

MINUTES FROM FEBRUARY 9, 2017 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, February 9, 2017 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Matt Tungate, Commissioner Ed Evers, Commissioner Mike Borders, Commissioner Rick Rittenhouse Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Police Chief Anthony Yeager and Attorney Noel Halpin.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the January meeting minutes. A few minor changes were noted and corrected. Commissioner Borders made a motion to approve the minutes with changes. Commissioner Evers seconded, all were in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill reported that she completed the 2017 City Officials Update Form and has submitted it. Clerk has also notified Secretary of State and Board of Elections of our two new commissioners by mail.

Clerk also went to post office to fill out change of address for the city and police department but was informed it had to be completed online so this has been done. Listed it as a business change of address and was required to use Clerk's credit card to verify the change and was charged \$1.00.

Clerk also reported that she is working on the 2017 Directory and will need a photo of everyone emailed to her to be added to the Directory.

City Maintenance

Commissioner Borders reported that one thing he would like to accomplish is to bring street signs into compliance. He was able to review a quote from 2015 to have the street signs redone. He personally feels the signs should be similar to Graymoor Devondale without a drastic difference between the cities. He also feels there are many tree limbs that need to be trimmed and he feels he could take care of this if he purchased a new saw blade.

Commissioner Borders will contact Graymoor Devondale to see who they used for their signs so we could get an estimate from them. Question was raised as to how long we have to get signs completed. It needs to be done by 2018 but Chief Yeager added we are actually late but that the deadline had been extended. Mayor noted many of the signs are showing a lot of wear and there are a couple signs down. We need to budget this in the new fiscal year.

This fiscal year we have spent \$10,000 out of a \$45,000 budgeted for street maintenance. Treasurer Shaikun added we budgeted \$45,000 because we are anticipating more sink holes happening. This budgeted amount also includes Matt Meiner's maintenance of the streets and if there are any storms causing debris that needs to be cleared.

Treasurer Shaikun added that the budget ordinance needs to be read twice before June meeting. This would mean our goal is April and May meeting readings.

Commissioner Evers reported that there is a pothole midway down Bancroft Lane that we need to have patched. Commissioner Borders will contact Matt Meiners to take care of this. Mayor Magers said we should add to next month's agenda further discussion regarding street signs.

Communication and Public Outreach

Commissioner Tungate had nothing new to report.

Public Services

Commissioner Rittenhouse had nothing new to report.

Police Department

Mayor Magers asked if everyone was able to review Chief Yeager's report. His report is as follows: There were 136 patrols of the city. There were 136 Radar/Traffic zones set up for high Police visibility. There were 50 visits to resident's homes for our "House Watch" program. There were 4 Traffic stops. There were 0 Solicitors stopped. There were 3 warnings issued. There was 1 state citation issued. I backed up the Graymoor-Devondale Police Department 1 times. There was an RV parked at the end of Maria by the creek. Photographers were taking pictures of the scenery. I let a homeowner know that they left their garage door open while they were not home on Maria. I did a welfare check on an elderly person on Greenlawn. Metro was dispatched also. I was finally able to get Metro Safe to return my call. I worked on their step of the MDT process.

There were no questions or comments.

Chief Yeager attended his four-hour mandatory online training. As reported Chief Yeager went to Metrosafe and signed all required paperwork for mobile data. It will cost approximately \$110 for a netmotion license. Next week he will contact them to find out what the next step is.

Chief Yeager also wanted to report that there was an attempted break in on Heatherly Square in Old Brownsboro Place. The heroin epidemic is causing a lot of desperate people trying to get money. Mayor added vehicles left out at night with valuables in them are also a target.

Finance and Administration

Commissioner Evers asked about the Verizon bill that was apparently paid late. Clerk responded the checks crossed in the mail and there were no late fees applied. Commissioner Evers also brought up clerk and treasurer signing their own paychecks and said we should arrange so that they do not sign their own checks. Commissioner Evers will sign paychecks for the two employees.

Commissioner Evers also asked that we work on getting newsletter out sooner. He would like to see it mailed and has inquired as to the cost. We are spending about \$850 a year. It would be

about \$1800 a year approximately to have it mailed. Mayor said this is something we would need to put on agenda and this would have be budgeted for.

Commissioner Evers advised new commissioners to review the current budget so they can start planning for next budget year.

