

## MINUTES FROM MARCH 14, 2019 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor Jeff Magers at 7:00 P.M. on Thursday, March 14, 2019 at Episcopal Church Home. Those present: Mayor Jeff Magers, Commissioner Jaimie Schapker, Commissioner Paul Chumbley, Clerk Shannon Tuthill, Treasurer Arnold Shaikun, attorney Richard Schiller and Bancroft property owners David and Donna Walker.

### **REVIEW MEETING MINUTES:**

Mayor Magers proceeded to review the February meeting minutes. Commission Chumbley made a motion to approve the minutes. Commissioner Schapker seconded. All in favor and the minutes were approved.

### **Homeowners present to discuss plans to add garage and fence to property**

Mayor introduced David and Donna Walker as the property owners of 2400 Tavener. Currently the Walker's use the property as a rental but are planning on making it their own home. They are interested in placing a garage on the side of the property at the corner of Tavener and Old Salem. This garage would require a driveway to be poured on Tavener. Information was given to the commission with dimensions for the possible garage and a privacy fence. Mayor quoted Ordinance 150.03(f) land usage of property ... must be wood, brick or stone and not prefab. Commission approved the building of the garage and fence.

### **REPORTS:**

#### **Clerk**

Clerk Tuthill reported she has purchased IDrive and it is successfully backing up our city files on the clerk's computer. I have not signed a lease on the storage unit because it has been such a busy month and I was on vacation for an entire week unexpectedly. I went to Extra Space Storage as they just yesterday opened the new climate-controlled facility and I wanted to see how easy to access the 5 x 10 inside. The original quote was for a non-climate-controlled unit but still the smaller units you cannot drive your truck directly up to. With the climate controlled they have an inside bay, you enter a garage code and you pull your car inside. They then have handtrucks to take your items to the storage unit. Climate controlled in new facility is \$63 per month and non-climate controlled is \$61. I also did not have proof of tax exemption with me when I went, so I have to return with that in order to complete lease process. If we pay for the entire year, we get one month free. I would prefer to write a city check for that. Commission agreed on the payment of a full year payment for rental unit.

Clerk Tuthill reported most of my time this month was spent on the resident mailing, stamping and printing envelopes. Also, I have not completed the new directory. I do need a picture of our two new commissioners to add to directory, but they can send those to me. A small head shot is fine.

#### **Mayor's Report**

Mayor had nothing new to report.

#### **City Maintenance**

Commissioner Borders was not present and did not leave a report.

#### **Communication and Public Outreach**

Commissioner Schapker reported that she spoke to IT in a Box about web storage and they also do website development and maintenance. She felt this is not something that we need right now.

She also reported having a problem with logging onto city website from work computer; therefore, nothing has been updated on website since January. Trevor Emonds was contacted, and problem has been resolved and site is now secure. She is finalizing the department budget and should have it ready in a few days.

### **Public Services**

Commissioner Chumbley reported there were several emails with complaints about Rumpke and they were forwarded to Rumpke for review.

### **Police Department**

Chief Yeager gave the following report. There were 114 patrols of the city. There were 116 Radar/Traffic zones set up for high Police visibility. There were 14 visits to resident's homes for our "House Watch" program. There were 4 traffic stops. There were 0 Solicitors stopped. There were 3 warnings issued for traffic. There were 4 warnings issued for garbage cans left out. There was one state citation issued. I backed up the Graymoor-Devondale Police Department 3 times. I had one week of state mandated training (in-service) at Louisville Shelby Campus. I had a complaint of aggressive dogs on Maria. At the time of the first complaint, no one knew where the dogs came from. Later we had a complaint of 2 aggressive dogs that came from the rental house at 7514 Maria. I spoke with a resident there and they returned the dogs to a relative out of Bancroft. I had the oil changed in the police car. There was some graffiti on the stop sign on Adler. The mayor and I cleaned the graffiti off. I had a motorist assist on Old Salem. There was a lost dog on Greenlawn and he was returned to his family. I stopped for an accident on Westport as well as one on the Gene Snyder on my way home.

Mayor added when preparing the budget, he would like to add a telephone for Chief Yeager. He currently has a hotspot with Verizon. We do not publicize the chief's personal number. He uses this phone to take pictures while on duty. Realized if phone had a hotspot we would not have to pay for the separate hotspot. The cost of this phone would be \$5 more than the cost of hotspot.

