

MINUTES FROM JANUARY 11, 2017 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Pro Tem Matt Tungate at 7:00 P.M. on Thursday, January 11, 2018 at Episcopal Church Home. Those present: Commissioner Ed Evers, Commissioner Matt Tungate, Commissioner Rick Rittenhouse, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, Police Chief Anthony Yeager and attorney Terry Boroughs. Residents Evan and Hope Storck.

REVIEW MEETING MINUTES:

Mayor Pro Tem Tungate proceeded to review the December meeting minutes. Commissioner Evers made a motion to approve the minutes. Commissioner Rittenhouse seconded, all were in favor and the minutes were approved.

REPORTS:

Clerk

Clerk Tuthill reported that she has completed the payroll taxes for both quarter end and year end. With the exception of the 1099's. Still checking to see if a couple vendors require 1099's and if so will get them out by month end.

Clerk once again used personal email address to send out the electronic version of the newsletter. This still seems to be very effective in ensuring everyone receives it.

Clerk has completed the Federal census for the last quarter. All insurance surveys requested have been submitted.

Clerk reported she has been working diligently on changing the city's mailing address everywhere possible. I have sent an email to the Kentucky Department of Revenue. I was told by an insurance company that that is where they go to get our address and contact information. Also, continuing to email each one of the insurance companies that send us a reconciliation for premiums.

A certified letter was mailed to the estate regarding the past due tax bill. On the same day that I mailed it, the daughter called me. She wanted to know if she could work out a payment plan as she currently does not have the funds to pay this bill. I asked if she could send something immediately and I would discuss with the commission what to do and that there would be interest added. I have still not received any payment from her.

Mayor's Report

Mayor Magers was not present. Left report that he nominates Tom Heavrin as ethics enforcement agent for 2018. Mayor Pro Tem Tungate made a motion to appoint Tom Heavrin as ethics enforcement agent. Mayor Magers also nominates Chuck Woods as city engineer. Mayor Pro Tem Tungate made a motion to select Chuck Woods as city engineer. Commissioner Rittenhouse seconded. All in favor and the motion passed.

Mayor Magers also asked that all Financial interest statements for the commission be submitted to clerk Tuthill. Clerk will keep these on file.

Mayor Magers also reported there is a change in the government rate for mileage reimbursement. The current GSA has been set at .54.5 cents per mile for any government employee using their own vehicle for government matters

Everyone should have received email from Mayor Magers about ruling on lawsuit. Attorney will give a report on this.

City Maintenance

Commissioner Borders was not present. Left the following report. He is still working with vendor to wrap up the billing for the sign project. “The phase 1 billing looks fine, however, the phase 2 portion doesn’t. My concern is that while the phase 2 billing is lower than expected it doesn’t match our contract. I’ve asked for clarification, but we should finish paying for the phase 1 effort as we get clarification on phase 2 bills.”

Commissioner Evers says we should not pay final bill. We will hold check until everyone satisfied.

Commissioner Borders also reported that he is working with several vendors to develop a landscape and maintenance plan as well as plans to continue our planning efforts. “While I have some of the material I requested I don’t have a plan that is ready to present.”

Communication and Public Outreach

Commissioner Tungate nothing new to report.

Public Services

Commissioner Rittenhouse nothing new to report.

Police Department

Chief Yeager submitted the following report. There were 142 patrols of the city. There were 142 Radar/Traffic zones set up for high Police visibility. There were 15 visits to resident’s homes for our “House Watch” program. There were 4 Traffic stops. There were 0 Solicitors stopped. There were 4 warnings issued. There were 0 state citations issued. I backed up the Graymoor-Devondale Police Department 2 times. I backed up the Northfield Police Department one time. I investigated a van on Adler for a possible wanted person (armed). The suspect was not in the van.

Chief reminded everyone to lock their cars and their homes. Problem with cars being broken into.

Finance and Administration

Commissioner Evers reported that starting next month we will begin working on the next year’s budget. He is working on breaking out insurance costs for city by department.

Commissioner Tungate added that we need to add depreciation to budget as well.

OLD BUSINESS

1. **Update on City of Louisville lawsuit against the City of Bancroft, all cities in Jefferson County, and the Jefferson County League of Cities relating to HB 246 (Waste Management).**

Terry Burrows attended as city attorney. Attorney Schiller sent a letter regarding the ruling on the current lawsuit HB 246. This stems from county rule amendments in 2017 allowing small cities to make their own decision on waste management. Louisville Mayor and county filed suit naming all cities. The Mayor felt that the amendment was unconstitutional as you cannot treat these small cities different than other cities throughout the state.

For the City of Bancroft this is not a huge effect. Attorney contacted the City of Louisville and confirmed we should still use paper bags. We would want to protect home rule in other issues that would arise, and we would probably want to just follow their waste management plan.

Attorneys recommendation is this is a test of the home rule. Jefferson County only one really affected by law as we are the only one with sub cities within the city. Attorney Burrows added right now this is not an erosion of home rule but specifically regarding waste management.

They don't expect any appeals and the case should be ending.

2. Clerks Update On Steps Taken To Ensure City Address Has Been Changed On All Mail

Covered in clerk's report. Clerk reiterated she is taking steps to contact everyone that we receive mail from to make sure they have the new mailing address.

NEW BUSINESS

1. Attorney to provide information regarding Government Accountability Committee will ask for public comment on Communications Franchise Ordinance

City was contacted by TES Inc. or perhaps other fiber optic cable company. They are trying to find out about permitting and installing fiber optic cables within the city. We should have an existing cable agreement with TWC.

Attorney spoke with representative of Metro government and they are revamping their telecom agreement. We can defer to them for their ordinance and use it or create our own.

Attorney Boroughs spoke to an attorney in Lexington that is a telecom guru that could help us if we need to create a franchise agreement.

Franchise agreement does pay a fee. We would include a fee with any agreement we create.

2. Appointment/Reappointments of the City Engineer and City Ethics Agent.

Covered in Mayor's report.

Resident Storck asked what is Community Outreach? Commissionr Tungate answered it is like public relations. Handles newsletter and picnic and things like this.

Commissioner Evers made a motion to adjourn the meeting and Commissioner Rittenhouse seconded. All in favor and the meeting was adjourned at 7:51 pm.

/s/ Jeff Magers
Mayor

/s/ Shannon Tuthill
City Clerk