

MINUTES FROM AUGUST 10, 2017 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:01 P.M. on Thursday, August 10, 2017 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Ed Evers, Commissioner Matt Tungate, Commissioner Rick Rittenhouse, Commissioner Mike Borders, Treasurer Arnold Shaikun, Clerk Shannon Tuthill, Police Chief Anthony Yeager, residents Bob and Barbara Stabler and Attorney Richard Schiller.

Mayor Magers introduced residents Bob and Barbara Stabler who were present to address their concern over the possible selling of Bancroft land to Paul and Lani Bariteau. The Bariteau's have attended prior meetings expressing interested in purchasing greenspace belonging to Bancroft adjacent to their property. The Stablers wanted to make it clear they would be against this sale.

REVIEW MEETING MINUTES:

Mayor Magers proceeded to review the July meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Rittenhouse seconded, four in favor with one abstained and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill reported that the newsletter was mailed to 98 homes in Bancroft. The remainder of the residents received the newsletter via email. The cost this month to mail was only \$73.24 for postage and copies. Clerk was able to use the remainder of the labels and envelopes purchased in prior months for mailing ordinances. To mail next month's newsletter we will have to purchase more stamps, labels and envelopes. We still hope to hear from a lot more residents. It was helpful to clean up the list and remove old names and even some old email addresses that were no longer valid. Hopefully we can get this down to a better system.

Commissioner Tungate asked if we agreed to opt in that if you do not ask for it to be mailed and do not supply email then you would just not receive it. Mayor Magers said we are still asking everyone to let us know whether they would like it mailed or emailed.

Mayor Magers said he received a letter from a resident that wanted to express that he felt we were badgering residents asking for email address. He explained to resident that this was not our intent but we felt people were not paying attention to our request so we were going to repeat it because it takes a while to get responses from everyone. Mayor will place on agenda again to discuss whether to continue mailing the newsletter and what process was agreed to.

Clerk Tuthill reported that the tax rate needs to be sent to Commonwealth of Kentucky Property Valuation with the survey signed by Mayor.

Clerk also still working to change address on everything and has not yet figured out who to contact with the insurance board to make sure the insurance tax checks are sent to the correct address.

Mayor's Report

Mayor Magers received notice from Jefferson County League of Cities (JCLC) that they developed a model franchise agreement with Spectrum. He will attend the JCLC meeting to find out more about the agreement.

Mayor reported from the same resident letter complaining about the email that he was also complaining about the increase in budget for the police department. Also concerned about their only being three categories on the budget. He was informed that our auditor and treasurer advised this was legal and the best way to do it. The increase in the police budget is for the planned purchase of a new police vehicle.

Nothing further to report.

City Maintenance

Commissioner Borders reported that we are still waiting on the six to eight-week lead time for the new street signs to be installed.

Mayor reported that another tree limb is hanging down on Bancroft Lane. It is partially blocking roadway and needs to be cut down.

Clerk will not release phase two check until work has begun. Will wait to hear from Commissioner Borders.

Communication and Public Outreach

Commissioner Tungate had nothing new to report.

Public Services

Commissioner Rittenhouse had nothing new to report

Police Department

Mayor Magers reported that he went to law enforcement conference for his employer and while there he visited several vendors and researched some of the options for new police vehicles. We are waiting for the new state police vehicle contracts to be published since the vehicle will be purchased at the state contract price.

Police report sent to everyone to review. Police Chief asked that when we speak to residents remind them that we do not have a 24/7 police department. Mayor said there was a Facebook post about vandalism at night within the city. Residents need to make sure they lock their vehicles and not leave valuables in the car when parked in the driveway overnight.

Mayor Magers reviewed the pin map of crime in the City of Louisville in the last month. There was no reported in Bancroft in recent months.

There were no questions or comments.

Finance and Administration

Commissioner Evers reported that he received an email that appeared to be from Mayor Magers asking him to wire city funds. This was a fraudulent email and of course he did not respond. Mayor Magers noted this was a good reminder for city commissioners and employees to develop strong passwords for city email accounts and change passwords periodically. Mayor Magers changed his password and there were further problems.

Mayor changed his password to something more complicated.

Treasurer Shaikun reported that he contacted Charles Veeneman about performing the next audit for the city.

He will be sending an engagement letter to Mayor.

Mayor Magers asked about this being an audit year. Treasurer Shaikun said it was an audit year and he will work with auditor when fiscal year has concluded.

OLD BUSINESS

- 1. Update on City of Louisville lawsuit against the City of Bancroft, all cities in Jefferson County, and the Jefferson County League of Cities relating to HB 246 (Waste Management).**

Attorney Schiller received an answer from the City of Coldstream. State of Kentucky filed motion to dismiss. He will continue to review all documents filed in the lawsuit.

- 2. Decision on selecting residents needing rear door service.**

We received an updated list from Rumpke that included eight residents now receiving rear door service. Mary Jude Constable was added to list today making it a total of nine. Commissioner Rittenhouse has matched names to addresses with the exception of a home in the 7500 block of Greenlawn. It was decided this house is vacant and needs to be taken off the list. This list was comprised from Christopher Pierce at Rumpke from actually speaking to drivers about who are performing the service.

Commissioner Tungate asked how we are going to proceed with deciding who receives the service. He will put on website when the form is available. Rittenhouse will speak with Pierce on the best way to inform residents and prepare list.

- 3. Finalize the legal services agreement with Schiller, Barnes and Maloney, PLLC**

Mayor has the agreement letter for services through July 2018. Commissioner Borders made a motion to approve agreement with Schiller, Barnes and Maloney. Commissioner Evers seconded. Commissioner Tungate asked if the agreement was for a year and the answer is yes. Asked if we solicited any bids from other law firm and we did not. Mayor Magers said it was unwise to even consider changing law firms for city legal services considering the current lawsuit brought by Louisville Metro against Bancroft and the other small cities in the metro area. The agreement is well under the dollar amount where a bidding process is required. All in favor and the motion passed unanimously.

NEW BUSINESS

- 1. Review and correction of May meeting minutes.**

Mayor Magers presented the May minutes with omitted information that was added in highlighted paragraph on page 4. Ed Evers made a motion to accepted the corrected minutes. Commissioner Tungate seconded all in favor and the corrected minutes were approved.

- 2. Decision of City Picnic**

Commissioner Tungate said Mayor suggested an annual city picnic. Commissioner Tungate was not in favor of this and would like to keep it every two years. He spoke to former commissioner Mary Jude Constable and she said we should not go to an annual picnic because it is not special if we do it every yearand we may not get as many residents to attend.

Commissioner Borders suggested we could do different community outreach projects within the city on other years. Perhaps with Halloween or Christmas. Maybe even a kidfests or a Bats baseball game. If anyone has suggestions they can send to Commissioner Tungate and he can create a list of ideas. It was requested that we place the issue on agenda next month for a community outreach event discussion. Commissioner Tungate will place on Facebook page asking for suggestions from residents on possible neighborhood events.

Commissioner Evers made a motion to adjourn the meeting and Commissioner Tungate seconded. All in favor and the meeting was adjourned at 8:17 pm.

/s/ Jeff Magers
Mayor

/s/ Shannon Tuthill
City Clerk