

MINUTES FROM JULY 14, 2022 BANCROFT MEETING

The regular scheduled meeting for the City of Bancroft, KY was called to order by Mayor pro tem Ed Evers at 7:02 pm on Thursday, July 14, 2022 at The Churchill Downs Building, 600 N. Hurstbourne Lane, Louisville, Kentucky. Those present: Mayor pro tem Ed Evers, Commissioner Mike Borders, Commissioner Paul Chumbley, Treasurer Arnold Shaikun, Police Chief David Mudd. Absent: Mayor Jeff Magers, Commissioner Jaimie Schapker

REVIEW MEETING MINUTES:

Mayor pro tem Ed Evers proceeded to review the June meeting minutes. Commissioner Borders made a motion to approve the minutes. Commissioner Chumbley seconded. All in favor and the minutes were approved.

REPORTS:

Clerk

Clerk reported that she went to storage unit and picked up supplies for Fourth of July parade and delivered to Commissioner Schapker. Clerk met with Treasurer Shaikun twice to sign checks. Created and distributed July newsletter with Mailchimp. Provided a lawn care company with an application to solicit but received no response. Completed quarterly payroll tax reports for City, State, Fed and Unemployment. Distributed new budget and tax ordinances by US Mail to all residents. Many envelopes were returned with changes in residents and new residents. So, I have been working through the returned envelopes to update my records with new residents and sending welcome letters to those new residents. Clerk will be on vacation from July 25- August 1. The newsletter for August will have to go out upon return.

Mayor's Report

Mayor Magers was not present but left the following report:

There were numerous complaints from Bancroft Residents on the Bancroft Facebook page and to my email about the US Mail not being delivered in the Bancroft 40222 area after the July 4th holiday. I went to the Lyndon USPS Branch to inquire. I was told the carrier was off and it was unlikely there would be delivery that week. I asked to speak with the supervisor. The postal worker said he was onsite but not available. He was on a Zoom conference call and that would be about an hour. I contacted Congressman Yarmuth's office to make a complaint. They said they would check into it. Thursday, we had partial delivery. Some people received mail and some did not. Our regular carrier returned on Saturday. I was told he said his absence was due to a death in his family. Apparently, USPS is so short on personnel, the unexpected absence of a carrier means no delivery. In the past when there was a carrier off work, other carriers split the route and delivered the mail in the evening. On July 1, 2022, the postal rate increased to \$0.60 for first class mail.

City Maintenance

Commissioner Borders reported. Tree trimming helped open up Bancroft Lane where large trucks were hitting branches.

Fence slot put back after fallen tree.

Communication and Public Outreach

Commissioner Schapker was not presented but left the following report.

4th of July parade was a success. Everyone enjoyed the snow cone truck. Will try to build on the activities involved next year. Maybe live music?

Shannon - Did you get the invoice I forwarded to you from Tikis? I asked for an invoice so we could pay directly from the city instead of reimbursing me.

Had to reschedule Smokin' Cantina food truck twice due to weather. Hoping we can pin down a future date.

Good Belly food truck will be visiting from 5:30 until 7:30 on Sunday, July 17. They will be set up on Old Salem Court.

Public Services

Commissioner Chumbley reported he received an email about trash being missed on Tavener and he will contact Rumpke. There is still no update on the status of the fuel surcharge.

Police Department

Mayor Magers was not present but left the following police report.

1. I received a letter of praise for Chief Mudd in following up on a crime committed against Bancroft resident. The crime occurred in the City of Louisville, but LMPD did not take a report. Chief Mudd follow-up on the LMPD police report. Chief Mudd assisted the victim and coordinated with LMPD. The letter of praise will be placed in Chief Mudd's personnel file. I commend Chief Mudd for his diligence to duty and going beyond what was required to assist the Bancroft resident.
2. In the July newsletter I asked for feedback from residents on their thoughts about purchasing License Plate Reader cameras. I received two email messages in favor.
3. Graymoor-Devondale Police Department is now officially the Lyndon Police Department. Their office remains at Graymoor-Devondale City Hall for now. Bancroft Police Department and Lyndon Police Department will continue to work closely together in the furtherance of public safety in our area.
4. Chief Mudd and I have created a proposed amendment to the Bancroft Police SOP allowing Chief Mudd to engage in secondary employment. Considering our constraints on how much we can pay him and the latest inflation rate at 9.1%, I think it is only fair to allow him to work security jobs off-duty. The SOP changes are on the July meeting agenda for your consideration. The amended policy is based on the Kentucky League of Cities (KLC) model policy on secondary employment, with a few modifications for a one-officer police department.

Chief Mudd gave the following report.