Mayor Magers also plans to budget for an automatic defibrillator (AED) for police chief to carry in his police vehicle in event of someone in the city having cardiac arrest. He could assist the resident prior to EMS arriving. Chief Yeager is certified in the use of an AED. Chief Yeager has performed CPR on a resident in the city and the AED would be advantageous in the event he is again confronted as the first responder on a cardiac arrest situation. The AED is approximately \$1700 for a new Lifepac CR AED or \$810 for a refurbished model. The Lifepac CR AED would be compatible with local fire and EMS. Mayor Magers asked for input from commissioners about purchasing a new or refurbished AED. The consensus was to buy a new AED. This item will be added to the 2019-2020 budget.

Chief Yeager reported he assisted Raptor Rescue in rescuing a black vulture with a broken wing near Adler and Glen Arbor.

### **Finance and Administration**

Commissioner Evers was not present. He reported that he is waiting on figures from PVA to work on budget.



## **OLD BUSINESS**

### **1. Discussion of creating a new ordinance related to rental property in Bancroft**

Mayor Magers asked if everyone had a chance to review the revised ordinance that Attorney Schiller handed out last month. If any questions send to Mayor and he will forward to attorney before next meeting.

Chief asked if there was language about single family and not multiple families in one home. He needs wording that he can enforce.

### **2. Discussion of potential changes to the nuisance ordinance**

Also, the commission reviewed possible nuisance ordinance changes. Mayor Magers would like to include something about dumpsters and PODS. There have been resident complaints about long-term presence of dumpsters and PODS in driveways. He suggested including in the revised nuisance ordinance requiring residents to apply for permits with a 30-day time limit with one renewal for 2 weeks. Permits would be required for all dumpsters and PODs to be placed in a driveway and never on the street in front of the home or in the yard.

### **3. Decision on road repaving schedule**

Mayor Magers stated we needed to make a decision on repaving city streets. The City Engineer report suggested doing the repaving project sometime in 2020. If we want to plan for spring 2020, we need to put the project in the 2019-2020 fiscal year budget. If we want to wait until late summer or fall of 2020 that would be placed in the 2020-2021 fiscal year budget. After some discussion, Mayor Magers made a motion to schedule the repaving project for the end of fiscal year 2020, which would be the spring of 2020. Commissioner Chumbley seconded the motion. The motion passed unanimously.

## **NEW BUSINESS**

### **1. Discussion of request for bid for garbage collection contract 2019 to 2021.**

Commissioner Chumbley passed out a proposed invitation to bid to be placed in the Courier Journal. He received a quote from Courier Journal to run the ad for one day at a cost of \$350.75. Commissioner also plans to send a copy of this notice to bid to all local garbage companies. He should be able to get ad in paper next week with a deadline that allows us to receive bid before the April meeting.

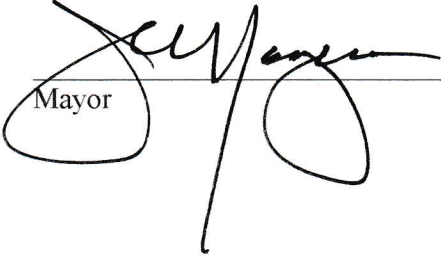
### **2. Second Reading of Ordinance Revision to Chapter 112 Insurance Companies to Amend the Insurance Premium Tax Rate**

Mayor Magers explained the purpose of the revised ordinance. Mayor Magers attended the League of Cities meeting and other cities have planned matching languages.

Proceeded with Second Reading of Ordinance Revision to Chapter 112 Insurance Companies to Amend the Insurance Premium Tax Rate

Mayor Magers made a motion to accept the Ordinance as read. Commissioner Schapker seconded. The motion passed unanimously. Clerk Tuthill will mail a copy of ordinance with Mayor's letter to residents prior to March 21. Attorney Schiller will receive a signed copy of ordinance prior to March 21<sup>st</sup> to file with the Kentucky Department of Insurance.

Commissioner Chumbley made a motion to adjourn the meeting and Commissioner Schapker seconded. All in favor and the meeting was adjourned at 8:27 pm.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk