion. After a brief discussion the motion passed unanimously. Second reading of the ordinance will take place at the July 2016 Bancroft City Commission meeting.

First reading of the Budget Ordinance for the New Fiscal Year

Commissioner Evers distributed Ordinance No. 4 Series 2016, An Ordinance Adopting A Budget for the City of Bancroft, KY for the Fiscal Year Ending June 30, 2017. Commissioner Evers

explained that this year's budget was presented with three line items for the purposes of passing a budget ordinance. For internal control purposes the commission will have available monthly financial statements indicating how the funds were allocated for management purposes. Each Commissioner explained the details of their department's budget proposal. There were several typographical errors noted and they were corrected. A first reading of the ordinance was conducted. While no vote was required at that time, Commissioner Evers made a motion to accept the tax ordinance as read. Mayor Magers seconded the motion. The motion passed unanimously. Second reading of the ordinance will take place at a Special Commission Meeting on Thursday, June 23, 2016 at 7:00 PM at the Episcopal Church Home. Notice of that meeting had been posted in the June 2016 Bancroft Newsletter that was distributed to all residents. Notice was also posted on the City of Bancroft website.

Commissioner Tungate had proposed that Clerk Tuthill and Treasurer Shaikun receive a raise in the new fiscal year. A \$1.50 per raise had been approved as part of the Police budget portion of the ordinance. There was a discussion on whether or not there needed to be a separate vote on raises for the clerk and treasurer. Commissioner Evers made a motion to approve a 5% pay raise, already factored into the budget proposal, for both the clerk and treasurer. Commissioner Constable seconded the motion. After a brief discussion, the motioned passed unanimously.

First Reading of the Tax Ordinance for the New Fiscal Year

Commissioner Evers distributed Ordinance No. 3, Series 2016 An Ordinance of the City of Bancroft, State of Kentucky, Relating to the 2016 Real Property Taxes. A summary of the proposed ordinance was read. There was discussion concerning the text rate set at .355 per \$100 assessed evaluation. Treasurer Shaikun pointed out this was an error since the state mandated compensating rate required a minimum of .356 per \$100 assessed evaluation. The error was noted and changed. It was noted in explanation that this is the minimum tax rate the city could assess. There was then a first reading of the ordinance. While no vote was required at that time, Commissioner Evers made a motion to accept the tax ordinance as read. Mayor Magers seconded the motion. The motion passed unanimously.

Mayor Magers made a motion to adjourn, which was seconded by Commissioner Berman. The motion passed unanimously and the meeting adjourned at 9:51 PM.

/s/Jeff Magers
Mayor

/s/ Shannon Tuthill
City Clerk