There were 23 days of patrol in the city. There were 16 Radar/Stop Sign details performed for high police visibility. There were 3 calls for service. There were 48 traffic stops made for traffic infractions. There were 7 traffic citations issued - charges included: Operating on Suspended OL: 1, No Insurance: 1, Disregarding Stop Sign: 5, No/Expired Registration Plates: 2, Speeding: 1, Following too Closely: 1, Failure to Signal: 1, Operating on Suspended OL: 1. There were 41 verbal warnings issued. There were 0 motorist assists. There were 0 arrest. There was 1 Criminal Summons issued: Unlawful Transaction

w/Minor 3rd Degree. There were 0 warnings given for parking infractions. There were 4 days of bike patrol. There were 111 visits to residents homes for the "House Watch" program. There were 0 vehicles towed. There were 3 assists to other agencies: NPD - 4, MPD-1, GMDD-4. There were 0 ordinance investigations. I attended the June Commission meeting. I attended court on Bailey, Dontrey - 22F002930. I provided traffic control for the city-wide yard sale.

Finance and Administration

Commissioner Evers reported that the new budget ordinance and rate ordinance have been passed for the next fiscal year. We were able to essentially keep the property tax dollars the same as the prior year even with the increased values. Thanks to the commissioners for their attention to their areas of responsibility and determining their financial needs for this next year.

It appears Charlie Veenaman will not be providing last year's audit at the July commission meeting. It should be presented at the August meeting at the latest.

We created and funded 3 accounts with the KLC funding program. One each for our general funds, road funds and the ARP funds.

OLD BUSINESS

1. Discussion And Update from Attorneys About Foreclosure Litigation

Commission received a letter from attorney Schiller and was passed out for everyone to review. Commissioner Evers explained in the letter that they have accepted offer on attorney's fees 80% paid and 100% of liens and property tax. Other 20% from bank if the property sells. We need to dispose of the building material in storage. There may be a Bancroft resident interested in purchasing the materials. Commissioner Evers will also contact builders to see if someone is interested.

2. Discussion about amending the city ordinance on the location of our city commission meetings to allow for video-conferencing of regular meetings in accordance with recent changes in the open meetings law that will be effective late in 2022.

Current Ordinance states Jefferson Manor as meeting location. So, this needs to be updated. We currently cannot use Churchill Downs building after the end of the year. Ordinance 32.16(a) Standard Procedure - still states Jefferson Manor. Discussed possibility of asking Churchill downs building to continue here. May revisit using one of the schools. Commissioner Evers will work with Mayor Magers to create a new draft ordinance.

3. Discussion Of Proposals for Use of ARPA Funds

Chief Mudd is still examining possibility of street cameras. He has now received three estimates. Indian Hills has purchased Flock system using solar power and they are very happy with it. These cameras will store license plates that can be reviewed later if a crime occurs. They also have the ability to send alerts if a license plate is read of a sex offender or terrorists or other plate owned by some type of offender. Chief and Mayor will create a policy on storing this information and length of time and how to review it. Still waiting on third quote but will report at next meeting. Commissioner Chumbley asked if Chief feels this is more of a need or a want? Feels this is a need and Commissioner Borders reiterated the same need.

Commission asked Chief what else we could spend funds on that would make our city safer. Open to commission to make other suggestions. If we plan to move forward, we need to advise residents that it will be discussed.

NEW BUSINESS

1. **Building permit application modifying original application for deck stairs submitted by Alex Hale, 7405 Stayton Way**

Permit was already approved to move stairs on deck. He has revised his permit request to move stairs to a better location. Commissioner Borders made a motion to approve the amendment. Commissioner Chumbley seconded. All in favor and motion passed unanimously.

2. **Review of proposed Bancroft Personnel Policy**

Discussion moved to next month when Mayor Magers returns. He is not quite finished with it.


3. **Discussion of proposed amendment to the Police Standard Operating Procedures (SOP) related to off-duty employment.**

Chief Mudd is requesting city to amend the policy on secondary employment. He explained that his son received a Michele P Medicare waiver because he is special needs and this was part of Chief's income. His son is no longer going to be living with him so we will no longer receive this income assistance as his caregiver. Chief has submitted his revised changes to the commission for review. Chief will acquire his own insurance policy for coverage for this additional employment.


Commissioner Chumbley asked for clarification on page 2, # 4 submit to commissioner of police for approval. Also, questions on Section C3 and 4 to be approved by whom? Clerk will add the revised policy as addendum to the meeting minutes. Commissioner Borders made a motion to approved the Amended SOP. Commissioner Chumbley seconded. All in favor and the motion passed unanimously.

Reminder from Commissioner Evers that we are in new fiscal year and we will need to work on amending the budget.

Commissioner Chumbley made a motion to adjourn the meeting and Commissioner Borders seconded. All in favor and the meeting was adjourned at 8:23 pm.



Mayor *Pro-Tem*



City Clerk