Place on Agenda for March for discussion of new budget for 2017/2018 FY.

MAYORS REPORT

Mayor Magers reported that the city received an open records request from Eric Flack of Wave 3. Mr. Flack wanted information on the employment application of all police officers employed by our city. We complied and notified them within the required time. This was completed within one week. This had nothing to do with Chief Yeager but this was a blanket request sent out to many cities either locally or across the state but that is not clear.

Mayor received U.S. Census Bureau Survey that needs to be completed and he gave to Clerk Tuthill to complete.

Received from LAGIT a new endorsement that the trust does not provide for any wage loss claims. Mayor gave to clerk for our records.

Jefferson County League of Cities meeting next Thursday at 7:00 pm. Mayor will be attending and invites others to join him. One topic will be Charter Communications will be there discussing renewing cable franchise agreement. Also, Google Fiber still planning on coming to Jefferson County but on hold while they do more testing in the area.

Mayor Magers asked if everyone received his email regarding Open Records. Everyone needs to complete and sign. Mayor needs to have these completed so he can submit report that he has complied.

IN OLD BUSINESS:

1. Discussion of bid process for waste collection contract for 2017/2018.

Rumpke has given us the price for a new contract at a 10% increase (\$1.41 increase) to \$15.61 per home at \$37464.00 for the year. Attorney advises that the bid process is up to 21 days before the cutoff date to receive bids. This could be advertised 1 to 3 times in the paper.

With regard to budget we know that Rumpke rate will be no more than \$38000 so we could go ahead and budget for that. Then we will be able to decide after the bids are received.

Attorney Halpin added that a lawsuit was recently filed against Waste Management by the City of Worthington Hills regarding a dispute about the rates given. One of the complaints was that there were a number of vacant home but they were still charging for service at obviously vacant homes. He would like us just to be aware of this when making our decision.

Clerk will place on Agenda for next month the Approval of RFP for garbage collection. We will then have the bids in before the April meeting. At the April meeting we will vote on who to select and we will have the rate for the May meeting and budget ordinance reading.

Commissioner Rittenhouse will get a draft bid to attorney with a copy to Mayor. We will vote on this at March meeting and then get the bid out in the paper.

NEW BUSINESS:

1. Review of Proposed New Ordinance Relating to The Prohibited Parking of Recreational Vehicles and Trailers on City Streets.

Attorney Halpin passed out a draft new ordinance with an A and B variation. With version A stating recreational vehicle shall not be parked anywhere outside of an enclosure. Version B stating not visible. Attorney Halpin recommends ordinance currently in land use section but he feels it needs to be moved as it does not belong there. Mayor asked that we make a decision of what we would like to see tonight so we can give to Attorney to prepare Ordinance for first reading at next meeting.

Commissioner Tungate made a motion to have city attorney incorporate new language option 2 the shorter version of the new ordinance which reads:

**§ 72.06 PARKING IN EXCESS OF CERTAIN NUMBER OF HOURS PROHIBITED;
TOWING AUTHORIZED**

(A) It shall be unlawful for anyone to park in any one place on any of the public ways or streets of the City of a period of 24 hours or longer. Any vehicle left parked in any one place on any of the public ways or streets of the city for a period of 24 hours or longer shall be deemed abandoned, and shall be subject to all existing regulations of the city pertaining to abandoned motor vehicles.

(B) During any year no mobile home, recreational vehicle, trailer, camper, boat or truck, excluding pickup trucks, shall be parked visibly on the property outside of a legal enclosure, or on any street in the City for a period of time exceeding an aggregate total of 24 hours.

(Prior code, §72.06) (Ord 4-1977, passed 3-3-1977). Penalty §72.99

Commissioner Borders seconded the motion.

Commissioner Evers made a motion to amend first motion to add wording excluding pickup trucks. Commissioner Borders seconded. All were in favor and motion passed unanimously.

Commissioner Rittenhouse asked if parenthetical meant in the design the attorney will do. Answer yes.

Mayor asked clerk to place on agenda for next month First Reading of Amendment to §72.06 and §150.03.

2. Re-Appointment of Ethics Officer for 2017

Mayor reported we have not yet found anyone to fill the role of Ethics Officer. Mayor asked everyone to please help find someone. Clerk will place in newsletter and on Facebook that we are in need of a person for this role and there is a minimal time commitment.

